



# 2024 DRAFT BUDGET



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# 1. INTRODUCTION

## 1.1. TREASURER'S STATEMENT

In 2023 Loyalist Township continued to see progress on a number of strategic priorities with the Grand Opening of Latham Pools new fiberglass manufacturing facility and the Groundbreaking for Umicore Rechargeable Battery Materials Canada's industrial scale cathode and precursor materials manufacturing plant in the Taylor Kidd Industrial Park. Tomlinson Group also opened its cement processing facility in the area this past summer. Loyalist continues to be one of the fastest growing communities in eastern Ontario, and these industrial developments will continue to propel the Township forward over the coming years.

In 2023 the Township delivered many new and exciting community and cultural events, including TuNesday in the Township Summer Concert Series, the re-opening of the historic Babcock Mill and a bigger than ever Bath Canada Day celebration. Significant investment was made in our heritage assets, including the restoration of the Layer Cake Hall and Fairfield-Gutzeit House. Council also approved the next step in the construction of the WJ Henderson Recreation Centre Renewal Project. The new aquatics facility and renovated arena is planned to be open for January 2026. These significant community investments will allow Loyalist to offer broad recreational, cultural and heritage programming and services for residents for many years to come.

Post pandemic, the world economy continues to be impacted by inflation. Like the community, Loyalist is also experiencing significant supply chain and staffing issues and increased costs for utilities, materials and supplies. In preparing the 2024 draft budget, staff have balanced a variety of pressures, with the goal of continuing to provide high quality services to residents and businesses while being fiscally responsible.

Loyalist is in a difficult transition stage as we wait for assessment revenues from growth to catch up with the demand for services from that same growth. The future looks bright however staff have had to make cuts to new projects, programs and services in the 2024 budget in order to offset the increase in non-discretionary costs. The budget being proposed is holding the line, as much as possible, on capital projects that have been identified as necessary in the asset management plan. Several projects have been pushed out to future years to reduce costs now however this is not a sustainable funding model. A long-range financial plan is being prepared to encapsulate these pressures and identify the impact of future new assessment and allocation for major projects over the long term.

Staff continue to look for ways to build on community engagement and the services we provide. Staff are proud to serve the residents of Loyalist Township and will continue to work in 2024 to ensure responsible financial stewardship with an eye towards the long-term sustainability of the Township.

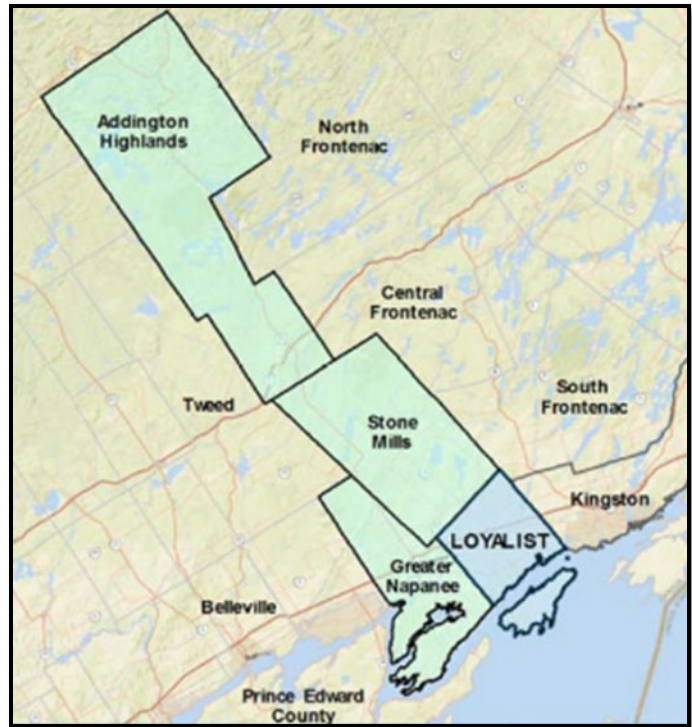
***Shelley Stedall, Dipl.B.Adm., AMCT***  
***Director of Finance, Treasurer***



## 1.2. COMMUNITY PROFILE

Loyalist Township is in the southern most part of Lennox and Addington County, on the shores of Lake Ontario, midway between Toronto and Ottawa. Straddling the 401 corridor and encompassing an area of 342.27 square kilometers the Township consists of a variety of living environments including the fully serviced areas of Amherstview, Odessa, and Bath. Farms, countryside residences, recreational areas and a short ferry ride to Amherst Island create a community like no other.

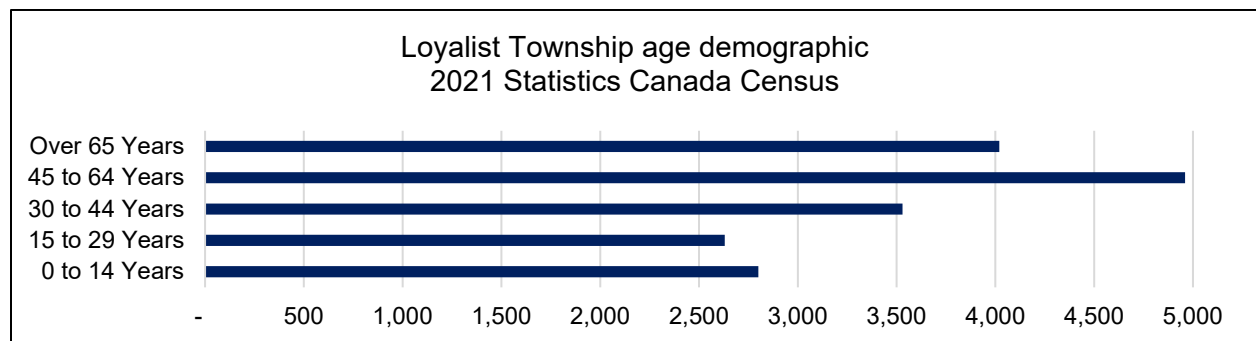
The Loyalist Parkway (Highway #33) begins in Amherstview and continues along the Lake Ontario shore to the Glenora Ferry at Adolphustown. It is a scenic stretch of road, dotted with numerous 18th and 19th century homesteads, major historical sites, and tourist attractions.



### Population

According to Statistics Canada’s 2021 Census, Loyalist Township is home to 17,943 people and has grown by 5.7% and 6.3% in population and households, respectively, since 2016. At a population density of 52.4 people per square kilometre, the Township’s growth continues to outpace annual growth of approximately 170 persons per year, as projected in the Township’s 2019 Growth and Population study. As illustrated in Figure 1, age demographics have remained relatively consistent since 2016; whereby 50% of the population are over the age of 45.

Figure 1: Loyalist Township age demographic





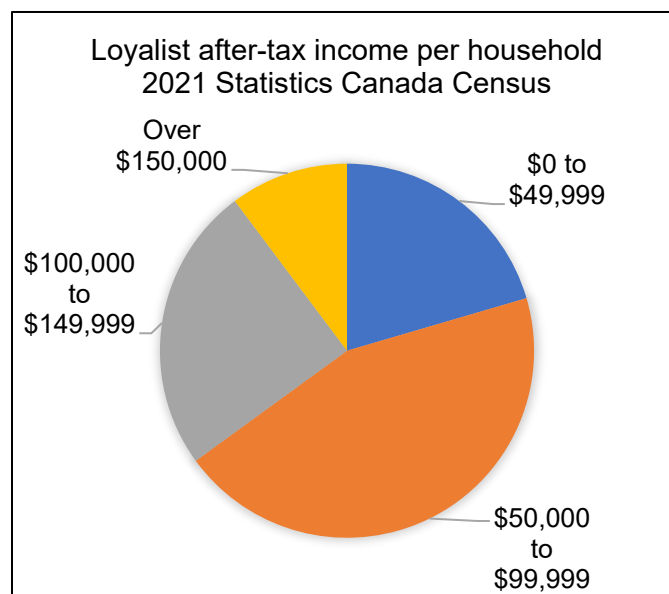
## Income

Loyalist Township’s 2020 median total after-tax income per household was \$83,000. This places the Township in the high range of its geographical comparators as per Table 1. As costs continue to rise, households earning under \$100,000 has decreased to 65% compared to 76% in 2016 as illustrated in Figure 1.

Table 1: Household after-tax income comparators

Municipality	After tax household income per Statistics Canada 2021
Greater Napanee	\$69,500
Kingston	\$70,500
Prince Edward County	\$72,000
Stone Mills	\$80,000
<b>Loyalist Township</b>	<b>\$83,000</b>
South Frontenac	\$90,000

Figure 2: Township pre-tax household income



## Local economy

Loyalist Township has historically been labeled as a bedroom community; however, economic development is progressing at a fast pace. The Township is seeking various entrepreneurs and investors to grow and diversify its assessment base in the areas of commercial/retail and light industrial developments. For more information, visit [www.loyalist.ca/economicdevelopment](http://www.loyalist.ca/economicdevelopment).

## Community services

Loyalist Township offers a range of community services, programs, and local amenities to its residents, including water and sewer in urban areas, parks and recreation, cultural programs and events, policing and emergency services, Amherst Island ferry service, roads and waste management. Other services offered in the community that are funded by the County of Lennox and Addington and the Province of Ontario include paramedics, social services, library, health care and education. For more information on core and non-core services offered by the Township, visit [www.loyalist.ca](http://www.loyalist.ca).



### 1.3. ORGANIZATIONAL PROFILE

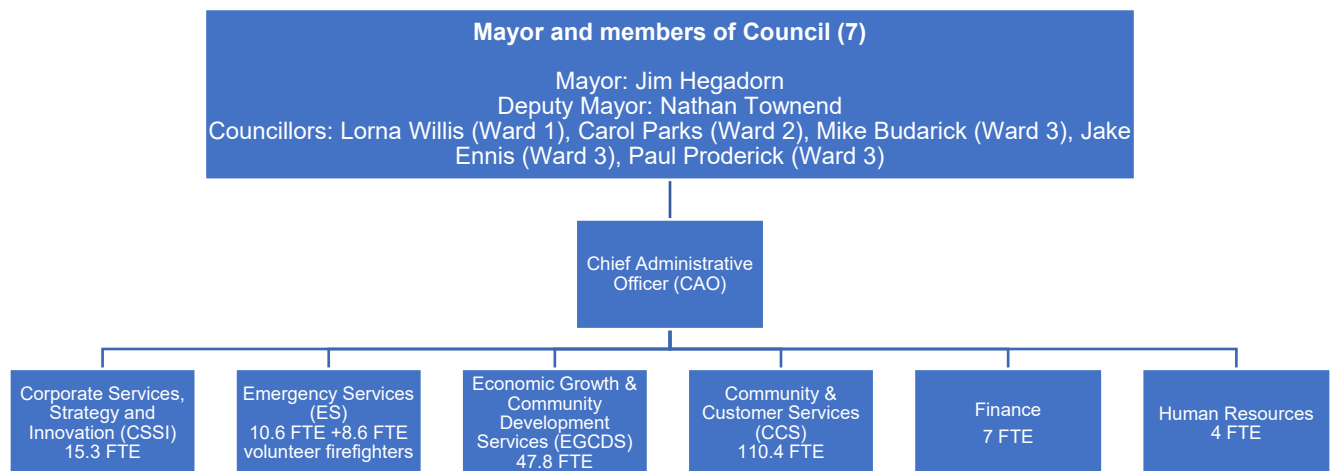
Figure 3: Township wards

The Township is governed by seven members of Council, with the Mayor and Deputy Mayor elected at large, and five councillors elected throughout three wards (Figure 3).

Under the current organizational structure, the Township’s Chief Administrative Officer leads the five departments listed below and approximately 196 full-time equivalent (FTE) staff.

As detailed throughout this budget binder, services directly provided by the Township include but are not limited to roads and sidewalks, water and sewer treatment, distribution, and collection, stormwater management, recreational amenities, building inspection, residential and non-residential development management, and fire and emergency services.

Other public-facing services are administered under contract, including but not limited to waste and recycling pickup (Waste Management), policing (OPP), by-law enforcement (Frontenac By-law Enforcement), and conservation authorities (Catarauqui Region and Quinte Conservation).





## 1.4. BUDGET DEVELOPMENT AND SCOPE

The Township’s annual budget is a financial plan that forms the basis of financial decision making by:

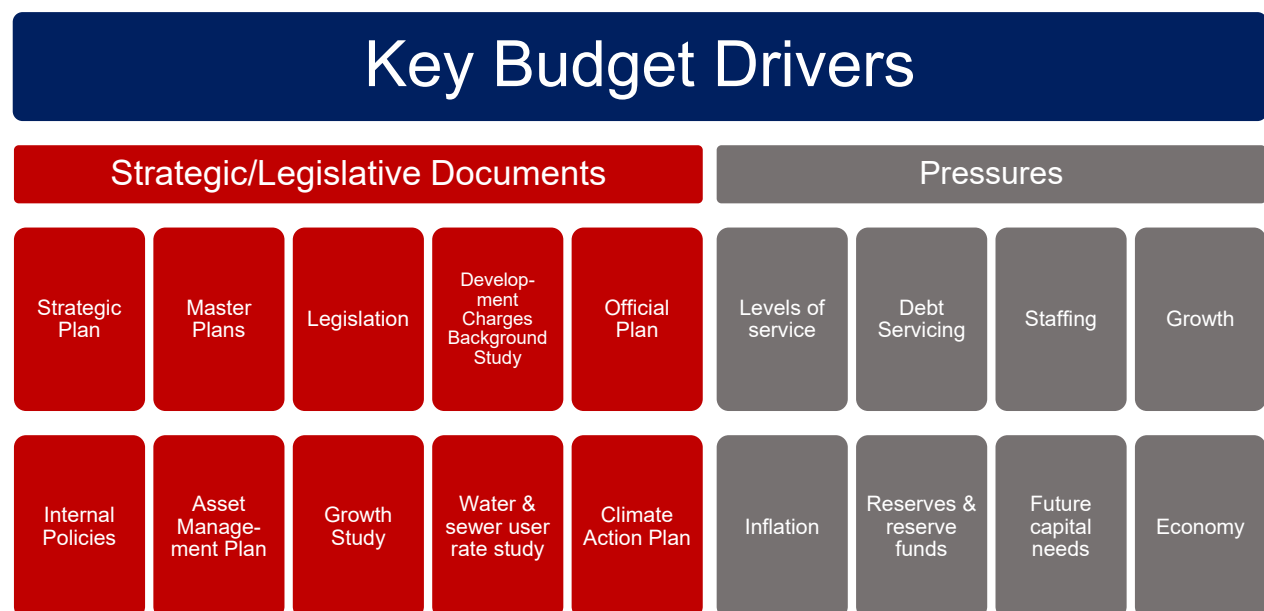
- setting planned expenses and means of financing, and establishing spending limits on prioritized programs and services;
- allowing for the measurement of progress both qualitatively and quantitatively; and
- providing accountability to its ratepayers, partners, creditors, and upper levels of government.

### Key Drivers

Township staff and Council work to balance many factors, including resident requests, legislative requirements and funding constraints, in order to build a strong, vibrant and sustainable community. Although the Township has control over many factors when developing the budget, such as enhancement or reduction of service levels, there are also several factors to which the Township has little or no control. This includes such factors as the rate of inflation, reliance on other organizations and governments, and various legislative standards that must be met. Both discretionary and non-discretionary spending is discussed in detail throughout this budget binder.

Furthermore, the Township is required by provincial law to balance its operating and capital budgets each year. Simply put, the money raised must equal the money spent. To ensure a balanced budget, the Township can increase its revenues via property taxes and/or user fees or manage expenses through adapting or reducing the cost of programs and/or services. The Township must also consider some key budget drivers, as illustrated in Figure 4, when prioritizing service levels and initiatives in the operating and capital budgets.

Figure 4: Key Budget Drivers







## Strategic Plan

Figure 5: Strategic Plan Priorities



A Strategic Plan was developed in consultation with residents, developers, staff, and other stakeholders in 2019 to run to the end of 2023.

The plan establishes a common vision for the municipality that defines the success for the Township and is intended to provide Council and staff with a framework for decision making.

In 2023, Council and staff worked to update the Strategic Plan, including presentations at community Town Halls and staff and public surveys. The draft plan for the next four years was presented to Council in December 2023. It includes four strategic priorities (Figure 5) and sixteen key objectives. The final Strategic Plan will be presented to Council in early 2024 for adoption.

An updated Vision and Mission will also be included.

**Vision** – Thriving, innovative and sustainable community where all people are valued.

**Mission** – To promote a balanced quality of life for residents and businesses, through the effective delivery of services and good governance, while ensuring fiscal responsibility and environmental sustainability.

The 2024 draft budget has been developed with the new Strategic Plan in mind. It is important to ensure internally imposed and externally legislated levels of service are met. Each departmental operating budget presented includes information on strategic initiatives that align any newly proposed operating costs to the Strategic Plan. The goal of incorporating the Strategic Plan into the budget binder is for staff and Council to have all the tools necessary to prioritize competing initiatives and make decisions on service levels within the approved budget.



## ***Public Engagement***

To help inform the development of the 2024 budget, a public consultation plan was developed to engage citizens in the budget process. This plan was developed by incorporating principles and best practices from the Township's Community Engagement Framework.

### **Budget Survey**

The 2024 municipal budget survey was launched on August 14, 2023 on the Township's Budget and Financial Reporting webpage. The survey was available online, and in printed form based on request. The survey closed on September 29, 2023 with 194 completed responses.

A summary report of the survey results was shared at the November 27 Council meeting and can be found on the Township's Budget & Financials webpage at [www.loyalist.ca/budget](http://www.loyalist.ca/budget).

### **Community Town Halls**

Between September 18, 2023 and October 5, 2023, Loyalist Township held Community Town Hall meetings in Amherst Island, Amherstview, Bath, Odessa and Wilton. During these meetings the Mayor provided background on the Strategic Plan and the Deputy Mayor provided an update on the 2024 budget. Following presentations, there were opportunities for residents to engage with Council and staff to discuss strategic and budget priorities.

### **Webpage**

Additionally, the Township's budget webpage houses all information regarding the Township's annual budgets and their timelines, such as its "Budget 101" document, historical budget by-laws and annual flyers, and draft budget presentations. Residents can also subscribe to emails that inform them of budget updates.



## Scope

The purpose of this budget binder is for Township staff to present the draft 2024 operating and capital budgets to Council and public for consideration. The structure of this document separates the four independent service areas listed below and includes supplemental information in the appendices that is referenced throughout this budget binder.

Service Area	Draft Operating Budget	Draft Capital Budget
General Rate (Township-wide)	<p><b>Section 2:</b> Provides a brief overview of the general rate operating budget and includes information on property taxes, debt, reserve funds, and other key expenses.</p> <p><b>Section 3:</b> Provides more information on the general rate by department and division. It outlines the following information for each department:</p> <ul style="list-style-type: none"> <li>Organizational structure;</li> <li>2024 departmental initiatives with incremental budgetary impact. These are either permanent initiatives or special temporary projects that may propose an enhanced level of service; and</li> <li>Key operating changes from 2023 approved budget to retain current service levels.</li> </ul>	<p><b>Section 6:</b> Provides an overview of the Township’s current capital budget including funding gap and is presented by department and division with estimated carry-forward from previously approved capital projects.</p>
Area Rates Transit (Amherstview) Ferry (Amherst Island)	<p><b>Section 4:</b> Outlines both new initiatives and key operating changes from 2023 approved budget to retain current levels of service in these areas.</p>	Not applicable
Utilities (Water and Sewer)	<p><b>Section 5:</b> Provides a brief overview of the Utilities operating budget and includes information on user rates, debt, reserve funds, and other key expenses.</p> <p>Outlines its 2024 departmental initiatives and key operating changes from 2023 approved budget to retain current levels of service.</p>	<p><b>Section 7:</b> Provides an overview of the Utilities current capital budget including funding gap, split between water and sewer, with estimated carry-forward from previously approved capital projects.</p>



## 2. GENERAL RATE OPERATING BUDGET – OVERVIEW

### 2.1. OVERVIEW

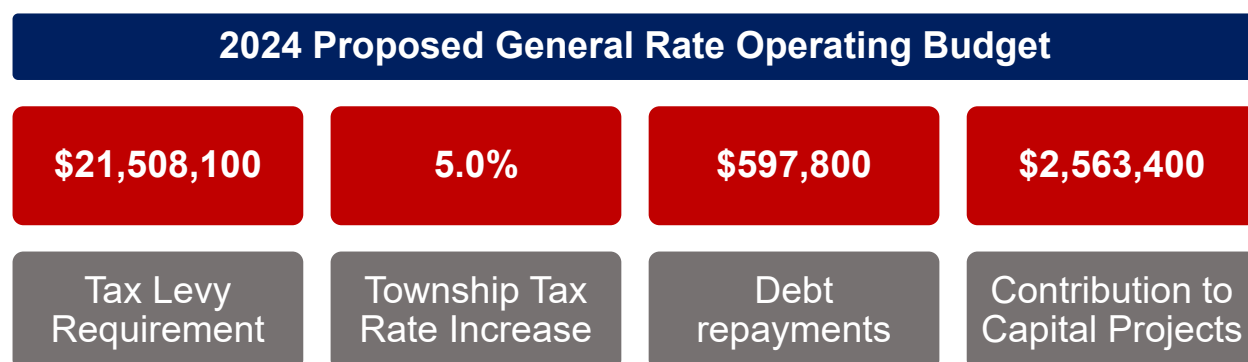


Table 2: Draft general rate operating budget summary

	2024 Draft Budgeted Revenue (\$)	2024 Draft Budgeted Expenses (\$)	2024 Draft Net Budget (\$)
External Agencies	(20,000)	2,653,300	2,633,300
Corporate Services	(409,100)	3,806,800	3,397,700
Emergency Services	(155,000)	2,669,100	2,514,100
Economic Growth & Community Development Services	(2,174,200)	3,452,300	1,278,100
Community & Customer Services	(2,814,100)	12,623,400	9,809,300
<b>Total</b>	<b>(5,572,400)</b>	<b>25,204,900</b>	<b>19,632,500</b>
Non-departmental Revenue	(3,639,900)	830,700	(2,809,200)
Contribution to Capital Projects	-	2,563,000	2,563,000
Contribution to Reserves/Reserve Funds	-	1,524,000	1,524,000
Debt Repayments	-	597,800	597,800
<b>Total</b>	<b>(3,639,900)</b>	<b>5,515,500</b>	<b>1,875,600</b>
<b>Draft Net Levy Requirement</b>	<b>(9,212,300)</b>	<b>30,720,400</b>	<b>21,508,100</b>



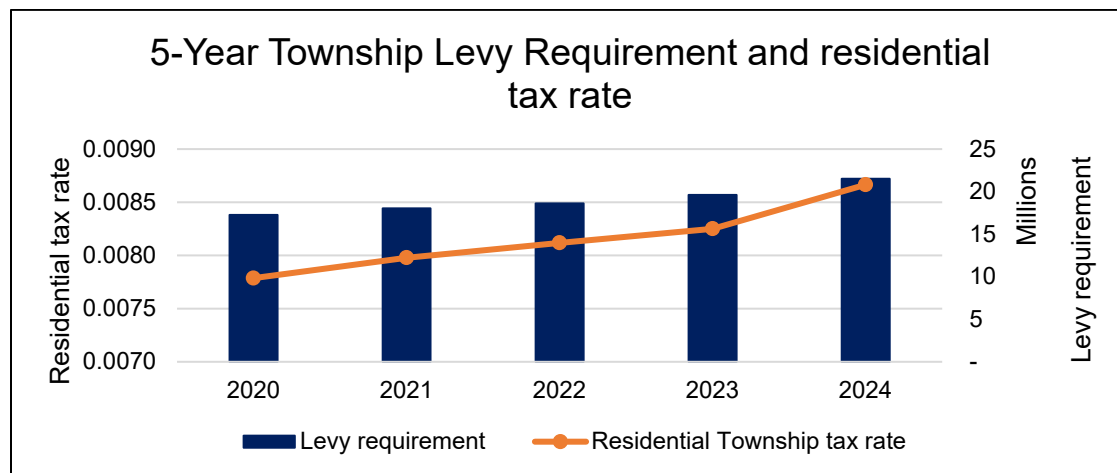
## 2.2. PROPERTY TAX AND OTHER REVENUE

### Property Taxes

The proposed 2024 operating budget results in a Township levy requirement of \$21,508,100. This is an increase from the 2023 levy requirement by \$1,899,365 or 9.7%. The 2024 levy requirement equates to a Township residential rate increase of 5.0%, with the remaining increase attributable to growth in the assessment. Loyalist Township experienced increased development in 2023 resulting in assessment growth totalling \$870,784. This growth helped reduce the tax rate from 9.7% to 5.0%.

The Township’s levy represents approximately half of a ratepayer’s property tax bill. The remainder of the tax bill is requisitioned to fulfill the budgets set by the County of Lennox and Addington and the province of Ontario for education.

Figure 6: General rate historical levy requirement and tax rates



Several of the challenges that are expected to have implications on the 2024 levy requirement include the provincial decision to again postpone the province-wide property assessment update. The last province-wide reassessment was completed in 2016. Reassessments were legislated to occur every four years, however the reassessment scheduled for 2021 was delayed in response to the COVID-19 pandemic. In 2024, the province-wide reassessment has not been scheduled, and the property assessments that we use to calculate taxes are still based on the January 1, 2016 values.

While the freeze on the assessments is based on 2016 values, it is important to note that the Municipal Property Assessment Corporation (MPAC) continues to review properties during non-assessment update years as new homes are built, owners renovate, structures are demolished, and properties change use. These changes are reflected at 2016 values to keep the base assessment comparable among properties.

## General Rate Operating Budget – Overview > Property Tax and Other Revenue



The overall proposed residential tax rate that is reflected in the final property tax bill includes other changes impacted by both the County of Lennox and Addington and the Province of Ontario. The changes are not included in the amounts being reflected in this budget. The status of those impacts for 2024 are as follows:

- County of Lennox and Addington rate increase (no estimated increase at this time).
- Education rate has been set at the same rate as 2023 so no increase.
- Overall proportion of property classes at which the ratio is set, not yet approved by the County of Lennox and Addington.

The County of Lennox and Addington is responsible for setting the tax policy and tax ratios that the Township must follow. Until the County has presented and received approval from County Council, the tax ratios used to determine the Township’s tax levy is an estimate. The tax ratios are not expected to be changed in 2024. Table 3 reports the Township’s historical levy requirements, Township tax rates, and overall tax rates.

Table 3: Current and historic general rate levy requirement

	2020	2021	2022	2023	2024	Average annual increase
<b>Levy requirement (\$)</b>	<b>17,263,700</b>	<b>18,032,600</b>	<b>18,625,700</b>	<b>19,609,900</b>	<b>21,508,100</b>	848,900
Residential Township tax rate	0.00778659	0.00797854	0.00811836	0.00825088	0.00866500	
<b>Township tax rate increase</b>	<b>8.7%</b>	<b>2.5%</b>	<b>1.8%</b>	<b>1.6%</b>	<b>5.0%</b>	3.9%
Residential overall tax rate	0.01438131	0.01474647	0.01503082	0.01543506	0.01582969	
<b>Overall tax rate increase</b>	<b>3.4%</b>	<b>2.5%</b>	<b>1.9%</b>	<b>2.7%</b>	<b>2.6%</b>	2.6%

Note with the County and Education rates not yet set, the overall tax rate increase may be much less that shown in Table 3.

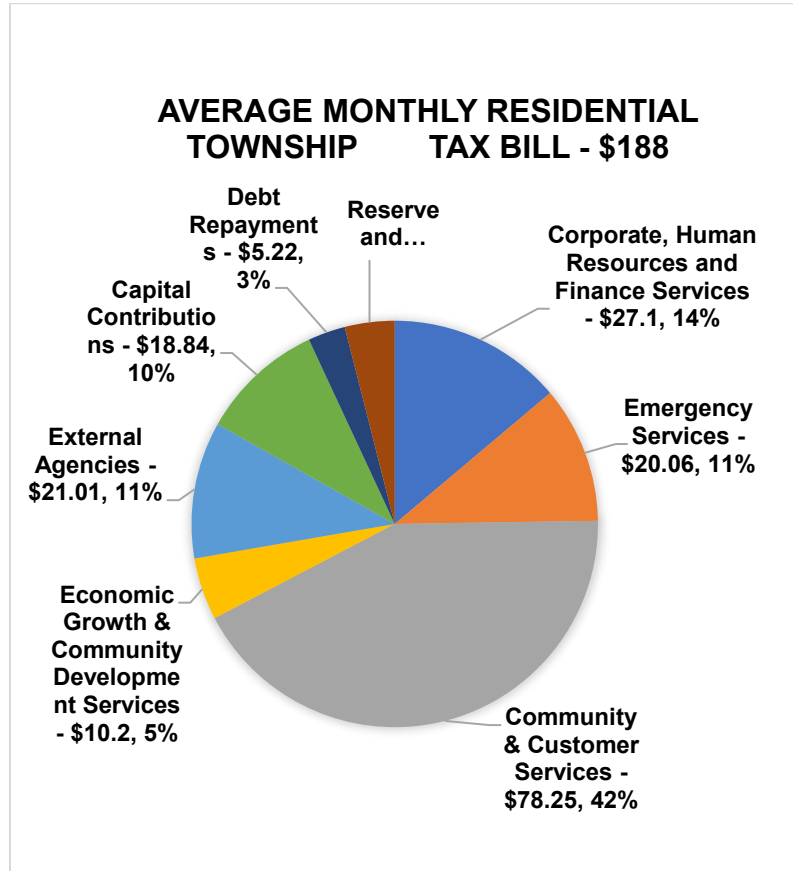
Based on the average current value assessment in the Township as reported by the Municipal Property Assessment Corporation (MPAC), Figure 7 illustrates that the average residential assessed property would pay \$2,253 annually to contribute to the Township’s levy requirement. Table 4 discloses the Township’s total general rate current value assessments provided by MPAC for 2024.

**General Rate Operating Budget – Overview >  
Property Tax and Other Revenue**



Figure 7: 2023 General rate tax bill implications

- \$260,000** • Average static assessment value
- \$2,253** • Annual Township tax bill
- \$107** • Annual increase from prior year
- \$188** • Monthly Township tax bill
- \$9** • Increase per month from prior year



**General Rate Operating Budget – Overview >  
Property Tax and Other Revenue**



Table 4: Current and historic general rate current value assessments

Property Class		2022 Current Value Assessment (\$)	2023 Current Value Assessment (\$)	2024 Current Value Assessment (\$)
Residential	RT	1,860,349,974	1,936,749,800	2,003,963,100
Multi / Residential	MT	41,149,000	41,149,000	40,991,000
New Multi / Residential	NT	-	-	-
Commercial - Occupied	CT	36,428,428	57,507,500	58,621,900
Commercial - Excess Land	CU	870,800	1,322,000	1,322,000
Commercial - Vacant Land	CX	2,126,500	1,644,500	1,669,000
Commercial - Office Building	DT	-	-	-
Commercial - New Construction	XT	17,224,800	-	-
Commercial - New Construction Excess Land	XUXX	391,000	-	-
Commercial - New Construction - Small Scale On Farm Business	X7	3,100	-	-
Shopping Centre - Occupied	ST	2,366,100	2,708,800	2,708,800
Shopping Centre - Excess Land	SU	-	-	-
Industrial - Occupied	IT	9,513,600	21,257,500	23,669,100
Industrial - Excess and Vacant Land	IU/IX	6,393,200	7,196,800	8,946,800
Industrial - Full Support	IH	142,300	142,300	142,300
Industrial - Vacant Shared	IJ	13,100	13,100	13,100
Industrial - New Construction	JT	11,876,000	-	-
Industrial - New Construction - Vac/Exc	JU/IX	1,147,100	-	-
Industrial - New Construction - Small Scale on Farm Business	J7	46,900	-	-
Industrial - Small Scale on Farm Business 1	I7	-	50,000	50,000
Industrial - Small Scale on Farm Business 2	IO	-	50,000	50,000
Large Industrial - Occupied	LT	15,367,500	15,367,500	24,239,000
Large Industrial - Excess and Vacant Land	LULX	-	-	1,045,500
Large Industrial - New Construction	KT	-	-	-
Landfill Taxable Full	HT	-	-	-
Pipelines	PT	29,613,000	29,694,000	29,997,000
Farmlands	FT	85,569,700	83,528,700	85,606,700
Managed Forests	TT	998,500	1,081,900	1,156,900
<b>Sub-Total: Levy</b>		<b>2,121,580,200</b>	<b>2,199,463,400</b>	<b>2,284,192,200</b>
<b>Payment in Lieu</b>				
Residential - Full support	RF	674,300	674,300	674,300
Residential - No Support	RG	1,008,000	903,000	834,000
Commercial - Full Support	CF	64,063,200	64,430,600	64,430,600
Commercial - Excess Land Rate, Full Support	CQ	-	42,500	42,500
Commercial - No School Support	CG	583,000	1,238,000	1,238,000
Industrial - No Support	IF	1,008,800	1,008,800	1,008,800
		-	-	-
<b>Payments in Lieu - Taxable Tenants</b>				
Residential - Full Support	RP	10,200	10,200	10,200
Commercial - No Support	CP	365,900	5,117,400	5,117,400
Commercial - Vacant Land	CR	-	-	-
Commercial - New Construction Excess Land	XQ	42,500	-	-
Commercial - New Construction	XP	4,598,500	-	-
Landfill Payment in Lieu - Full	HF	40,600	40,600	40,600
Industrial - Full Support	IP	-	-	-
<b>Sub-Total: Payment in Lieu</b>		<b>72,383,000</b>	<b>73,465,400</b>	<b>73,396,400</b>
Exempt		61,750,500	63,745,800	63,125,200
<b>Total</b>		<b>2,255,713,700</b>	<b>2,336,674,600</b>	<b>2,420,713,800</b>
<b>Change from prior year</b>		<b>3.40%</b>	<b>3.59%</b>	<b>3.60%</b>





## Reserves/Reserve Funds

Reserve and reserve funds are an important source of funding in developing the proposed operating budget. They are utilized to stabilize tax rate or to fund costs related to development. With the approval of the updated Reserve and Reserve Fund Policy and the implementation of the Surplus and Deficit Management Policy in 2021, staff have looked for ways to leverage the use of the tax rate stabilization reserve, among others, to keep tax rate increases as low as possible. A summary of the Township’s reserve and reserve funds is included in Appendix C – Reserve and Reserve Fund Balances.

The proposed 2024 general rate operating budget requires the withdrawal of \$1,399,300 from reserves/reserve funds for operational expenses in 2024 as detailed in Table 5.

Table 5: Summary of general rate reserve/reserve fund withdrawals

Operating cost	Managing Department	Obligatory Reserve Funds (\$)	Discretionary Reserve Funds (\$)	Reserves (\$)	Total (\$)
Ward Boundary Review	CS			75,000	75,000
Transfer from Reserve	Non-Dept.			300,000	300,000
MPAC Reassessment Contingency	Non-Dept.			250,000	250,000
IT Master Plan and Network Testing	CS			85,000	85,000
Employee Engagement Survey, Non-Union Salary Review and Leave Coverage	HR			135,000	135,000
Comprehensive Risk Assessment	ES			2,500	2,500
Net Building sub-division costs	EGCDS			9,100	9,100
OSIM Bridge Inspection Study	CCS			15,000	15,000
Stormwater Master Plan	EGCDS			60,000	60,000
Waste management study	CCS			150,000	150,000
Recreation Master Plan	CCS			65,000	65,000
Bath Canada Day	CCS			15,000	15,000
Comprehensive Zoning By-law associated studies	EGCDS			37,500	37,500
Repayment of Amherstview Fire Station Debt	Non-Dept.	90,200			90,200
Comprehensive Risk Assessment	ES	2,500			2,500
Planning & Development	EGCDS	107,500			107,500
<b>Total</b>		<b>200,200</b>	<b>-</b>	<b>1,199,100</b>	<b>1,399,300</b>

Note 1: Amount only pertains to staff time within the operating budget. The remainder is budgeted in the capital fund.

The proposed use of the tax rate stabilization reserve and working funds reserve will potentially result in these funds falling below the target fund thresholds per the Reserve and Reserve Fund Policy. It is necessary for the 2023 year-end financials to be completed before a final determination can be made with respect to fund levels. Staff will continue to monitor the reserve and reserve fund balances and will bring forward strategies to ensure the adequacy of reserve levels as necessary.



## Other Revenue

Outside of property taxes and transfers from reserves, other revenue sources provide an integral contribution to the balanced general operating budget. The 2024 proposed operating budget requires approximately 25% of budgeted expenditures to be funded through other revenue sources. These other sources of revenue include items such as grants, third party agreements, user fees and charges, administrative recoveries, and proceeds from land sales. A significant amount of these revenues flow through operating into reserve funds. Significant other revenue is listed in Table 6. Other revenue is outlined in more detail throughout the department subsections in Section 3.

Table 6: General rate other revenue

Other Revenue				
	Managing		2024 Draft	
	Department	Revenue Type	Budget (\$)	Notes
Ontario Municipal Partnership Fund (OMPF)	Non-Dept.	Grants	364,600	1
Community Benefit & Vibrancy Agreements	Non-Dept.	Other Revenue	714,000	2
Payments in Lieu of Taxes (PILT)	Non-Dept.	Other Revenue	815,400	
Penalty & Interest	Non-Dept.	Other Revenue	350,000	
Building Permits	EGCDS	Licenses, Permits	900,000	
Land Sales in Business Park	EGCDS	Other Revenue	666,400	3
Land Sales in Industrial Park	EGCDS	Other Revenue	-	3
Recreation Rentals/Programming	CCS	Fees & User Charges, Rents	694,800	
Bag Tags	CCS	Fees & User Charges	608,500	
L&A County Road Maintenance Agreement	CCS	Other	635,900	

**Notes:**  
 1 - Revenue is offset to contribution to capital.  
 2 - Revenue is offset to contribution to associated discretionary reserve funds.  
 3 - Net proceeds from this revenue is offset to contribution to associated discretionary reserve fund.



## 2.3. EXPENSES

### *Salaries, Wages, and Benefits*

Salaries, wages, and benefits make up a significant portion (46%) of the general rate operating expenditures. Appendix A: New Staff Proposals, details new positions proposed as well as those previously approved by Council for 2024 to meet current levels of service or to meet the objectives in the Strategic Plan. The cost of salaries and benefits in the general rate are proposed to increase 7% or \$1,397,100 in 2024. The increase is attributed to: positions approved in 2023 which were accounted for as a partial year but are now reflected as full year for 2024; correction in benefits calculations; a CPI increase of at least 3% in accordance with collective agreements and Council policy, and a number of positions previously funded from reserves that are now funded from the tax levy. A summary of the overall increase is attributed to factors listed in Table 6.

Table 6: General rate net changes in salaries, wages, and benefits

	Increase (decrease) (\$)
New positions proposed for 2024	701,200
Net change in part-time staffing and miscellaneous expenses (note 1)	(6,100)
Inflation and step changes	683,400
Increase in benefits	336,700
Net temporary staffing changes from 2022	55,400
Positions eliminated in 2023	(273,600)
Net change of Corporate and Business Services reorganization	17,600
Increase in allocation to capital projects and other service areas (note 2)	(117,500)
<b>Total net change in salaries, wages, and benefits</b>	<b>1,397,100</b>
<b>Notes:</b>	
1 - Reduction in part-time staffing is primarily due to temporary closure of facilities and therefore is expected to resume in future years.	
2 - Capital; \$306,900; Utilities \$3,200; Transit & Ferry \$51,800.	



## Debt Repayment

Total debt payments in the general rate are budgeted based on existing debt held. It is presumed that any potential new debt issued in 2024 would have repayments beginning in 2025. Based on the 2023 annual repayment limit (ARL), the Township (including utilities) is budgeted to use 17% of the ARL as determined by the Ministry of Municipal Affairs and Housing. This limit is based on 25% of own-sourced revenues and is reported on the annual Financial Information Return (FIR).

Table 7: Township-wide existing debt

Lender	Maturity (Renewal Date)	Interest Rate	Closing 2023	Total Utilities	General Rate				Total General Rate	Combined Total Closing 2024
					Public Works	Recreation (Parks)	Development	Emergency Services		
Toronto Dominion	March 2028	2.52%	\$ 814,929	\$ 233,913	\$ 399,998				\$ 399,998	\$ 633,911
Toronto Dominion	January 2030	2.81%	801,032	680,424					-	\$ 680,424
Canada Housing and Mortgage Corporation	May 2025	4.15%	158,157	80,686					-	\$ 80,686
Royal Bank of Canada	March 2024	2.35%	35,644	-					-	\$ -
Toronto Dominion	March 2028	2.50%	509,692	-				396,282	396,282	\$ 396,282
Infrastructure Ontario	August 2025	4.06%	155,240	-	7,622		69,998		77,620	\$ 77,620
Infrastructure Ontario	August 2030	4.35%	608,090	433,760	87,461				87,461	\$ 521,221
Infrastructure Ontario	December 2031	2.95%	245,475	22,808	165,037	29,997			195,034	\$ 217,842
Infrastructure Ontario	December 2036	3.24%	882,680	137,628	148,711			540,754	689,465	\$ 827,093
Infrastructure Ontario	December 2041	3.42%	1,258,224	738,940	149,381	318,309			467,690	\$ 1,206,630
Infrastructure Ontario	September 2037	3.28%	1,102,463	523,273	402,925			113,073	515,998	\$ 1,039,271
Infrastructure Ontario	September 2042	3.42%	1,242,067	511,933	682,777				682,777	\$ 1,194,710
Infrastructure Ontario	June 2035	Cost of borrowing	19,000,000	-			19,000,000		19,000,000	\$ 19,000,000
<b>Total</b>			<b>\$ 26,813,693</b>	<b>\$ 3,363,365</b>	<b>\$ 2,043,912</b>	<b>\$ 348,306</b>	<b>\$ 19,069,998</b>	<b>\$ 1,050,109</b>	<b>\$ 22,512,325</b>	<b>\$ 25,875,690</b>

The 2024 general rate operating budget includes a total of \$597,800 in debt payments, of which \$123,700 pertains to interest payments. Of this amount, \$90,200 is funded through a contribution from development charges as a portion of the debt payments related to the Amherstview Fire Station.

## Contributions to Capital and Reserve Funds

Contributions to capital and reserve funds are an important part of prudent financial planning.

Section 6 provides detail on the proposed 2024 capital funding plan. An important component of this funding plan is the contribution to capital that comes through the general operating budget. The 2024 proposed contribution to capital totals \$2,563,300 (including OMPF). There is no increase over the contribution in the 2023 budget. In future years an increase will be required, however for 2024 this amount was flatlined from 2023. The contribution to capital reserves is important as the Township endeavours to adequately fund capital budgets and address the funding gap identified in the Township's Asset Management Plan.

Contributions to reserve funds total \$2.5 million in 2024. Most of these contributions are planned to go to asset management reserves. This includes a contribution to the Fleet and Equipment Replacement reserve fund. Furthermore, there are non-discretionary contributions (as discussed above in Other Revenue) that flow through the operating budget. This primarily consists of land



sales through the Industrial and Business Parks, with the net proceeds flowing to the appropriate reserve fund. Table 8 summarizes the reserve and reserve fund contributions.

Table 8: Summary of general rate reserve and reserve fund contributions

	Draft 2024 budget (\$)	2023 approved budget (\$)	Increase (decrease) (\$)
<b>Discretionary contributions funded by levy requirement</b>			
Discretionary reserve funds	77,900	77,900	-
Asset management reserve funds	854,000	729,000	125,000
Contingency reserve funds	10,000	10,000	-
Reserves	15,000	15,000	-
<b>Total</b>	<b>956,900</b>	<b>831,900</b>	<b>125,000</b>
<b>Non-discretionary contributions funded by other sources of revenue or agreements</b>			
Discretionary reserve funds	1,260,600		
Asset management reserve funds	226,000		
Reserves	-		
<b>Total</b>	<b>1,486,600</b>		
<b>Total</b>	<b>2,443,500</b>		

## Other Expenses

Departments are challenged by several non-discretionary budget pressures. In general, these non-discretionary pressures may be due to past decisions as approved by Council, increases in costs imposed by third parties, legislative requirements, or prudent financial planning as discussed previously in contribution to capital and reserve funds. The Township is not immune to the inflationary pressures currently being experienced in the community at large. Examples of third-party increases are most notable with utilities increasing \$63,900 or 10%; contracted services increasing 6%, and benefits costs increasing \$336,700. These non-discretionary increases are examples that put pressure on the levy requirement. Discretionary costs that are proposed to meet new initiatives in the Strategic Plan, follow approved recommendations in the Service Delivery Review, or maintain current levels of service also put pressure on the levy requirement.

Expenditures impacting the general operating budget are discussed in more detail by division in Section 3.

Appendix B – Operating Budget by Object Code provides a detailed break-down of the general rate operating budget.



### 3. GENERAL RATE OPERATING BUDGET – DEPARTMENTAL

DEPARTMENTAL - 2024 GENERAL RATE OPERATING BUDGET										
	Non- Departmental	External Agencies	Corporate Services	Emergency Services	Community & Customer Services	Economic Growth & Community Development Services	Total	Total 2023 Budget	\$ Change	% Change
<b>Revenue</b>										
Grants	(364,600)	(20,000)	-	-	(10,500)	-	(395,100)	(438,500)	43,400	-10%
Fees & User Charges	-	-	(15,300)	(1,000)	(1,160,000)	(90,000)	(1,266,300)	(1,271,100)	4,800	0%
Licenses, Permits	-	-	(2,800)	(27,000)	(237,000)	(942,000)	(1,208,800)	(1,025,800)	(183,000)	18%
Rents	-	-	(20,000)	-	(397,200)	-	(417,200)	(407,200)	(10,000)	2%
Other Revenue	(2,635,100)	-	(76,000)	(122,000)	(704,400)	(988,100)	(4,525,600)	(12,833,800)	8,308,200	-65%
From Reserves/Reserve Funds	(640,200)	-	(295,000)	(5,000)	(305,000)	(154,100)	(1,399,300)	(6,438,400)	5,039,100	-78%
<b>2024 Budgeted Revenue</b>	<b>(3,639,900)</b>	<b>(20,000)</b>	<b>(409,100)</b>	<b>(155,000)</b>	<b>(2,814,100)</b>	<b>(2,174,200)</b>	<b>(9,212,300)</b>	<b>(22,414,800)</b>	<b>13,202,500</b>	<b>-59%</b>
<b>Expenses</b>										
Salaries, Wages & Benefits	107,000	-	3,162,700	1,977,900	6,562,300	2,271,100	14,081,000	12,816,400	1,264,600	10%
Debt Principal & Interest	597,800	-	-	-	-	-	597,800	5,658,000	(5,060,200)	-89%
Insurance	-	-	152,800	61,700	646,800	17,500	878,800	898,400	(19,600)	-2%
Utilities	-	-	-	68,600	648,100	2,000	718,700	654,800	63,900	10%
Contracted Services	-	2,403,200	185,200	66,000	2,094,900	100,000	4,849,300	4,561,200	288,100	6%
Supplies, Materials & Other	723,700	250,100	1,432,800	467,400	2,311,100	489,600	5,674,700	6,203,800	(529,100)	-9%
Contribution to Reserves/Rese	4,087,000	-	52,900	12,500	332,000	589,300	5,073,700	12,385,700	(7,312,000)	-59%
Internal Allocations	-	-	(1,179,600)	15,000	28,200	(17,200)	(1,153,600)	(1,153,600)	-	0%
<b>2024 Budgeted Expenses</b>	<b>5,515,500</b>	<b>2,653,300</b>	<b>3,806,800</b>	<b>2,669,100</b>	<b>12,623,400</b>	<b>3,452,300</b>	<b>30,720,400</b>	<b>42,024,700</b>	<b>(11,304,300)</b>	<b>-27%</b>
<b>Net Budgeted Levy Requirement</b>	<b>1,875,600</b>	<b>2,633,300</b>	<b>3,397,700</b>	<b>2,514,100</b>	<b>9,809,300</b>	<b>1,278,100</b>	<b>21,508,100</b>	<b>19,609,900</b>	<b>1,898,200</b>	<b>9.7%</b>



### 3.1. NON-DEPARTMENTAL AND EXTERNAL AGENCIES

#### *Non-departmental*

The non-departmental category includes general rate revenue and expenses that are not necessarily specific to a certain department or division. Some significant revenue and expenses are as follows:

- Property taxes, payments in lieu of taxes (PILT), supplemental taxes, and write-offs
- General rate contribution to capital
- General rate debt repayments
- General rate reserve and reserve fund contributions
- Indemnity insurance
- Interest and penalty income

The non-departmental net operating budget is proposed at \$1.9 million, which is a decrease of 2% from the 2023 approved budget and represents 9% of the Township’s total tax levy requirement. This category’s 2024 draft operating budget is summarized in Table 9 and Table 10.

Table 9: Non-departmental - Draft operating budget by segment

NON-DEPARTMENTAL - 2024 OPERATING BUDGET						
	Property taxes above Twp levy (supps, PILs, write-offs, other)	Other	Total	Total 2023 Budget	\$ Change	% Change
<b>Revenue</b>						
Grants	-	(364,600)	(364,600)	(404,500)	39,900	-10%
Other Revenue	(1,221,100)	(1,414,000)	(2,635,100)	(2,445,500)	(189,600)	8%
From Reserves/Reserve Funds	-	(640,200)	(640,200)	(5,369,900)	4,729,700	-88%
<b>2024 Budgeted Revenue</b>	<b>(1,221,100)</b>	<b>(2,418,800)</b>	<b>(3,639,900)</b>	<b>(8,219,900)</b>	<b>4,580,000</b>	<b>-56%</b>
<b>Expenses</b>						
Debt Principal & Interest	-	597,800	597,800	5,658,000	(5,060,200)	-89%
Insurance	-	107,000	107,000	100,000	7,000	7%
Supplies, Materials & Other	465,000	258,700	723,700	290,700	433,000	149%
Contribution to Capital	2,563,000	-	2,563,000	2,563,400	(400)	0%
Contribution to Reserve Funds	-	1,524,000	1,524,000	1,524,000	-	0%
<b>2024 Budgeted Expenses</b>	<b>3,028,000</b>	<b>2,487,500</b>	<b>5,515,500</b>	<b>10,136,100</b>	<b>(4,620,600)</b>	<b>-46%</b>
<b>2024 Net Budgeted Levy Requirement</b>	<b>1,806,900</b>	<b>68,700</b>	<b>1,875,600</b>	<b>1,916,200</b>	<b>(40,600)</b>	<b>-2%</b>

## General Rate Operating Budget – Departmental > Non-Departmental and External Agencies



Table 10: Non-departmental - Draft operating budget by subcategory

	2024 Draft Budget		2023 Approved Budget		Change	
	Gross Expenditures	Net Levy	Gross Expenditures	Net Levy	Net \$	Net %
<b>Property Taxes above Twp levy (supps, PILs, write-offs, other)</b>						
Supplementary Taxes	-	(350,000)	-	(330,000)	(20,000)	6%
Tax Writeoffs	85,000	85,000	100,000	100,000	(15,000)	-15%
Payments in Lieu, net of writeoffs	370,000	(450,000)	170,000	(645,400)	195,400	-30%
Other	10,000	(41,100)	12,000	(39,100)	(2,000)	5%
<b>Total Property Taxes above Twp levy (supps, PILs, write-offs, other)</b>	<b>465,000</b>	<b>(756,100)</b>	<b>282,000</b>	<b>(914,500)</b>	<b>158,400</b>	<b>-17%</b>
<b>Other</b>	<b>5,050,500</b>	<b>2,631,700</b>	<b>9,854,100</b>	<b>2,830,700</b>	<b>(199,000)</b>	<b>-7%</b>
<b>Total Non-Departmental</b>	<b>5,515,500</b>	<b>1,875,600</b>	<b>10,136,100</b>	<b>1,916,200</b>	<b>(40,600)</b>	<b>-2%</b>

### Key operating changes from 2023 approved budget

↑	\$20,000	Supplementary taxes (revenue)
↓	\$15,000	Tax write-offs (expense)
↑	\$195,400	Payment in Lieu of Taxation
↓	\$39,900	Ontario Municipal Partnership Fund grant (OMPF) (revenue)
↓	\$50,000	Interest and penalties (revenue)

### Key operating revenue & expenses

\$700,000  
Interest & penalty  
revenue

\$535,000  
Annual funding from  
Community Benefit  
agreement with  
correlating transfer to  
reserve fund

\$2,563,000  
Contributions to capital  
from General Rate  
operating

\$364,600  
OMPF grant revenue

\$597,800  
Debt principle &  
Interest

\$550,000  
Contribution to Fleet &  
Equipment  
Replacement reserve  
fund





## External Agencies

External agencies represent requisitions to the Ontario Provincial Police (OPP) and two conservation authorities.

The net operating budget was prepared by the above-noted organizations for a total of \$2.6 million, which is a decrease of 1% from the 2023 approved budget and represents 12% of the Township's total tax levy requirement. This 2024 draft operating budget is summarized in Table 11 and Table 12.

Table 11: External Agencies - Draft operating budget by segment

	Ontario Provincial Police	Conservation Authorities	Total	Total 2023 Budget	\$ Change	% Change
<b>Revenue</b>						
Grants	(20,000)	-	(20,000)	(24,000)	4,000	-17%
<b>2024 Budgeted Revenue</b>	<b>(20,000)</b>	<b>-</b>	<b>(20,000)</b>	<b>(24,000)</b>	<b>4,000</b>	<b>-17%</b>
<b>Expenses</b>						
Contracted Services	2,403,200	-	2,403,200	2,446,100	(42,900)	-2%
Supplies, Materials & Other	-	250,100	250,100	234,900	15,200	6%
<b>2024 Budgeted Expenses</b>	<b>2,403,200</b>	<b>250,100</b>	<b>2,653,300</b>	<b>2,681,000</b>	<b>(27,700)</b>	<b>-1%</b>
<b>2024 Net Budgeted Levy Requirement</b>	<b>2,383,200</b>	<b>250,100</b>	<b>2,633,300</b>	<b>2,657,000</b>	<b>(23,700)</b>	<b>-1%</b>

Table 12: External Agencies - Draft operating budget by subcategory

	2024 1st Draft Budget		2023 Approved Budget		Change	
	Gross Expenditures	Net Levy	Gross Expenditures	Net Levy	Net \$	Net %
<b>Ontario Provincial Police</b>	2,403,200	2,383,200	2,446,100	2,422,100	(38,900)	-2%
<b>Conservation Authorities</b>	250,100	250,100	234,900	234,900	15,200	6%
<b>Total External Agencies</b>	<b>2,653,300</b>	<b>2,633,300</b>	<b>2,681,000</b>	<b>2,657,000</b>	<b>(23,700)</b>	<b>-1%</b>

## Conservation Authorities

The 2024 operating budget reflects requisitions to the following authorities:

### Quinte Conservation

• 2024 - \$8,600

\$7,400 operating  
\$1,200 capital

• 2023 - \$7,900

Increase \$700 or 8.9%

### Cataraqui Conservation Authority

• 2024 - \$241,500

• \$221,800 operating (general)  
\$19,700 capital (special)

• 2022 - \$227,000

Increase \$14,500 or 6.4%



## Policing

The cost of policing services provided by the Ontario Provincial Police has decreased by \$3,600 per month, which equates to \$42,900 annually or 1.8% reduction.

Annual billing from the OPP is based on its budgeted costs and historic split of presence between applicable municipalities. The Township’s portion of projected calls for service for 2024 is 54.4% (2023 – 60.9%). The overall levy calculation is outlined in Table 13. Furthermore, the allocation of municipal workload is as follows:

- Base service has trended slightly upward for 2024 (proactive policing such as routine patrols, crime prevention, training, administration, etc.) – 55.5% (2023 – 52.7%).
- Calls of service (reactive policing) – 44.5% (2023 – 47.3%).

Table 13: OPP Levy calculation

		2024		2023	
<b>Base Service</b>	Number of properties		7,717		7,454
	Cost per property	\$	165.59	\$	165.66
			\$ 1,277,831		\$ 1,234,844
<b>Calls for Service</b>	Total:	\$	178,576,909	\$	178,576,909
	Loyalist Portion		0.5439%		0.6086%
			\$ 995,432		\$ 1,086,809
<b>Overtime</b>			\$ 67,429		\$ 63,932
<b>Prisoner Transportation</b>	Per property cost:	\$	1.12	\$	1.17
			\$ 8,643		\$ 8,721
<b>Accommodation/Cleaning Services</b>	Per property cost:	\$	4.90	\$	4.87
			\$ 37,813		\$ 36,301
<b>Total Billing</b>			\$ 2,387,148		\$ 2,430,607
<b>Prior Year-End Adjustment</b>			\$ 16,092		\$ 15,460
<b>Adjusted Total Billing</b>			\$ 2,403,240		\$ 2,446,067
<b>Monthly Billing Amount</b>			\$ 200,270		\$ 203,839



## 3.2. CORPORATE SERVICES, FINANCE AND HUMAN RESOURCES

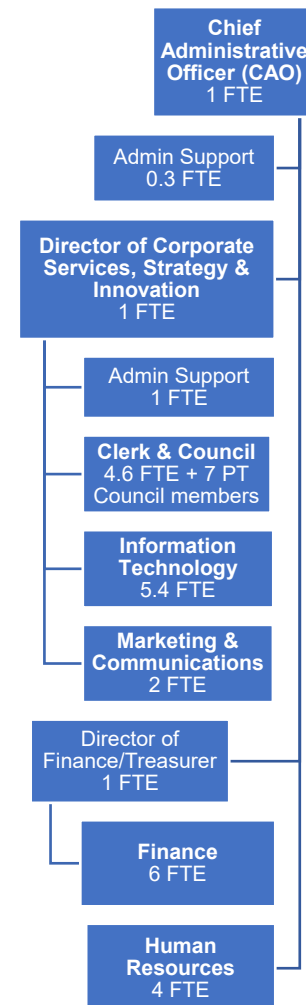
### Overview

The Corporate Services, Strategy and Innovation, Finance and Human Resources departments consist of five service areas with a total of 26.3 full-time equivalent (FTE) staff plus seven part-time (PT) members of Council. These three departments operate in the Township’s municipal office in Odessa and provide Township-wide administrative support in addition to providing services directly to the public.

The net operating budget of these areas is proposed at \$3.4 million, which is an increase of 5% from the 2023 approved budget and represents 16% of the Township’s total tax levy requirement. The 2024 draft operating budget is summarized by segment in Table 14.

Table 14: Corporate Services, Finance and Human Resources - Draft operating budget by segment

	CAO, Council, and Clerk	Information Technology	Marketing & Communications	Finance	Human Resources	Total	Total 2023 Budget	\$ Change	% Change
<b>Revenue</b>									
Fees & User Charges	(15,300)	-	-	-	-	(15,300)	(7,800)	(7,500)	96%
Licenses, Permits	(2,800)	-	-	-	-	(2,800)	(4,800)	2,000	-42%
Rents	(20,000)	-	-	-	-	(20,000)	(20,000)	-	0%
Other Revenue	(17,000)	-	-	(59,000)	-	(76,000)	(75,000)	(1,000)	1%
From Reserves/Reserve Funds	(75,000)	(85,000)	-	-	(135,000)	(295,000)	(110,000)	(185,000)	168%
<b>2024 Budgeted Revenue</b>	<b>(130,100)</b>	<b>(85,000)</b>	<b>-</b>	<b>(59,000)</b>	<b>(135,000)</b>	<b>(409,100)</b>	<b>(217,600)</b>	<b>(191,500)</b>	<b>88%</b>
<b>Expenses</b>									
Salaries, Wages & Benefits	1,309,200	484,900	204,000	663,700	500,900	3,162,700	2,884,000	278,700	10%
Insurance	152,800	-	-	-	-	152,800	139,000	13,800	10%
Contracted Services	115,000	-	-	5,200	65,000	185,200	157,500	27,700	18%
Supplies, Materials & Other	267,600	907,300	43,500	70,900	143,500	1,432,800	1,404,500	28,300	2%
Contribution to Reserve Funds	52,900	-	-	-	-	52,900	32,900	20,000	61%
Internal Allocations	(328,700)	(428,500)	(74,000)	(179,500)	(168,900)	(1,179,600)	(1,179,600)	-	0%
<b>2024 Budgeted Expenses</b>	<b>1,568,800</b>	<b>963,700</b>	<b>173,500</b>	<b>560,300</b>	<b>540,500</b>	<b>3,806,800</b>	<b>3,438,300</b>	<b>368,500</b>	<b>11%</b>
<b>2024 Net Budgeted Levy Requirement</b>	<b>1,438,700</b>	<b>878,700</b>	<b>173,500</b>	<b>501,300</b>	<b>405,500</b>	<b>3,397,700</b>	<b>3,220,700</b>	<b>177,000</b>	<b>5%</b>





## Strategic Alignment

Table 15: Corporate Services, Finance and Human Resources - Strategic initiatives

Initiatives for 2024	Approximate Budget Impact
<b>Strategic Priority: Strong Communities</b>	
Create a Welcome Package for new residents, businesses and visitors	\$2,000 for print products and promotional products
Develop an integrated communications and marketing strategy	In-house
Implement a Public Engagement Platform	\$12,000 in software costs and in-house implementation support
<b>Strategic Priority: Sustainable Infrastructure and Services</b>	
Develop a multi-year capital funding plan	In-house
Complete next milestone of the Asset Management Plan due in 2024 requiring updates to the non-core asset program including natural assets.	In-house
Develop a corporate strategy for grant application and management, fundraising, sponsorship, and Township grants with the support of operating divisions.	In-house
Develop and implement an IT Master Plan	\$50,000 proposed to be funded through reserves.
<b>Strategic Priority: Organizational Effectiveness</b>	
Complete an Employee Engagement Survey	\$25,000 for third party to conduct the survey, analysis and report. Proposed to be funded by reserves.
Conduct a Compensation and Benefit Review including comparable municipalities	\$40,000 for third party to conduct survey, analysis, evaluate all non-union jobs and provide a report. Proposed to be funded by reserves.
Undertake IT upgrades to reduce risk to business continuity and improve reliability and resilience	\$40,000
Complete and implement ward boundary review	\$75,000 for third party to conduct the review, analysis and report. To be funded by reserves.



## Budget Highlights

The 2024 budget reflects the restructuring of the Corporate Services area which sees the Finance Department and Human Resources Division reporting directly to the CAO as well as the addition of a Strategy and Innovation area in Corporate Services. Table 16 outlines the updated draft operating budget for 2024 by area.

Table 16: Corporate Services, Finance and Human Resources - Draft operating budget by division

	2024 Draft Budget		2023 Approved Budget		Change	
	Gross Expenditures	Net Levy	Gross Expenditures	Net Levy	Net \$	Net %
<b>CAO, Council &amp; Clerk</b>						
Council & Election	402,800	327,700	409,500	334,400	(6,700)	-2%
CAO & Admin Services	653,000	617,400	261,300	197,700	419,700	212%
Clerk (note 1)	478,300	478,300	536,800	536,800	(58,500)	-11%
Cemeteries	34,700	15,300	48,600	38,700	(23,400)	-60%
<b>Total CAO, Council &amp; Clerk</b>	<b>1,568,800</b>	<b>1,438,700</b>	<b>1,256,200</b>	<b>1,107,600</b>	<b>331,100</b>	<b>30%</b>
<b>Information Technology</b>	<b>963,700</b>	<b>878,700</b>	<b>858,600</b>	<b>858,600</b>	<b>20,100</b>	<b>2%</b>
<b>Marketing &amp; Communications</b>	<b>173,500</b>	<b>173,500</b>	<b>202,800</b>	<b>202,800</b>	<b>(29,300)</b>	<b>-14%</b>
<b>Finance</b>	<b>560,300</b>	<b>501,300</b>	<b>684,000</b>	<b>625,000</b>	<b>(123,700)</b>	<b>-20%</b>
<b>Human Resources</b>	<b>540,500</b>	<b>405,500</b>	<b>436,700</b>	<b>426,700</b>	<b>(21,200)</b>	<b>-5%</b>
<b>Total Corporate Services</b>	<b>3,806,800</b>	<b>3,397,700</b>	<b>3,438,300</b>	<b>3,220,700</b>	<b>177,000</b>	<b>5%</b>

note 1: In 2023 the Asset Management was included under the Finance Division.



## CAO, Council, and Clerk

### Core Services

- Chief Administrative Officer
- Legislative support
- Council meetings, agendas, minutes, and by-laws
- Strategy and innovation
- Asset management
- Customer service/reception
- Records management
- Accessibility
- Cemeteries management
- Commissioner services
- Licensing
- Election management

### Key operating expenses

\$80,000  
Legal costs

\$152,700  
General liability insurance

\$10,000  
Insurance claims

\$15,000  
Integrity commissioner

\$75,000  
Ward Boundary Review

\$15,000  
Contribution to Election reserve

\$15,000  
Odessa office postage costs

\$78,500  
Memberships, conferences, seminars, travel for Council and staff

\$45,000  
Council conferences and travel expenses

### Key operating changes from 2023 approved budget

↓	\$16,500	Contracted consulting services due to reduced number of studies required in 2024 (expense)
↓	\$15,000	Cemetery contracted services (expense)
↑	\$20,000	Physician recruitment reserve contribution (expense)
↑	\$318,000	Labour impacts from departmental realignment including administrative support and asset management into this area with equivalent reductions in other operating areas – no new staff (expense)
↑	\$13,900	General liability insurance (expense)



## Information Technology

### Core Services

- Applications management
- Security management
- IT infrastructure management
- Geotechnical Information Services (GIS)
- End user technical support
- New IT initiatives

### Key operating changes from 2023 approved budget

↓	\$55,500	Allocations to area rate divisions and reduced quantity of connections (expense)
↑	\$72,300	Increased software costs, increased quantity of licenses, addition of Public Engagement Platform (expense)
↑	\$50,000	IT Master Plan – proposed to be funded from reserves (expense)
↑	\$20,000	Professional fees for network penetration testing and GIS support services (expense)
↓	\$30,000	Professional fees for IT support due to in-house workstation support (expense)
↑	\$32,600	Full year impact of IT Support Clerk and departmental labour changes due to Corporate Services realignment (expense)

### Key operating expenses

\$30,000  
Computer & printer supplies

\$100,000  
Internet costs

\$570,000  
Software licenses

\$43,700  
Telephone costs



## Marketing and Communications

### Core Services

- Internal and external communications
- Public engagement & web streaming
- Website & social media management
- Emergency information
- Advertising & sponsorships
- Corporate identity

#### Key operating changes from 2023 approved budget

↓	\$18,800	Full year impact of departmental labour changes due to Corporate Services realignment (expense)
↑	\$13,000	Online Public Engagement Platform (expense shown in IT)
↓	\$10,000	Reduction in newspaper advertising through transition from bi-weekly to monthly (expense)

**Key operating expense**

\$15,000  
Municipal Calendar

\$11,500  
Mobile Billboards

\$10,000  
Quarterly Direct Mail Information to Township Households





## Finance

### Core Services

- Accounting and internal controls
- Internal and external reporting
- Property tax
- Utility billing and analysis
- Financial planning
- Procurement
- Insurance renewals
- Financial policy administration

### Key operating revenue & expenses

\$55,000  
 Administrative recoveries (bill reprints, etc.)

\$23,000  
 Tax bill printing and mailing

\$28,100  
 Annual independent audit

### Key operating changes from 2023 approved budget

↓	\$116,600	Net labour impacts from departmental labour changes due to Corporate Services realignment (expense)
↓	\$8,000	Previous year required triennial completion of post-retirement and WSIB benefits actuarial update (expense)



## Human Resources

### Core Services

- Labour relations
- Regulatory compliance
- HR policy administration
- Recruitment & selection
- Payroll & compensation administration
- Employee engagement and recognition
- Health, safety, and wellness

### Key operating expenses

\$4,000  
Employee long service awards

\$10,000  
Health & safety committee & training

\$10,000  
Job advertisements

\$13,500  
Travel, conferences, training, and seminars

\$45,000  
Employee-related legal costs

\$15,000  
Employee assistance program

### Key operating changes from 2023 approved budget

↑	\$65,300	Full year impact of Human Resources Generalist position approved in 2023, HR Generalist backfill for leave and Corporate Services realignment (expense)
↑	\$40,000	Non-Union Compensation Review – to be funded from Reserves (expense)
↑	\$25,000	Employee Engagement Survey – to be funded from Reserves (expense)
↓	\$10,000	Employment-related legal costs (expense)
↓	\$15,000	Corporate-wide training from outside agencies (expense)
↑	\$5,000	External HR investigations, employee assistance program, and other HR assessments (expense)

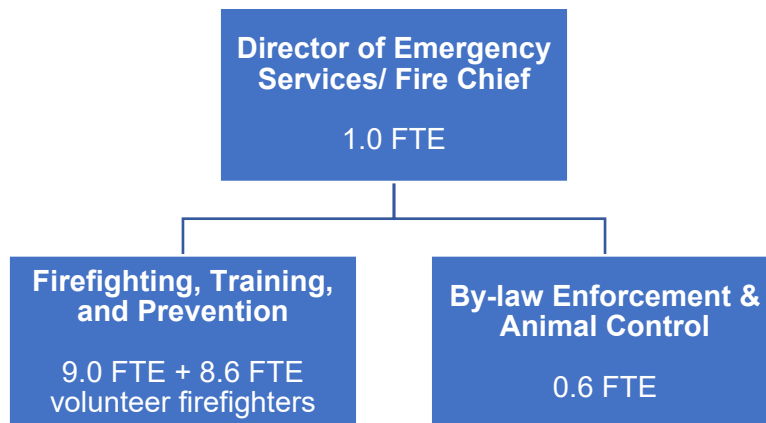


### 3.3. EMERGENCY SERVICES

#### Overview

The Emergency Services department offers a first line of emergency response and consists of the two divisions listed below with a total of 10.6<sup>1</sup> FTE staff and 8.6 FTE volunteer firefighters (~17,800 hours).

The department operates out of four fire stations located in Odessa, Amherstview, Bath and Amherst Island. Additionally, the department utilizes and maintains approximately 30 vehicles<sup>2</sup> including rescue units, pumpers, tankers, and pickup trucks. The department’s organizational chart and core services are summarized below.



#### Core Services

- Emergency planning
- Annual compliance & reporting
- Fire prevention, education, and training
- Maintenance and testing of fire fleet & facilities
- Emergency accident response
- Emergency medical response
- Fire code inspections
- Administration and management of by-law enforcement and animal control contracts

<sup>1</sup> Includes part-time Administrative Assistant position approved in 2023. By-law enforcement & animal control is primarily outsourced.

<sup>2</sup> As per the Township’s 2022 Asset Management Plan.

## General Rate Operating Budget – Departmental > Emergency Services



Emergency Services' net operating budget is proposed at \$2.5 million, which is an increase of 11% from the 2023 approved budget and represents 12% of the Township's total tax levy requirement. The department's 2024 draft operating budget is summarized by segment in Table 17.

Table 17: Emergency Services - Draft operating budget by segment

	Firefighting, Training, and Prevention	By-law Enforcement & Animal Control	Total	Total 2023 Budget	\$ Change	% Change
<b>Revenue</b>						
Fees & User Charges	-	(1,000)	(1,000)	(1,000)	-	0%
Licenses, Permits	-	(27,000)	(27,000)	(27,000)	-	0%
Other Revenue	(99,000)	(23,000)	(122,000)	(103,200)	(18,800)	18%
From Reserves/Reserve Funds	(5,000)	-	(5,000)	(5,000)	-	0%
<b>2024 Budgeted Revenue</b>	<b>(104,000)</b>	<b>(51,000)</b>	<b>(155,000)</b>	<b>(136,200)</b>	<b>(18,800)</b>	<b>14%</b>
<b>Expenses</b>						
Salaries, Wages & Benefits	1,915,000	62,900	1,977,900	1,779,900	198,000	11%
Insurance	61,700	-	61,700	55,700	6,000	11%
Utilities	68,600	-	68,600	66,000	2,600	4%
Contracted Services	24,000	42,000	66,000	62,000	4,000	6%
Supplies, Materials & Other	364,700	102,700	467,400	418,700	48,700	12%
Contribution to Reserve Funds	12,500	-	12,500	-	12,500	0%
Internal Allocations	15,000	-	15,000	15,000	-	0%
<b>2024 Budgeted Expenses</b>	<b>2,461,500</b>	<b>207,600</b>	<b>2,669,100</b>	<b>2,397,300</b>	<b>271,800</b>	<b>11%</b>
<b>2024 Net Budgeted Levy Requirement</b>	<b>2,357,500</b>	<b>156,600</b>	<b>2,514,100</b>	<b>2,261,100</b>	<b>253,000</b>	<b>11%</b>

## Strategic Alignment

Table 18: Emergency Services - Strategic initiatives

Strategic Initiatives for 2024	Approximate Budget Impact
<b>Strategic Priority: Strong Communities</b>	
Establish a Committee or Working Group to develop actions from the Community Safety and Well-being Plan	In-house
Update Fire Master Plan	\$5,000
<b>Strategic Priority: Organizational Effectiveness</b>	
Update emergency response plan and develop individual plans for evacuation; heating/cooling centres	In-house

## Budget Highlights

In 2022 and 2023, by-law enforcement and animal control were moved to this department, an internal fire inspector was hired that was partially devoted to by-law enforcement, and a part-time

## General Rate Operating Budget – Departmental > Emergency Services



administrative assistant position was added. Table 19 outlines the Emergency Services' draft operating budget for 2024 by division.

Table 19: Emergency Services - Draft operating budget by division

	2024 Draft Budget		2023 Approved Budget		Change	
	Gross Expenditures	Net Levy	Gross Expenditures	Net Levy	Net \$	Net %
<b>Firefighting, Training, &amp; Prevention</b>						
Emergency Services General Overhead	1,507,700	1,408,700	1,363,100	1,280,900	127,800	10%
Training & Fire Prevention	578,100	573,100	535,900	532,900	40,200	8%
Fire Stations	117,300	117,300	119,700	119,700	(2,400)	-2%
Fire Fleet	258,400	258,400	217,000	217,000	41,400	19%
<b>Total Firefighting, Training, &amp; Prevention</b>	<b>2,461,500</b>	<b>2,357,500</b>	<b>2,235,700</b>	<b>2,150,500</b>	<b>207,000</b>	<b>10%</b>
<b>Bylaw Enforcement &amp; Animal Control</b>	<b>207,600</b>	<b>156,600</b>	<b>161,600</b>	<b>110,600</b>	<b>46,000</b>	<b>42%</b>
<b>Total Emergency Services</b>	<b>2,669,100</b>	<b>2,514,100</b>	<b>2,397,300</b>	<b>2,261,100</b>	<b>253,000</b>	<b>11%</b>

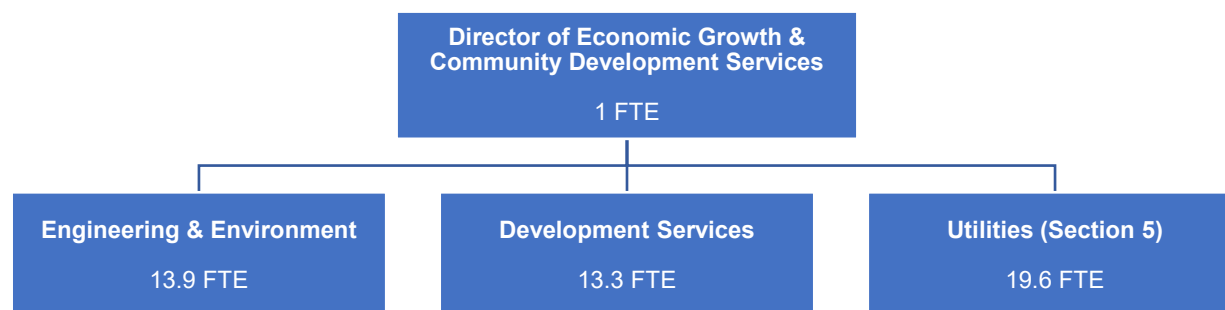
Key operating changes from 2023 approved budget			Key operating revenue & expenses	
↑	\$18,800	Administrative recoveries (revenue)	\$605,400	Part-time wages & benefits
↑	\$94,600	Full year impact of 2023 approved positions (expense)	\$105,800	Costs to maintain and test fire fleet
↑	\$12,500	Transfer of revenues from the Fire Training Centre to Reserves (expense)	\$32,000	Emergency dispatching costs
↑	\$6,000	Insurance (expense)	\$36,000	Training aids, seminars, and workshops
↑	\$35,000	Fuel (expense)	\$20,000	Emergency response recovery revenue
↑	\$9,400	Pound Fees (expense)	\$65,000	Repair & maintenance to firefighting equipment
			\$12,000	Public education materials & smoke alarms
			\$62,000	Utilities at four fire stations



## 3.4. ECONOMIC GROWTH AND COMMUNITY DEVELOPMENT SERVICES

### Overview

The Economic Growth and Community Development Services (EGCDS) department consists of the three divisions noted below and employs 47.8<sup>3</sup> FTE staff funded by both the general rate and utilities user rates. The department is primarily responsible for managing the overall growth and development of the Township. Furthermore, it also manages the Utilities division that is presented separately in Section 5. The other two divisions operate out of the Township's second municipal office located in Amherstview.



EGCDS' net operating budget is proposed at \$1,280,900, which is an increase of 41% from the 2023 approved budget and represents 6% of the Township's total tax levy requirement. The department's 2024 draft operating budget is summarized by segment in Table 20.

Table 20: EGCDS - Draft operating budget by segment

	Engineering & Environment	Development Services	Total	Total 2023 Budget	\$ Change	% Change
<b>Revenue</b>						
Grants	-	-	-	-	-	0%
Fees & User Charges	-	(90,000)	(90,000)	(85,000)	(5,000)	6%
Licenses, Permits	-	(942,000)	(942,000)	(757,500)	(184,500)	24%
Rents	-	-	-	-	-	0%
Other Revenue	(316,700)	(671,400)	(988,100)	(9,491,200)	8,503,100	-90%
From Reserves/Reserve Funds	-	(154,100)	(154,100)	(656,000)	501,900	-77%
<b>2024 Budgeted Revenue</b>	<b>(316,700)</b>	<b>(1,857,500)</b>	<b>(2,174,200)</b>	<b>(10,989,700)</b>	<b>8,815,500</b>	<b>-80%</b>
<b>Expenses</b>						
Salaries, Wages & Benefits	793,900	1,477,200	2,271,100	2,169,900	101,200	5%
Insurance	-	17,500	17,500	16,700	800	5%
Utilities	2,000	-	2,000	2,000	-	0%
Contracted Services	100,000	-	100,000	78,000	22,000	28%
Supplies, Materials & Other	75,800	413,800	489,600	1,711,300	(1,221,700)	-71%
Contribution to Reserve Funds	-	589,300	589,300	7,936,200	(7,346,900)	-93%
Internal Allocations	(107,100)	89,900	(17,200)	(17,200)	-	0%
<b>2024 Budgeted Expenses</b>	<b>864,600</b>	<b>2,587,700</b>	<b>3,452,300</b>	<b>11,896,900</b>	<b>(8,444,600)</b>	<b>-71%</b>
<b>2024 Net Budgeted Levy Requirement</b>	<b>547,900</b>	<b>730,200</b>	<b>1,278,100</b>	<b>907,200</b>	<b>370,900</b>	<b>41%</b>

<sup>3</sup> Includes two proposed new positions in Engineering & Environment, two proposed new positions in Utilities, as well as position conversions from contract to permanent in both Engineering & Environment and Development Services.



## Strategic Alignment

Table 21: EGCDs - Strategic initiatives

Strategic Initiatives for 2024	Approximate Budget Impact
<b>Strategic Priority: Strong Communities</b>	
Support the creation of a fully funded 10-year Capital Budget.	In-house
Project management for: Potter, Creighton, South, Main Reconstruction; Utilities Office Expansion; Bridge, Emma, Battery, South, Cross Reconstruction; Lakeview and Bath SPS Emergency Generators; Bath STP Aeration Upgrades; AWPCP Headworks Upgrades and Peak Flow Equalization; Waste Management Master Plan; Fairfield Gutzeit House; WJ Henderson Recreation Centre Renewal.	In-house
Additional proposed Project Coordinator position to support capital rehabilitation of Township facilities including Heritage buildings.	\$77,750 in 2024 (partial year), \$102,852 in 2025 (full year) – 80% of this position’s labour costs are funded from capital and 20% from operating.
<b>Strategic Priority: Sustainable Infrastructure and Services</b>	
Capacity Allocation policy final draft and approval	In-house
Engineering Development Guidelines final draft and approval	In-house
Additional proposed Engineering Technician position to support development timeline achievement and provide greater oversight of developer constructed works to be assumed by the Municipality.	\$62,794 in 2024 (partial year) of which \$35,160 recovered from development, \$94,600 in 2025 (full year) of which \$52,976 recovered from development.
<b>Strategic Priority: Balanced Growth</b>	
Complete Amherstview West Secondary Plan including technical reviews	\$90,000 and in-house
Undertake Zoning By-law update including as-of-right regulations and reviewing zoning performance standards to allow for more forms of housing as well as review of agricultural lot sizes and including as of right regulations to implement on farm diversified and agricultural related uses. Mixed use zoning to encourage commercial opportunities will also be included in the update.	\$50,000
Identify appropriate affordable housing locations with the County. Review surplus land by-law and any other applicable by-laws and	In-house



Strategic Initiatives for 2024	Approximate Budget Impact
policies to determine modifications to encourage affordable housing.	
Update Official Plan to reflect County's Natural Heritage Study	In-house
Review and update heritage register and proceed with any designations	\$4,000
<b>Strategic Priority: Organizational Effectiveness</b>	
Planning application fee review including development-related engineering application fees	In-house
Continue to work with all other divisions to improve role and responsibility clarity and reduce working in silos with initiatives including internal service level agreements between divisions and focusing on the core services that Engineering and Environment provides to other divisions which are: Project Management, Engineering Development, Environmental Stewardship, Technical Expertise, Long Term Infrastructure Planning.	In-house
Commence a program to complete a wide-ranging review of Engineering and Environment led by-laws, policies, and procedures aiming to improve clarity and understanding of expectations for those who interact with the associated documents such as developers, residents, businesses, internal staff, etc.	In-house





## Budget Highlights and Core Services

Table 22 outlines Economic Growth and Community Development Services’ draft operating budget for 2024 by division. Budget increases in this area are largely driven by staffing requirements including the transition of several contract positions to permanent staff to support development and infrastructure needs as detailed in Appendix A – New Staff Proposals.

Table 22: EGCDs - Draft operating budget by division

	2024 Draft Budget		2023 Approved Budget		Change	
	Gross Expenditures	Net Levy	Gross Expenditures	Net Levy	Net \$	Net %
Engineering & Environment	864,600	547,900	794,900	368,500	179,400	49%
<b>Development Services</b>						
Planning	871,800	636,800	971,900	443,300	193,500	44%
Development	716,200	10,800	9,303,700	33,300	(22,500)	-68%
Property Standards	20,300	20,300	12,800	12,800	7,500	59%
Heritage	62,200	62,200	49,300	49,300	12,900	26%
Building	917,200	100	764,300	-	100	100%
<b>Total Development Services</b>	<b>2,587,700</b>	<b>730,200</b>	<b>11,102,000</b>	<b>538,700</b>	<b>191,500</b>	<b>36%</b>
<b>Total Economic Growth &amp; Community Development</b>	<b>3,452,300</b>	<b>1,278,100</b>	<b>11,896,900</b>	<b>907,200</b>	<b>370,900</b>	<b>41%</b>

## Engineering and Environment

### Core Services

- Management and compliance of technical design standards
- Management of most high-value Township capital projects
- Capital project contract administration and inspection
- Engineering reviews of grading plans, severance applications, site plans, fill permits, plans of subdivision, etc.
- Infrastructure planning
- Administration and management of development agreements
- Management of environmental programs, including corporate and community coordination of climate action initiatives

Key operating expenses

\$157,600  
Internal labour recovered from development

### Key operating changes from 2023 approved budget

↑	\$140,500	Labour costs for proposed new Project Coordinator and Engineering Technician positions – partial year and partially funded by development fees and through the capital budget (expense)
↓	42,000	Contracted services as the Infrastructure Master Plan nears completion (expense)
↓	\$167,800	Reduction in reserves to recognize the Project Coordinator contract transition to permanent in 2024 and the retirement of the Chief Engineer (revenue)



## Development Services

### Core Services

- Planning application review and approval
- Building permit and septic application review and approval
- Building inspections
- Property standards
- Economic development and management of industrial & business parks
- Growth monitoring
- Administration of planning & development documents such as the building by-law, secondary plan, official plan, and zoning by-law
- Heritage Committee, including heritage permits and grant review and approval

### Key operating revenue & expenses

\$90,000  
Planning Act applications revenue

\$3,000  
Heritage grant program

\$56,000  
Building Permit Software annual license

\$905,000  
Building permit and septic review fee revenue

\$11,000  
Planning general legal advice

\$50,000  
Consultant fees for Zoning By-law Review (parking study and land review for upzoning)

### Key operating changes from 2023 approved budget

↑	\$30,700	Transfer to building rate stabilization reserve with expectation that budget will be fully funded from permit fees (expense)
↑	\$188,500	Building and septic permit fees (revenue)
↑	\$5,000	Planning Act application fees (revenue)
↓	\$35,000	Planning consultant costs for planning application review (expense)
↓	\$217,800	Contributions from reserves, reflecting contract positions made permanent in 2024 (revenue)
↑	\$4,000	Seminars/workshops/conferences for staff to increase knowledge of noise engineering, building code, and septic systems (expense)
↑	\$6,500	Committee of Adjustment public member expenses and Heritage Committee expenses for Heritage By-law review and heritage designations (expense)

### Loyalist East Business Park

- 5 lots anticipated to close in 2024.
- \$666,400 net projected sale proceeds to be realized and used to fund legal/real estate fees with the remainder placed in reserves to fund the servicing of phase 2 lots and future industrial land requirements.

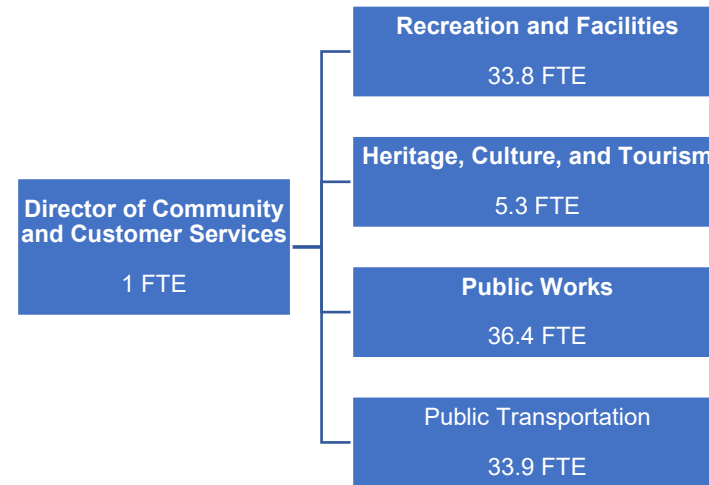


### 3.5. COMMUNITY AND CUSTOMER SERVICES

#### Overview

The Community and Customer Services (CCS) department employs 110.4<sup>4</sup> FTE staff and consists of the four divisions outlined to the right. The 2024 budget reflects the separation of Public Works and Public Transportation into separate divisions as approved by Council in 2023. The Public Transportation Division (Transit and Amherst Island Ferry) are presented in Section 4.

CCS spends 46% of the Township’s total general rate tax levy as it is responsible for most front-facing services to Township residents. These services include but are not limited to snowplowing, stormwater management, road maintenance, recreational programs, care and operation of historic sites, and cultural events. Furthermore, significant capital infrastructure the department maintains are as follows<sup>5</sup>:



Road Network	Storm Network	Buildings	Land Improvements	Fleet
<ul style="list-style-type: none"> <li>• ~110 km of gravel roads</li> <li>• ~140 km of asphalt and surface treated roads</li> <li>• ~1,000 streetlights</li> <li>• ~30 bridges &amp; culverts</li> </ul>	<ul style="list-style-type: none"> <li>• ~1,200 catchbasins</li> <li>• ~500 manholes</li> <li>• ~40 km of storm mains</li> </ul>	<ul style="list-style-type: none"> <li>• 2 municipal offices</li> <li>• 2 indoor recreation facilities</li> <li>• 2 public works garages</li> <li>• 1 facilities maintenance yard</li> <li>• 6 sand and salt storage facilities</li> </ul>	<ul style="list-style-type: none"> <li>• ~40 park lands</li> <li>• ~20 playgrounds</li> <li>• 7 sports fields</li> </ul>	<ul style="list-style-type: none"> <li>• Maintenance of ~50 vehicles including sidewalk plows, pickup trucks, dump trucks, light and heavy duty snowplows (excludes Emergency Services vehicles)</li> </ul>

<sup>4</sup> Includes proposed new positions in Heritage, Culture, and Tourism, Public Works, and Public Transportation as detailed in Appendix A – New Staff Proposals.

<sup>5</sup> As per 2022 Asset Management Plan (AMP). The department also maintains historic buildings, including two museums, two historic houses, and one historic mill that are currently excluded from the above-noted AMP.

**General Rate Operating Budget – Departmental >  
Community and Customer Services**



CCS’ net operating budget is proposed at \$9.8 million, which is an increase of 13% from the 2023 approved budget and represents 46% of the Township’s total tax levy requirement. The department’s 2024 draft operating budget is summarized by segment in Table 23.

*Table 23: CCS - Draft operating budget by segment*

	Recreation & Facilities	Heritage, Culture, and Tourism	Public Works	Total	Total 2023 Budget	\$ Change	% Change
<b>Revenue</b>							
Grants	-	(10,500)	-	(10,500)	(10,000)	(500)	5%
Fees & User Charges	(222,600)	(15,000)	(922,400)	(1,160,000)	(1,177,300)	17,300	-1%
Licenses, Permits	-	-	(237,000)	(237,000)	(236,500)	(500)	0%
Rents	(394,700)	(2,500)	-	(397,200)	(387,200)	(10,000)	3%
Other Revenue	(39,600)	(1,200)	(663,600)	(704,400)	(718,900)	14,500	-2%
From Reserves/Reserve Funds	(65,000)	(15,000)	(225,000)	(305,000)	(297,500)	(7,500)	3%
<b>2024 Budgeted Revenue</b>	<b>(721,900)</b>	<b>(44,200)</b>	<b>(2,048,000)</b>	<b>(2,814,100)</b>	<b>(2,827,400)</b>	<b>13,300</b>	<b>0%</b>
<b>Expenses</b>							
Salaries, Wages & Benefits	2,713,600	473,100	3,375,600	6,562,300	5,982,600	579,700	10%
Debt Principal & Interest	-	-	-	-	-	-	0%
Insurance	178,600	-	468,200	646,800	587,000	59,800	10%
Utilities	461,300	-	186,800	648,100	586,800	61,300	10%
Contracted Services	431,600	61,600	1,601,700	2,094,900	1,817,600	277,300	15%
Supplies, Materials & Other	530,400	62,800	1,717,900	2,311,100	2,143,700	167,400	8%
Contribution to Reserve Funds	10,000	-	322,000	332,000	329,200	2,800	1%
Internal Allocations	11,300	1,300	15,600	28,200	28,200	-	0%
<b>2024 Budgeted Expenses</b>	<b>4,336,800</b>	<b>598,800</b>	<b>7,687,800</b>	<b>12,623,400</b>	<b>11,475,100</b>	<b>1,148,300</b>	<b>10%</b>
<b>2024 Net Budgeted Levy Requirement</b>	<b>3,614,900</b>	<b>554,600</b>	<b>5,639,800</b>	<b>9,809,300</b>	<b>8,647,700</b>	<b>1,161,600</b>	<b>13%</b>



## Strategic Alignment

Table 24: CCS - Strategic initiatives

Strategic Initiatives for 2024	Approximate Budget Impact
<b>Strategic Priority: Strong Communities</b>	
Create balanced, accessible, and inclusive opportunities for recreation, leisure, culture and events within each community through the development of an events strategy.	In-house
Establish cultural program offerings at museums and historic sites.	In-house
Identify gaps and opportunities for increased partnerships with outside agencies by networking with industry stakeholders and professionals to expand tourism opportunities.	In-house
Develop a volunteer program to support attraction, retention, and recognition through the implementation of a Civic Awards program.	\$900
Partner and acknowledge diverse groups within the Township and celebrate them and their contributions (cultural holidays, special weeks).	\$2,000
Coordinate and implement traffic calming projects	\$95,000 Operating and \$320,000 Capital (Eng)
Develop and implement a Youth Engagement Plan with focus on connecting youth with co-op, partnerships, volunteer, engagement and participation opportunities	In-house (multi-year initiative, begin in 2024)
Full implementation of Code-Red communication program for ferry service notifications	In-house
<b>Strategic Priority: Sustainable Infrastructure and Services</b>	
Undertake steps to initiate an Arts, Culture and Heritage Master Plan that will begin during the term of the Strategic Plan.	In-house with resources allocated in 2025
Develop and implement a Waste Management Master Plan and complete Odessa Stormwater Master Plan and modelling	\$210,000
Further develop partnership with the County of Lennox and Addington and the City of Kingston for the supply of Winter Control Liquid (DLA)	\$4,800
Further develop inputs to the Asset Management Program for non-core assets	In-house



Strategic Initiatives for 2024	Approximate Budget Impact
Undertake Parks and Recreation Master Plan to be implemented during term of Strategic Plan	\$65,000 council approved
Implement Recreation Service Delivery Review Plan <ul style="list-style-type: none"> <li>• Recreation Equity, Diversity, and Inclusion Policy</li> <li>• Affordable Access to Recreation Policy</li> <li>• Emphasize and leverage partnerships</li> </ul> Support training, education, and professional development	In-house In-house In-house \$5,000 to be reviewed annually
Increase partnership with neighbouring municipalities and community groups to provide additional or enhanced services <ul style="list-style-type: none"> <li>• Amherst Island Recreation Committee</li> <li>• Others to be identified</li> </ul>	\$5,000 annually
Complete fare study for the Amherst Island Ferry	In-house
<b>Strategic Priority: Balanced Growth</b>	
Create museum policies and procedures to align with the Standards for Community Museums in Ontario.	In-house
Review the expansion of transit services	In-house
Continue Accessible Transit Services pilot project	\$98,000
<b>Strategic Priority: Organizational Effectiveness</b>	
Develop and communicate long term workplans to ensure internal effectiveness.	In-house
Review and revise outdated by-laws <ul style="list-style-type: none"> <li>• Update the Parks By-law</li> <li>• Complete a comprehensive review and update of the Miscellaneous Fees By-law Schedule 'F'</li> </ul>	In-house In-house
Complete marine-specific courses and training for ferry staff	\$70,000

General Rate Operating Budget – Departmental >  
 Community and Customer Services  
**Budget Highlights and Core Services**



## Recreation and Facilities

### Core Services

- Inclusive recreation and leisure programming for all ages in all communities, both active and inactive experiences
- Management of parks, sports fields and facilities rentals
- Customer service experience and reception at recreation facilities
- Community engagement and partnerships
- Parks, trails and sports fields inspections and maintenance
- Management of horticulture and tree programs
- Facilities maintenance including recreation facilities, libraries, community buildings, heritage buildings, municipal offices and garages
- Management of relevant capital projects

Table 25: CCS - Recreation and Facilities - Draft operating budget by subcategory

	2024 Draft Budget		2023 Approved Budget		Change	
	Gross Expenditures	Net Levy	Gross Expenditures	Net Levy	Net \$	Net %
<b>Recreation &amp; Facilities</b>						
Recreation General Overhead	501,400	431,200	532,100	525,100	(93,900)	-18%
WJH Recreation Centre - Skating Arena	706,900	360,600	716,900	360,400	200	0%
WJH Recreation Centre - Pool	440,300	394,700	455,900	380,700	14,000	4%
Parks & Sports Fields	1,310,600	1,219,900	1,055,100	1,022,200	197,700	19%
Recreation Programs & Leisure Centre	437,100	290,600	412,600	261,100	29,500	11%
Recreation Committees	5,000	5,000	19,000	-	5,000	100%
Facilities General Overhead	213,500	213,500	176,600	176,600	36,900	21%
Municipal Offices (2)	364,800	364,800	345,000	345,000	19,800	6%
Facilities Garage	39,500	39,500	23,900	23,900	15,600	65%
Community Buildings (10)	243,100	220,500	235,500	221,500	(1,000)	0%
Libraries (3)	74,600	74,600	66,500	66,500	8,100	12%
<b>Total Recreation &amp; Facilities</b>	<b>4,336,800</b>	<b>3,614,900</b>	<b>4,039,100</b>	<b>3,383,000</b>	<b>231,900</b>	<b>7%</b>

### Key revenue & operating expenses

\$934,700 Park maintenance (including horticulture, trees, commemorative program maintenance)	\$461,300 Hydro, gas, and water/wastewater services for facilities other than Fire Stations and Water/Sewage Facilities	\$170,000 Lease for Manitou Municipal Office	\$48,000 Recreation marketing and communications
\$303,800 Arena rental revenue	\$146,500 Recreation and Leisure Program Revenue	\$431,600 Contracted Services	\$166,900 Sports field maintenance
		\$129,200 Net Facility Costs of Designated Heritage Properties	\$40,000 Aquatic Program Facility Rentals



**Recreation & Facilities**  
Key operating changes from 2023 approved budget

	Revenue/ expense	Recreation Programs / Admin	Arena	Pool/Aquatic Programs	Parks & Sports Fields	LAC Facility	Municipal Facilities	Community Buildings & Libraries
Closure of W.J. Henderson Recreation Centre March 25 to September 2, 2024, due to construction	Revenue Expense		↓ \$22,700 ↓ \$13,200					
Commemorative Program Parks	Revenue Expense				↑ \$29,400 ↑ \$31,000			
Parks free use	Expense				↓ \$20,000			
Contracted Services	Expense	↓ \$6,300	↑ \$18,500		↑ \$75,700	↑ \$5,000	↑ \$14,200	↑ \$56,100
Cancellation of Weekend Swim Program including Public Swimming	Revenue Expense			↓ \$11,600 ↓ \$34,667				
Aquatic Programming – Private Swim Lessons	Revenue				↓ \$20,000			
Internal labour allocation adjustments	Expense	↑ \$33,750	↓ \$2,300	↑ \$7,200	↑ \$132,800	↑ \$5,700	↑ \$27,700	↓ \$56,100
Utilities	Expense		↓ \$35,200	↑ \$44,300	↑ \$6,800	↑ \$4,600	↑ \$9,300	↑ \$9,900
Amherst Island Recreation Committee Fee for Service	Expense	↑ \$5,000						
Parks and Recreation Master Plan	Expense	↑ \$65,000						





## Heritage, Culture, and Tourism (HCT)

### Core Services

- Plan, organize, and implement Township hosted community events with a key focus on creating inclusive, accessible, and meaningful experiences for residents and visitors to enjoy and celebrate Loyalist Township.
- Ensure the stewardship of four Township owned historic sites, including the management and care of the four corresponding Township owned historic collections.
- Foster collaborative partnerships with community stakeholders and volunteer organizations.
- Lead volunteer engagement, activation, and recognition.
- Develop and implement community activations that appeal to a variety of demographics.
- Continue to strengthen and enhance Loyalist Township by expanding opportunities to share and celebrate cultural diversity.
- Work with local businesses and stakeholders to promote and encourage the development of tourism.

Table 26: CCS - HCT - Draft operating budget by subcategory

	2024 Draft Budget		2023 Approved Budget		Change	
	Gross Expenditures	Net Levy	Gross Expenditures	Net Levy	Net \$	Net %
<b>Heritage, Culture, and Tourism</b>						
HCT General Overhead and Events	559,300	550,700	480,700	473,100	77,600	16%
Committees of Council	39,500	3,900	43,500	4,000	(100)	-3%
<b>Total Heritage, Culture, and Tourism</b>	<b>598,800</b>	<b>554,600</b>	<b>524,200</b>	<b>477,100</b>	<b>77,500</b>	<b>16%</b>

### Key operating revenue & expenses

<p><b>\$41,000</b> Facilitation and supplies for HCT led community events, engagements, and activations excluding Light Up the Season and Bath Canada Day</p>	<p><b>\$34,500</b> Bath Canada Day committee expenses to be funded by reserve, sponsorship, and vendor fees</p>	<p><b>\$72,500</b> Six summer students operating two historic sites, supporting a large collections project at Fairfield Gutzeit House, and seasonal community activations.</p>	<p><b>\$10,000</b> Preservation, interpretation, and exhibition of the collections at the Bath Museum and Babcock Mill</p>
<p><b>\$12,900</b> Light up the Season, Holiday Trees in the Township, and Spring Egg Hunt</p>	<p><b>\$15,000</b> Proposed use of accumulated Bath Canada Day reserve as per committee - year two of multi-year plan</p>	<p><b>\$14,500</b> HCT Communication and marketing including share of Explore and Play Guide</p>	<p><b>\$6,600</b> Travel, memberships, conferences, and seminars</p>



HCT Key operating changes from 2023 approved budget		
↓	\$11,700	Reallocated internal labour costs for Light Up the Season to Recreation and Facilities Division (expense)
↑	\$65,700	Labour associated with proposed new Community Enhancement Coordinator – partial year (expense)
↓	\$13,000	Facilitation supplies and services for all HCT led community events, engagements, and activations including removal of Outdoor Movie Nights and reduction of expenses within other event portfolios (expense)
↓	\$6,750	HCT communications and marketing due to strategic approach to targeted marketing (expense)



## Public Works

### Core Services

- Stormwater conveyance and facility management
- Traffic and streetlights
- Winter control (including County roads)
- Roadside maintenance
- Corporate fleet management
- Waste management including management of landfill facilities
- Gravel road maintenance and rehabilitation
- Asphalt and surface treated road maintenance and rehabilitation in coordination with the Engineering and Environment division as applicable
- Management of other infrastructure such as driveway culverts, sidewalks, and machinery
- Crossing Guards

Table 27: CCS - Public Works - Draft operating budget by subcategory

	2024 Draft Budget		2023 Approved Budget		Change	
	Gross Expenditures	Net Levy	Gross Expenditures	Net Levy	Net \$	Net %
<b>Public Works</b>						
Transportation Services - Township						
Backcharges	22,100	(100)	40,200	-	(100)	100%
Bridges & Culverts	54,300	39,300	75,300	60,300	(21,000)	-35%
Roadside Maintenance	468,200	468,200	409,000	409,000	59,200	14%
Winter Control	898,700	898,700	950,500	950,500	(51,800)	-5%
Hardtop & Loosetop Maintenance	1,249,700	1,249,700	1,196,600	1,196,600	53,100	4%
Amherst Island Quarry	42,400	42,400	42,000	42,000	400	1%
Streetlights	158,300	158,300	112,700	112,700	45,600	40%
Sidewalks	189,000	189,000	187,900	187,900	1,100	1%
Public Works General Overhead	993,600	756,600	498,500	245,500	511,100	208%
Roads Garages (4)	320,200	320,200	269,400	269,400	50,800	19%
<b>Total Transportation Services - Township</b>	<b>4,396,500</b>	<b>4,122,300</b>	<b>3,782,100</b>	<b>3,473,900</b>	<b>648,400</b>	<b>19%</b>
Transportation Services - County	677,100	41,200	696,500	66,600	(25,400)	-38%
Stormwater Management	500,100	440,100	571,000	471,000	(30,900)	-7%
Waste Management	2,012,500	934,600	1,754,100	668,000	266,600	40%
Crossing Guards	101,600	101,600	108,100	108,100	(6,500)	-6%
<b>Total Public Works</b>	<b>7,687,800</b>	<b>5,639,800</b>	<b>6,911,800</b>	<b>4,787,600</b>	<b>852,200</b>	<b>18%</b>

### Key revenue & operating expenses

\$468,900 Roadside Maintenance	\$625,000 Bag tag revenue	\$974,300 Winter Control (Roads & Sidewalks)	\$376,800 Stormwater Management	\$240,000 Recycling Revenue and Stewardship Fees
\$278,300 Hardtop Road Maintenance	\$972,600 Gravel Road Maintenance	\$666,900 Fleet and Equipment Costs	\$1,348,200 Solid Waste Collection and Disposal	\$598,300 Recycling Collection

**General Rate Operating Budget – Departmental >  
Community and Customer Services**



<b>Public Works</b>					
<b>Key operating changes from 2023 approved budget</b>					
	Revenue/ expense	Transportation Services - Township	Transportation Services - County	Waste Management	Other
Bag tag revenue due to growth	Revenue			↑ \$19,000	
Recycling stewardship fees	Revenue			↓ \$27,100	
Garbage collection contract	Expense			↑ \$31,000	
Recycling pick-up and diversion contracts	Expense			↑ 5,200	
Landfill equipment rental and contracted services	Expense			↑ \$76,100	
Winter Control	Expense	↓ \$50,800			
Traffic Calming	Expense	↑ \$95,000			
Recovery of internal labour and equipment charges from the County	Revenue		↑ 6,000		
County Road 6 Garage Maintenance previously deferred during construction	Expense	↑ \$20,000			
Millhaven Silo – Roof Repairs	Expense	↑ \$10,000			
Utility Locating Services – from Utilities to recognize needs in Stormwater/Streetlights	Expense				↑ \$122,000
Contingency for asphalt repairs	Expense	↓ \$35,000			
Odessa Stormwater Master Plan	Expense	↑ \$40,000			
Insurance	Expense	↑ \$42,700			
Hydro, gas, water and sewer for County Road 6 Garage	Expense	↑ \$18,100			
Conversion of two existing contracts to permanent, full-time positions as detailed in Appendix A – New Staff Proposals	Expense	↑ \$68,000			
Benefits – calculation correction to recognize actual costs	Expense	↑ \$175,000			
Labour and Benefits (cost of living increases)	Expense	↑ \$83,000			
Increase in management allocation due to new Public Transportation Division	Expense	↑ \$18,200			



## 4. AREA RATE (TRANSIT AND FERRY) OPERATING BUDGETS

### 4.1. OVERVIEW

The Amherstview Transit and Amherst Island Ferry are provided by the Township in partnership with the City of Kingston and the Ontario Ministry of Transportation (MTO), respectively. Amherstview Transit is the extension of Kingston’s route 10 service and is primarily funded by area-rated property taxes imposed in Amherstview. The Amherst Island Ferry is owned and primarily funded by the Ministry of Transportation via subsidy; however, the Township operates the ferry service via agreement with MTO.

The 2024 budget is the first that includes the separation of these areas from Public Works into the newly formed Public Transportation Division, including modified staffing and reporting relationships. As outlined later in this section, these services are self-sustaining through other revenue sources that fall outside of the general rate tax levy.

The 2024 draft operating budget to provide transit and ferry services is summarized by segment in Table 28.

Table 28: Transit and Ferry - Draft operating budgets by segment

TRANSIT & FERRY - 2024 OPERATING BUDGETS						
	Amherstview Transit	Amherst Island Ferry	Total	Total 2023 Budget	\$ Change	% Change
<b>Revenue</b>						
Grants	(268,100)	(4,114,800)	(4,382,900)	(4,651,100)	268,200	-6%
Fees & User Charges	(75,000)	(425,000)	(500,000)	(495,000)	(5,000)	1%
Licenses, Permits	-	-	-	-	-	0%
Rents	-	-	-	-	-	0%
Other Revenue	(63,800)	(1,512,000)	(1,575,800)	(193,000)	(1,382,800)	716%
Area Rates	(530,200)	-	(530,200)	(530,200)	-	0%
From Reserves/Reserve Funds	-	(88,400)	(88,400)	(217,400)	129,000	-59%
<b>2024 Budgeted Revenue</b>	<b>(937,100)</b>	<b>(6,140,200)</b>	<b>(7,077,300)</b>	<b>(6,086,700)</b>	<b>(990,600)</b>	<b>16%</b>
<b>Expenses</b>						
Salaries, Wages & Benefits	105,600	3,852,200	3,957,800	3,419,300	538,500	16%
Debt Principal & Interest	-	-	-	-	-	0%
Insurance	400	38,500	38,900	35,300	3,600	10%
Utilities	-	-	-	-	-	0%
Contracted Services	677,900	473,000	1,150,900	866,000	284,900	33%
Supplies, Materials & Other	108,400	1,561,100	1,669,500	1,498,600	170,900	11%
Contribution to Capital	-	-	-	-	-	0%
Contribution to Reserve Funds	-	-	-	-	-	0%
Internal Allocations	44,800	215,400	260,200	267,500	(7,300)	-3%
<b>2024 Budgeted Expenses</b>	<b>937,100</b>	<b>6,140,200</b>	<b>7,077,300</b>	<b>6,086,700</b>	<b>990,600</b>	<b>16%</b>
<b>2024 Net Budgeted Levy Requirement</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



## 4.2. AMHERSTVIEW TRANSIT

Gross expenses budgeted to provide Kingston transit services to Amherstview total \$937,100. For the ninth consecutive year, staff are not proposing any change to its area-rated property tax rate.

The 2023 approved budget included the implementation of an accessible transit service, provided by Kingston Area Taxi Commission via agreement, the delivery of which is a pilot project. This project was commenced in September 2023. The net costs are proposed to be funded by the Township’s provincial gas tax reserve fund until a permanent plan is in place. A report will be presented to Council in 2024 before the pilot project is complete to determine next steps.

Council will also receive additional information for consideration in 2024 regarding the possible expansion of the transit system to service additional areas of the Township. As the details of the potential expanded program are not yet known, none of the expenses, revenues, or funding for the potential transit service expansion have been included in this draft budget.

Figure 8 illustrates Amherstview Transit’s historical ridership since 2013. In 2023, ridership returned to post-pandemic levels with revenues continuing to lag resulting from the success of a variety of free use programs.

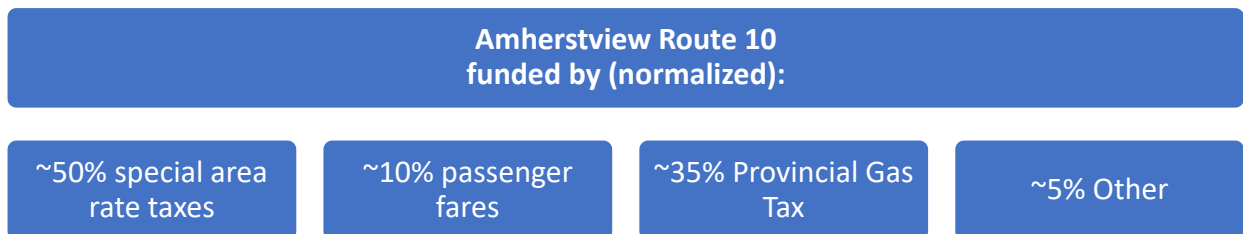
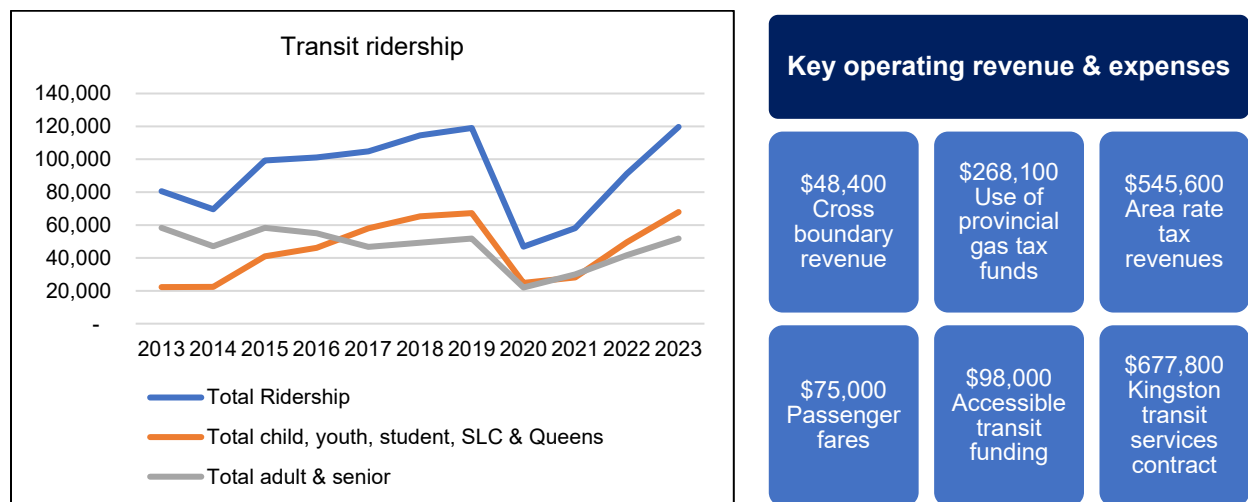


Figure 8: Amherstview Transit historical ridership



**Area Rate (Transit and Ferry) Operating Budgets >  
Amherstview Transit**



Key operating changes from 2023 approved budget		
↓	\$7,600	Cross boundary income (revenue)
↑	\$15,000	Area rated property taxes from growth assessment and supplemental taxes (revenue)
↓	\$28,100	Kingston transit contract (expense)
↓	\$10,000	Passenger fares – to better reflect actuals (revenue)



### 4.3. AMHERST ISLAND FERRY

Gross expenses budgeted to operate the Amherst Island Ferry total \$6.1 million. The 2024 approved budget includes the previously approved Public Transportation Manager and Marine Services Supervisor positions and dedicated funding for the transition to the new vessel which is fully funded including fuel costs (\$1,000,000), training expenses (\$50,000), and contracted services (\$443,000) as approved by MTO.

#### Amherst Island Ferry and Docks funded by:

~92% provincial subsidy (formula)

~7% passenger fares

~1% ferry reserve/other

Key operating changes from 2023 approved budget		
↑	\$15,000	Passenger fares (revenue)
↑	\$335,000	Fuel (expense)
↑	\$617,700	Labour (expense)

Key operating revenue & expenses
\$425,000 Passenger fares
\$38,500 Insurance expenses
\$70,000 Training for current and new ferry
\$1,385,000 Fuel combined for current and new ferry
\$443,000 Contracted services for new ferry
\$30,000 Contracted services for current ferry





## 5. UTILITIES OPERATING BUDGET

### 5.1. OVERVIEW

The Utilities division reports to the department of Economic Growth and Community Development Services and provides water and sewer services to approximately 5,050 properties within the Township’s service areas of Fairfield/Loyalist East and Bath. With approximately 19.6 full-time equivalent staff, the Utilities division is responsible for the following core services:

- Ensuring the provision of safe municipal drinking water;
- Municipal sewage collection and treatment;
- Legislative compliance; and
- Internal and external customer service, including leak detection and water metering.

#### Significant capital infrastructure as per the 2022 Asset Management Plan

##### Water System

- ~470 hydrants
- ~650 valves
- ~4,900 water meters
- ~81 km of water mains
- 2 treatment plants
- 5 distribution facilities

##### Sewer System

- ~820 manholes
- ~71 km of sewer mains
- 2 treatment plants
- 8 collection facilities

##### Other

- 1 utilities office/storage building
- 13 pick up trucks

The proposed 2024 operating budget for Utilities is \$6.9 million and \$5.6 million for water and sewer respectively. Excluding impost fee activity, the budget has increased by \$469,900 and 5% over 2023. Table 29 and Table 30 outlines the 2024 draft operating budget by segment and subcategory, respectively. Appendix B – Operating Budget by Object Code provides a detailed break-down of the Utilities operating budget.

Table 29: ECGDS - Utilities draft operating budget by segment

	Water	Sewer	General Overhead	Total 2024 Budget	Total 2023 Budget	\$ Change	% Change
<b>Revenue</b>							
User Fees - general billing	(4,941,400)	(3,967,900)	-	<b>(8,909,300)</b>	(8,475,300)	(434,000)	5%
User Fees - special	(496,700)	(576,400)	-	<b>(1,073,100)</b>	(966,100)	(107,000)	11%
Other Revenue	(101,400)	(70,300)	(5,100)	<b>(176,800)</b>	(177,900)	1,100	-1%
From Reserves/Reserve Funds	-	-	-	-	(70,000)	70,000	-100%
Impost Fees	(1,400,200)	(809,500)	-	<b>(2,209,700)</b>	(2,572,900)	363,200	-14%
<b>2024 Budgeted Revenue</b>	<b>(6,939,700)</b>	<b>(5,424,100)</b>	<b>(5,100)</b>	<b>(12,368,900)</b>	<b>(12,262,200)</b>	<b>(106,700)</b>	<b>1%</b>
<b>Expenses</b>							
Salaries, Wages & Benefits	730,600	631,800	642,300	<b>2,004,700</b>	1,782,500	222,200	12%
Debt Principal & Interest	241,900	348,300	-	<b>590,200</b>	767,900	(177,700)	-23%
Insurance	24,500	24,400	85,300	<b>134,200</b>	121,300	12,900	11%
Utilities	356,000	808,800	11,500	<b>1,176,300</b>	1,180,500	(4,200)	0%
Contracted Services	87,000	85,500	18,900	<b>191,400</b>	97,300	94,100	97%
Supplies, Materials & Other	413,600	979,200	309,100	<b>1,701,900</b>	1,419,200	282,700	20%
Contribution to Capital	2,474,800	915,700	-	<b>3,390,500</b>	3,390,500	-	0%
Contribution to Reserve Funds	-	-	84,000	<b>84,000</b>	44,000	40,000	91%
Internal Allocations	1,211,100	956,100	(1,281,200)	<b>886,000</b>	886,100	(100)	0%
Contribution to Reserve Funds - impost fees	1,400,200	809,500	-	<b>2,209,700</b>	2,572,900	(363,200)	-14%
<b>2024 Budgeted Expenses</b>	<b>6,939,700</b>	<b>5,559,300</b>	<b>(130,100)</b>	<b>12,368,900</b>	<b>12,262,200</b>	<b>106,700</b>	<b>1%</b>
<b>2024 Net Budget</b>	<b>-</b>	<b>135,200</b>	<b>(135,200)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



Table 30: EGCDs - Utilities draft operating budget by subcategory

	2024 Draft Budget	2023 Approved Budget	Change	
	Expenses	Expenses	\$	%
Water	5,539,500	5,209,300	330,200	6%
Sewer	4,749,800	4,434,900	314,900	7%
General Overhead	(130,100)	45,100	(175,200)	-388%
<b>Subtotal excluding impost fees</b>	<b>10,159,200</b>	<b>9,689,300</b>	<b>469,900</b>	<b>5%</b>
<b>Total Utilities</b>	<b>12,368,900</b>	<b>12,262,200</b>	<b>106,700</b>	<b>1%</b>

## 5.2. USER RATES

The Township is required to submit a water financial plan every five years to retain its drinking license and provide water and sewer services to its ratepayers. This financial plan typically accompanies a water and sewer user rate study. The last study was completed in 2019, whereby Council approved a transition in the recovery of user rate revenue from a ratio of 60/40 (fixed/consumption charges) to 40/60 by 2029. The transition is now at a ratio of 41:59 (fixed:consumption) for the medium user.

Since the study, staff review the consumption trends and growth in equivalent residential units (ERUs) prior to recommending the annual user rate changes to Council. As a result, combined consumption rates approved for 2024 (Staff Report 2547) as compared to the 2024 projected user rates are considerably lower due to accelerated growth the Township is experiencing. Furthermore, the draft 2024 operating budget and financial strategy outlined in the Township’s recent Asset Management Plan required a modest increase in general billing user rate revenue.

<b>Total projected ERUs for 2024</b>	
Water	Sewer
6,526	5,815

A new water and sewer user rate study is included in the 2024 draft budget which will review and project water and sewer rates and impost (connection) fees required to ensure the systems remain sustainably funded over the long-term.

Table 31 discloses the Township’s combined water and sewer user rates from 2019 to 2024.

Table 31: EGCDs - Utilities - Historic user rates

	2019	2020 Y1 of study	2021 Y2 of study	2022 Y3 of study	2023 Y4 of study	2024 Y5 of study
Combined monthly fixed rate	\$64.26	\$54.00	\$54.00	\$54.00	\$52.50	\$52.50
Combined consumption rate per m3 of water	\$3.22	\$4.57	\$4.97	\$4.97	\$5.05	\$5.70

**Utilities Operating Budget >  
User Rates**



Since the user rates were harmonized in 2015, annual increases for both fixed and consumption rates were consistently 8% from 2015 to 2019, meaning all user groups had an 8% increase on their bills. The above-noted change in 2020 rates yielded a shift between volume-based user groups. In addition to encouraging conservation, the transition provided for a more equitable rate structure, with a positive outcome for low users.

As shown in Figure 9, the consumption-based billing structure expected large variances to occur for high users as compared to low and medium users. Based on recent data, approximately 65% of residential users fall within the low to medium volume user groups.

Including the operating contribution from Correctional Services Canada (CSC), Figure 10 illustrates that over 95% of the division's expenses are funded by user rates.

Figure 9: EGCDs - Utilities – History of bi-monthly bills

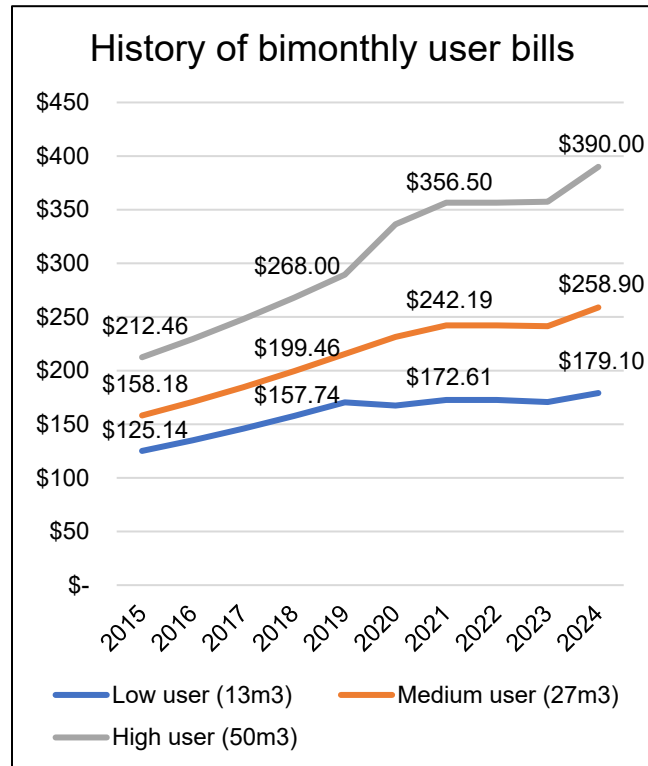
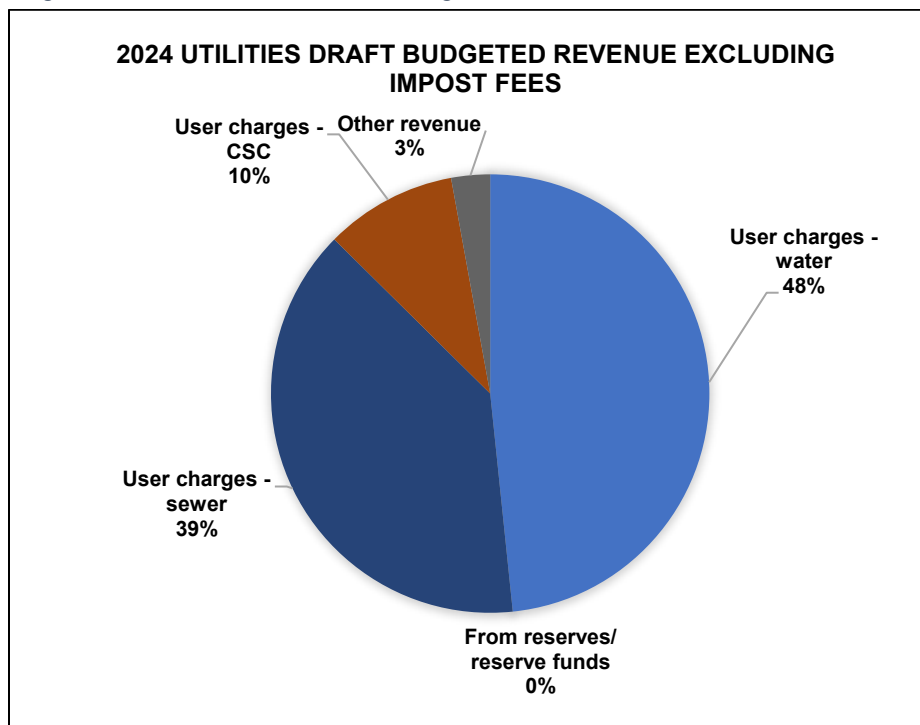


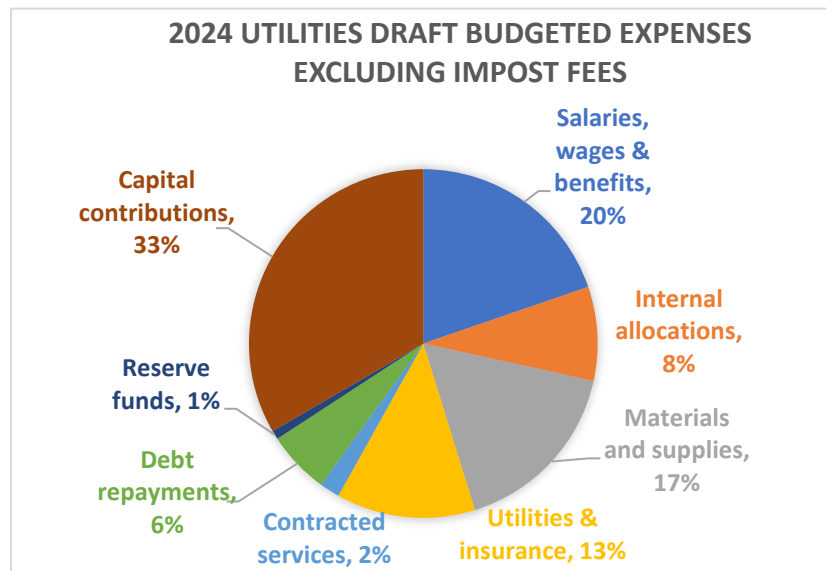
Figure 10: EGCDs - Utilities - Draft budgeted revenue





### 5.3. EXPENSES

Figure 11: EGCDs - Utilities - Draft budgeted expenses



As illustrated in Figure 11 and as projected in the user rate study, the 2024 proposed spending includes a significant portion that contributes to the capital fund and associated capital reserve funds. As further detailed in section 7, the Utilities division is continuing to close its infrastructure gap as depicted in the Township’s 2022 Asset Management Plan.

Reserve fund contributions total \$84,000.

### Debt Repayment

Total debt repayments paid by water and sewer rates are budgeted based on existing debt held. As listed in Table 32, existing debt is projected at \$3.4 million by the end of the proposed budget year. Based on the draft proposed budget, the Utilities division is not projecting any new debt issuances in 2024. Additional information regarding the Township’s corporate-wide debt can be found in section 2.3.

The 2024 utilities operating budget includes a total of \$590,200 in debt repayments, of which \$126,400 pertains to interest.

Table 32: Township-wide existing debt

Lender	Maturity (Renewal Date)	Interest Rate	Closing 2023	Total Utilities	General Rate				Total General Rate	Combined Total Closing 2024
					Public Works	Recreation (Parks)	Development	Emergency Services		
Toronto Dominion	March 2028	2.52%	\$ 814,929	\$ 233,913	\$ 399,998				\$ 399,998	\$ 633,911
Toronto Dominion	January 2030	2.81%	801,032	680,424					-	\$ 680,424
Canada Housing and Mortgage Corporation	May 2025	4.15%	158,157	80,686					-	\$ 80,686
Royal Bank of Canada	March 2024	2.35%	35,644	-					-	\$ -
Toronto Dominion	March 2028	2.50%	509,692	-				396,282	396,282	\$ 396,282
Infrastructure Ontario	August 2025	4.06%	155,240	-	7,622		69,998		77,620	\$ 77,620
Infrastructure Ontario	August 2030	4.35%	608,090	433,760	87,461				87,461	\$ 521,221
Infrastructure Ontario	December 2031	2.95%	245,475	22,808	165,037	29,997			195,034	\$ 217,842
Infrastructure Ontario	December 2036	3.24%	882,680	137,628	148,711			540,754	689,465	\$ 827,093
Infrastructure Ontario	December 2041	3.42%	1,258,224	738,940	149,381	318,309			467,690	\$ 1,206,630
Infrastructure Ontario	September 2037	3.28%	1,102,463	523,273	402,925			113,073	515,998	\$ 1,039,271
Infrastructure Ontario	September 2042	3.42%	1,242,067	511,933	682,777				682,777	\$ 1,194,710
Infrastructure Ontario	June 2035	Cost of borrowing	19,000,000	-			19,000,000		19,000,000	\$ 19,000,000
<b>Total</b>			<b>\$ 26,813,693</b>	<b>\$ 3,363,365</b>	<b>\$ 2,043,912</b>	<b>\$ 348,306</b>	<b>\$ 19,069,998</b>	<b>\$ 1,050,109</b>	<b>\$ 22,512,325</b>	<b>\$ 25,875,690</b>

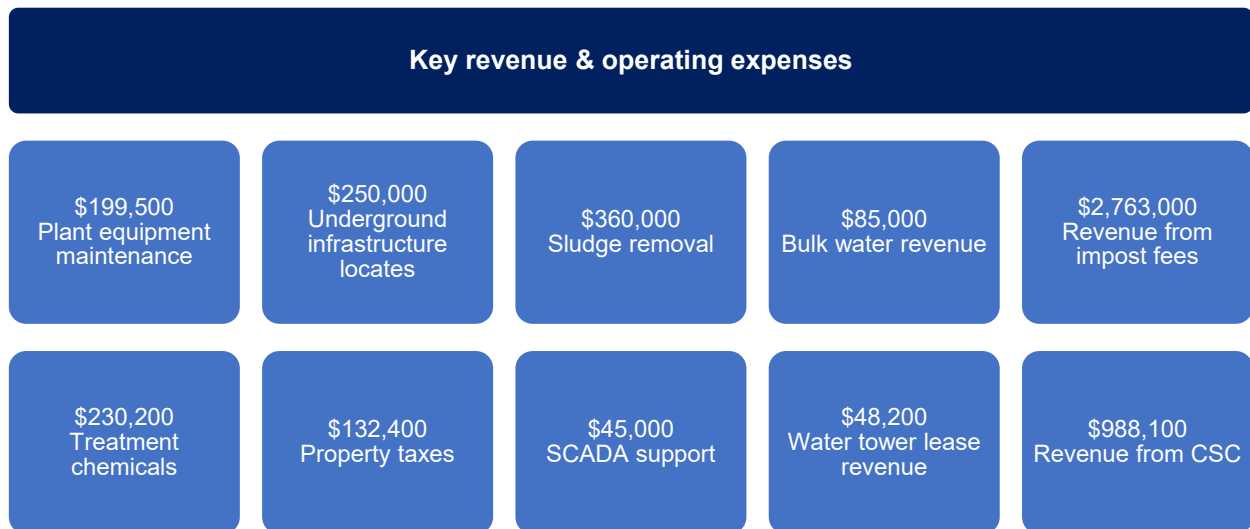


## 5.4. BUDGET HIGHLIGHTS

### Strategic Alignment

Table 33: EGCDs - Utilities - Strategic initiatives

Strategic Initiatives for 2024	Approximate Budget Impact
<b>Strategic Priority: Sustainable Infrastructure and Services</b>	
Communication equipment replacement and implementation plan	\$50,000 (capital)
Financial Plans for Municipal Drinking Water License renewal and user rate study	\$60,000
Increase staffing to bring underground infrastructure locates in house	\$137,300 – partial year (Utilities and General Rate); \$162,200 in 2025 – full year; offset by reduction in contracted services
Water meter replacements	\$140,000 (capital)
<b>Strategic Priority: Organizational Effectiveness</b>	
Development and implementation of CityWide workflows	\$20,000
Digital log books for treatment facilities	\$20,000



**Utilities Operating Budget >  
Budget Highlights**



Key operating changes from 2023 approved budget		
↓	\$50,000	Bath Water Treatment Plant sewer surcharge (expense)
↑	\$10,000	Amherstview Water Pollution Control Plant equipment repair (expense)
↓	\$169,200	Matured loan (in-year) for Loyalist East Sewage System works (expense)
↑	\$24,000	Sewer collection system inspection and repair (expense)
↑	\$432,100	User rates (revenue)
↑	\$76,600	Underground infrastructure locates (expense)
↓	\$363,200	Impost fees directly transferred to impost fee reserve fund based on estimated housing starts (expense)



## 6. GENERAL RATE CAPITAL BUDGET

### 6.1. OVERVIEW

The proposed general rate capital budget for 2024 totals \$62,120,200 in new projects as well as \$11,225,500 in carryforward projects from 2023. This is an increase of \$53.1 million from the 2023 budget and includes the W.J. Henderson Renewal Project and its associated funding and debt requirements as approved by Council in 2023. It also includes capital projects totaling approximately \$1.5 million in general rate spending that are specifically proposed to align with works planned by the County of Lennox and Addington.

Managing Division	2024 Draft Capital Budget (\$)
Corporate Services	160,000
Emergency Services	1,744,000
Economic Growth & Community Development Services	52,362,700
Community & Customer Services	7,904,500
<b>Total</b>	<b>62,171,200</b>

The management and completion of the Township’s capital projects are an important element of the core services provided by staff. As such, a significant amount of internal staff time is dedicated to capital projects. This includes both permanent and temporary staff positions that are necessitated to meet demands of capital projects. The 2024 proposed capital budgets (general rate and utilities) includes \$1,011,300 of internal staffing costs, which is an increase of \$5,800 or 0.6% over 2023. Table 34 provides a summary by division of internal staffing costs that are included within capital budgets.

Table 34: Labour allocated to capital projects

Division	Draft 2024 Budget (\$)	2023 Approved Budget (\$)	Increase (\$)
Engineering & Environment	675,600	598,500	77,100
Public Works	151,000	145,600	5,400
Recreation & Facilities	-	92,100	- 92,100
Utilities	184,700	169,300	15,400
<b>Total</b>	<b>1,011,300</b>	<b>1,005,500</b>	<b>5,800</b>

## General Rate Capital Budget > Overview



The proposed funding plan for the 2024 draft capital budget is summarized in Table 35.

Table 35: 2023 General rate capital budget funding plan

	<b>2024 Draft Amount (\$)</b>
<b>Reserves &amp; Reserve Funds</b>	
Fleet & Equipment Replacement reserve fund	2,209,000
General Capital reserve fund	3,521,200
Parkland reserve fund	207,000
Reserves	287,700
<b>Grants</b>	
Canada Community Building Fund (CCBF)	3,364,100
Ontario Community Infrastructure Fund (OCIF)	1,500,000
Green and Inclusive Community Building Fund and other WJ Henderson Renewal	16,641,000
<b>Development Charges</b>	13,237,200
<b>Third-party agreements</b>	8,650,000
<b>Capital contribution (pay-as-you-go)</b>	2,563,200
<b>Unfinanced</b>	9,990,800
<b>Total</b>	<b>62,171,200</b>

## Pre-budget Approvals

In 2023, Council pre-approved several 2024 capital projects. In addition, due to challenges associated with the current supply chain environment, it is necessary to request 2025 pre-budget approval for certain heavy-duty fleet. In these situations, the orders for these fleet are to be confirmed in 2024, with payment and delivery expected to occur in 2025. Therefore, 2025 pre-budget approval is requested. These along with previously approved 2024 capital projects are listed in Table 36.

Table 36: 2024 and 2025 Capital pre-budget approvals

TO BE UPDATED





## Reserve Funds and Debt

As shown above, discretionary reserve fund withdrawals to fund the 2024 capital budget total \$5.13 million, including the use of the Township’s General Capital reserve fund for a portion of the W.J. Henderson Renewal Project and Fire fleet needs, as well as the Fleet and Equipment Replacement reserve fund. Both reserve fund will be heavily depleted and do have internally imposed targets as outlined in the Township’s Reserve and Reserve Fund Policy that would need to be replenished in future years. A report will be presented to Council later in 2024 to outline a long-term financial plan and any proposed changes to meet the Reserve and Reserve Fund Policy targets. Appendix C – Reserve and Reserve Fund Balances provides a projection of the reserves and reserve funds at the end of 2024, incorporating proposed operating and capital withdrawals.

In 2023, Council approved a \$6.9 million capital funding gap that may require a future debt issuance if spending is fully realized, and alternative funding sources are not identified. As noted above, the 2024 capital budget identifies an additional \$9.99 million funding gap. By use of existing reserve funds and surplus of completed 2023 projects, staff are proposing to eliminate \$2.97 million of the 2023 and prior years gap, resulting a total \$13.9 million funding gap for 2024. To illustrate, see Table 37. The W.J. Henderson Renewal project financial model outlined that \$10.5 million in debt would need to be issued for this project alone.

Table 37: General rate cumulative funding gap

Approved funding gap from 2023 and prior capital projects	\$ 6,905,600
Estimated projects to be dropped in 2023 carry-forward process (note 1)	(2,972,272)
Adjusted 2023 and prior funding gap/debt requirement	3,933,328
Estimated funding gap for 2024 new capital projects	9,990,812
<b>Potential adjusted funding gap/debt requirement in 2024</b>	<b>\$ 13,924,140</b>
Note 1: Estimate is subject to change. This amount will be confirmed in a forthcoming staff report recommending 2024 capital projects for carry-forward.	

Debt is only issued once approved by Council and adopted by by-law and when all other funding options have been exhausted. If the above-noted \$13.9 million debt is required, the issuance would not likely occur until 2025. A construction loan will likely be required to service the cashflow needs of the W.J. Henderson Renewal project in 2024 and 2025. The operating cost to service the above-noted \$13.9 million of debt is approximately \$880,000 per annum if amortized over 30 years at 4.76%. This would yield a 4.1% increase in the 2025 tax levy requirement without considering any other increases or changes to existing debt. This estimate is conservative, however, the timing of debt issuance may impact the interest rate given the current market. A 10-year projection of the Township’s Annual Repayment Limit (ARL) as prescribed by the Ministry of Municipal Affairs and Housing is included in Appendix F – 5-Year Capital Plan.



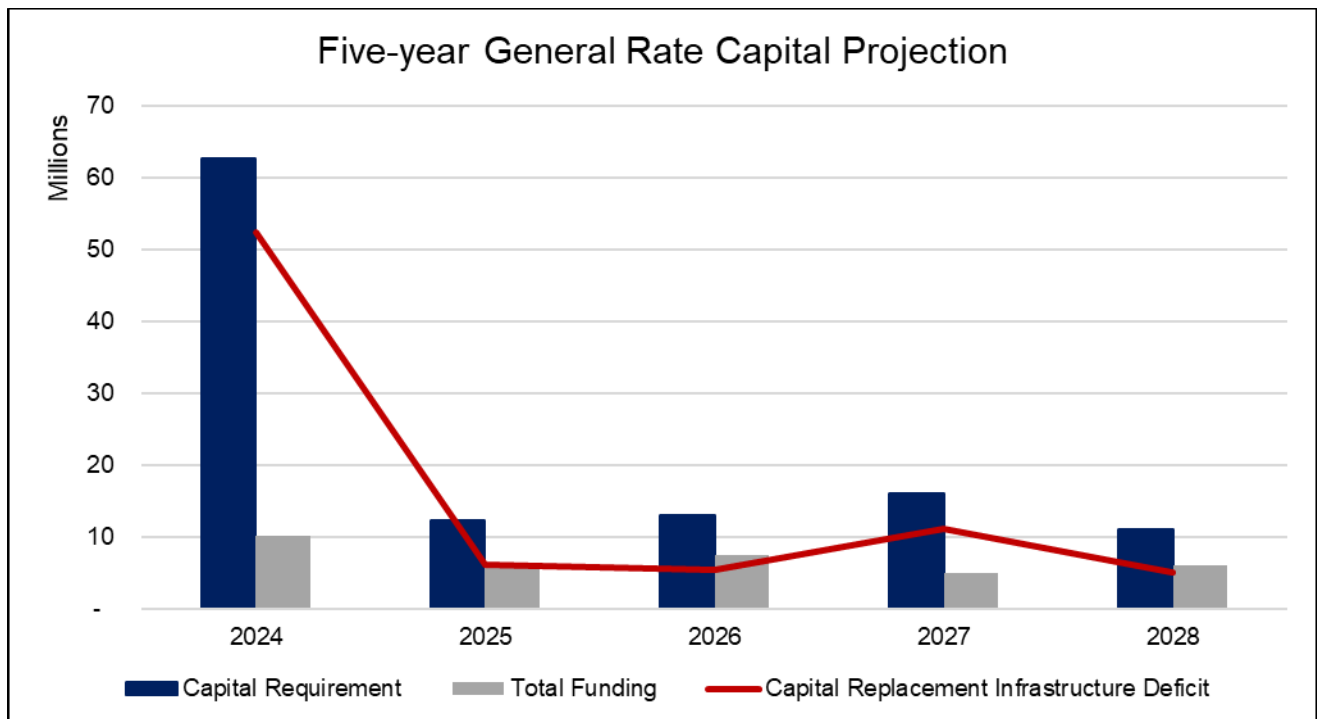
## Capital Planning

As shown in Figure 12, the five-year general rate capital plan continually forecasts a funding gap, which is an issue that most municipalities face as they continue to prioritize asset management. In 2022, the Township adhered to the first milestone of the *Ontario Regulation 588/17: Asset Management Planning for Municipal Infrastructure* by completing its [Asset Management Plan \(AMP\)](#) for core infrastructure in-house.

The AMP concluded that the Township’s general rate is contributing approximately half of its annual required investment for future capital replacement of infrastructure assets, yielding an annual infrastructure deficit. The plan includes a simplified financial strategy to close this deficit over 20 years. Staff will continue to refine its financial and non-financial asset strategies as they work through the improvements/recommendations identified in the above-noted AMP.

A 9-year inflated capital plan is included in Appendix F – 5-Year Capital Plan. Based on funding assumptions and a 2% increase in capital contribution, there are funding gaps in all years.

Figure 12: General rate five-year capital plan



## *WJ Henderson Renewal Project*

The WJ Henderson Renewal project is an exciting initiative which will create a place for residents to come together as a community. The first phase of the project will involve the expansion and renovation of the W.J. Henderson Recreation Centre and will allow for expanded recreation programming.

Infrastructure Canada announced in the fall of 2022 that Loyalist Township was successful in its application to the Green and Inclusive Community Building Fund, which will provide up to \$16.5 million in funding towards the project. In addition, staff have applied for and been awarded grants from the Enabling Accessibility Fund (\$86,000), Renewable Energy Benefit Fund (\$669,900) and has applied to the Community Building Retrofit Fund (\$1,250,000). The City of Kingston through a partnership agreement has agreed to contribute up to \$6,550,000 to support the aquatic centre portion of the project.

This phase of the project includes:

- Construction of a new aquatic facility including the conversion of the existing pool building into change rooms;
- New legacy space in partnership with the Gord Downie and Chanie Wenjack Fund;
- Accessibility upgrades through the existing facility, including the addition of a lift and accessible change rooms and viewing areas; and
- The incorporation of energy conservation measures through the facility to reduce energy costs and greenhouse gas emissions.

Council approved the validation report for the project which established target costs and timelines for the project on November 9, 2023 ([Staff Report 2526](#)). This report was presented alongside a business and funding plan which outlined the projected costs and revenues associated with building and operating the facility. Budget for the design and construction phases of the project have also been pre-approved with the validation report.

Several elements of the project, such as the replacement of the arena pad and boards, represent regular lifecycle activities which were scheduled to occur within the next couple of years. As lifecycle activities, these elements would be necessary to complete whether there was a renew of the recreation centre or not. These elements are expected to be completed as part of the project to leverage economies of scale and reduce facility downtime and are included in the overall project budget. They have been removed from the 10-year capital plan.

For details on the project, validation report and business plan please see:

[www.loyalist.ca/communityhub](http://www.loyalist.ca/communityhub)

## *Capital Projects Detail*

The 2024 proposed general rate capital projects are listed by managing division below and include an estimated carry-forward amount of capital projects approved in 2023.

Appendix D – 2024 Capital Projects Detail provides detailed project descriptions that are referenced below. The projects in which 2024 funding is requested are sorted from highest to lowest priority in accordance with Appendix G – Prioritization of Capital Projects Policy.



Staff will be bringing a report to Council in March that will list all capital projects to be carried forward, which is estimated at approximately \$11.2 million between general rate and utilities. A complete list of approved 2023 capital works in progress is in Appendix E – 2023 Capital Works in Progress.

## 6.2. CORPORATE SERVICES

### Information Technology

Table 38: Corporate Services - IT draft capital budget

Existing cost centre	Project Name	Estimated carry-forward	2024 General Rate Proposed budget	2024 Utilities Proposed Budget	Notes
190010	RECORDS MANAGEMENT SOFTWARE	19,400	-	-	
200045	NETWORK SERVER EQUIPMENT	500	45,000	-	
210026	CORPORATE APP	15,000	-	-	
220049	SECURITY CAMERAS	21,600	20,000	-	
230013	SERVER REPLACEMENT/CLOUD DR SITE CREATION	53,500	-	-	
2X0047	PC/LAPTOP/MONITORS	1,200	85,000	-	
2X0048	PRINTER REPLACEMENT	-	10,000	-	
<b>Total</b>		<b>111,200</b>	<b>160,000</b>	<b>-</b>	

## 6.3. EMERGENCY SERVICES

Table 39: Emergency Services - Draft capital budget

Existing cost centre	Project Name	Estimated carry-forward	2024 General Rate Proposed budget	2024 Utilities Proposed Budget	Notes
2X0037	ANNUAL BUNKER GEAR REPLACEMENT	-	33,000	-	
2X0038	BUNKER GEAR FOR NEW FIREFIGHTERS	-	30,000	-	
2X0039	ANNUAL POOLED FIRE EQUIPMENT REPLACEMENT	25,000	30,000	-	
FFLEET	ANNUAL FIRE FLEET	-	1,600,000	-	
	EXTRICATION EQUIPMENT	-	51,000	-	
<b>Total</b>		<b>25,000</b>	<b>1,744,000</b>	<b>-</b>	



## 6.4. ECONOMIC GROWTH AND COMMUNITY DEVELOPMENT SERVICES

### Engineering and Environment

Table 40: EGCDs - Engineering and Environment draft capital budget

Existing cost centre	Project Name	Estimated carry-forward (11)	2024 General Rate Proposed budget	2024 Utilities Proposed Budget	Notes
170016	COMMUNITY HUB PHASE 1	1,280,400	48,258,700	-	1, 3
170023	BRIDGE, BATTERY, SOUTH, CROSS	2,073,100	-	-	2
170025	POTTER, CREIGHTON, SOUTH, MAIN - ODESSA	118,700	1,010,000	3,200,000	1
170033	BATH WPCP - NEW AERATION SYSTEM	1,093,400	-	-	1
180015	AMHERST DR. URBANIZATION	258,300	-	-	7
180025	PUBLIC WORKS GARAGE EXPANSION	293,800	-	-	2
180052	HP WATER PIPE ON TOWER ROAD	272,900	-	-	7
190003	STELLA 40FT & FRONT ROAD & PW GARAGE PARKING LOT	527,100	300,000	-	1
190024	MAIN ST., BATH AND WINDERMERE INTERSECTION	131,600	-	-	5
190027	GENERATORS - LAKEVIEW & BATH STN.	194,900	-	-	2
190039	LEBP SERVICING PHASE 2	146,800	-	-	2
200024	RURAL ROAD - MAPLE	42,000	-	-	4
200025	FAIRFIELD WTP BACKFLOW PREVENTOR PIPING	42,800	-	-	2
200028	SIR JOHN JOHNSON SIDEWALK EXTENSION - TWP PORTION	15,000	-	-	7
200029	LAKEVIEW SUBDIVISION FORCEMAIN	45,400	-	-	7
200051	SIMMONS ROAD RECONSTRUCTION	16,700	-	-	4
200053	ROAD REHAB ON ABSALOM RD & DOYLE	75,000	-	-	5
210008	RECREATION MAINTENANCE GARAGE EXPANSION	16,900	250,000	-	2
210017	EMMA STREET SERVICING ALLOWANCE	629,600	-	-	2
210020	BATH MAIN ST. WINDERMERE TO EAST END	339,600	-	-	5
220002	EXPANSION OF ODESSA FIRE STATION	250,300	-	-	4
220004	UTILITIES OFFICES & STORAGE	207,100	-	2,700,000	1
220016	SHANE ST RECONSTRUCTION	139,600	-	-	7
220033	NEILSON STORE/ROOF VERANDA	27,300	100,000	-	1
220051	FAIRFIELD WTP HVAC	20,000	-	-	1
	AMH WPCP WETLAND MAINT./REPAIRS	23,800	-	250,000	1
	AWPCP HEADWORKS UPGRADES	-	-	350,000	4
	BATH PUMP STATION #1 CONDITION ASSESSMENT	-	-	50,000	4
	FAIRFIELD GUTZEIT HOUSE REFURBISHMENT	271,400	1,164,000	-	2
	FAIRFIELD WTP ROOF	24,200	75,000	145,000	4
	MAIN STREET BATH FROM CENTENNIAL PARK TO WINDERMERE	416,500	-	-	5
	PRUYN CRES AND SIR JOHN JOHNSON DR RECONSTRUCTION	35,400	125,000	75,000	4
	SOURCE SEPARATED ORGANIC PILOT PROJECT - VIOLET LANDFILL	40,000	-	-	-
	UPGRADE PURDY PRV	-	-	250,000	1
	AMHERST DRIVE TRAFFIC CALMING PILOT PROJECT	-	320,000	-	1
	AWPCP SLUDGE HAULING TRIAL	-	-	50,000	-
	CTY RD 6 AND TKB INTERSECTION UPGRADES	-	425,000	-	1
	FIRE TRAINING CENTRE REPAIRS	-	40,000	-	1
	LAKESIDE PH 8 - SANITARY STUB	-	-	50,000	7
	LAKESIDE PONDS PH 2 ST 3 - TRAIL REALIGNMENT	-	15,000	-	1
	LAKEVIEW PUMPING STATION - PUMP REPLACEMENT	-	-	905,000	1
	ODESSA MAIN ST RECONSTRUCTION	-	20,000	30,000	4
	WILLIE PRATT - BALL FIELD DRAINAGE	-	10,000	-	5
	WILTON HALL ROOF COATING	-	50,000	-	1
	OUTDOOR SPLASH PARK	-	200,000	-	5
<b>Total</b>		<b>9,069,600</b>	<b>52,362,700</b>	<b>8,115,000</b>	

**Notes:**

- 1 - Construction forecasted in 2024
- 2 - Construction continuing from 2023
- 3 - Pre-budget approval obtained previously from Council
- 4 - Design only, construction forecasted in 2025
- 5 - Design only, construction forecasted in 2026 or beyond
- 6 - Estimated carry-forward may include utilities funds
- 7 - Timing is developer dependent



## 6.5. COMMUNITY AND CUSTOMER SERVICES

### *Recreation and Facilities*

Table 41: CCS - Recreation and Facilities draft capital budget

Existing cost centre	Project Name	Estimated carry-forward	2024 General Rate Proposed budget	2024 Utilities Proposed Budget	Notes
180002	SAND BEACH TOILET, BOARDWALK & STAIRS	50,000	20,000	-	
190015	PARK FENCING - FAIRFIELD HOUSE & PARK	-	100,000	-	
190018	BABCOCK MILL UPGRADES	7,400	100,000	-	
190023	AI GARAGE PLUMBING & HEATERS	31,200	-	-	
190031	FENCING/BACKSTOP - KILMINSTER PARK	3,300	-	-	
220031	ARENA SOUND SYSTEM	30,500	-	-	
220035	TREE ASSET MANAGEMENT PROGRAM	-	50,000	-	
220043	OVERSEEDER	23,000	-	-	
2X0030	ANNUAL PARK SIGNS	39,000	187,000	-	
2X0042	ANNUAL FIBAR UPGRADES	50,600	25,000	-	
	20' TRAILER	-	17,500	-	
	FAIRFIELD HOUSE	-	100,000	-	
	GOWAN PROPERTY STONE WALL REPAIRS	-	20,000	-	
	J EARL BURT MEMORIAL PARK FENCING	-	75,000	-	
	RECREATION EQUIPMENT REPLACEMENTS	-	15,000	-	
<b>Total</b>		<b>235,000</b>	<b>709,500</b>	-	

## Public Works

Table 42: CCS - Public Works draft capital budget

Existing cost centre	Project Name	Estimated carry-forward	2024 General Rate Proposed budget	2024 Utilities Proposed Budget	Notes
200004	LANDFILL FENCING (AI & VIOLET)	57,500	-	-	2
200018	BUS SHELTER REPLACEMENT - TRANSIT RATE	50,000	-	-	1
200052	ROAD REHAB ON OLD WILTON	33,000	1,254,100	-	1
210015	VIOLET LANDFILL LEAF & YARD WASTE	65,000	-	-	-
210019	BRIDGE REHABILITATION	88,900	-	-	-
210031	AMHERST ISLAND PW LAND ACQUISITION	50,000	-	-	-
210032	PEDESTRIAN CROSSOVERS	10,000	-	-	-
220015	PARK & MANITOU CRES. SURFACE ASPHALT	50,000	606,000	-	1
2X0020	2023 EQUIPMENT - LINKED TO TAB 1.1	84,600	-	-	-
220024	FRONT RD. & LOWER FORTY FOOT DRAINAGE	145,400	-	-	2
220025	FRONT RD. RECONSTRUCTION	489,400	-	-	2
220026	LAKEVIEW SUBDIVISION STORM OUTLET	49,900	-	-	1
220027	OLD DOYLE ROAD BRIDGE REMOVAL	23,100	-	-	1
CULVER	ANNUAL NON-OSIM CULVERT REPLACEMENTS	28,700	100,000	-	-
SIGN -	ANNUAL ROADWAY SIGN REPLACEMENT	-	10,000	-	-
WIDEN	GENERAL ROAD WIDENING	113,500	50,000	-	-
EQUIP	ANNUAL EQUIPMENT	-	1,016,000	-	-
HEAVY	ANNUAL HEAVY DUTY EQUIPMENT	-	860,000	-	-
LIGHT	ANNUAL LIGHT DUTY FLEET	-	383,000	210,000	-
	CTY RD 6 GARAGE ADDITION - FIT UP COSTS	47,900	-	-	2
	HCB LIFECYCLE	-	1,000,000	-	1
	LCB LIFECYCLE	-	1,100,000	-	1
	OSIM BRIDGE LIFECYCLE	189,500	500,000	-	-
	OSIM CULVERT REPLACEMENT	-	25,000	-	-
	BATH GARAGE FUEL TANK	-	20,900	-	1
	UTILITY RELOCATIONS FOR FUTURE PROJECTS	-	100,000	-	-
	SIDEWALK PLOW FACILITIES (AMERSTVIEW & BATH)	-	50,000	-	-
	TRAILER REPLACEMENT WITH SEA CANS	-	40,000	-	-
	MCKEOWN WALKWAY RETAINING WALL	-	50,000	-	1
	AMP WALKWAY LIFECYCLE	-	10,000	-	-
<b>Total</b>		<b>1,576,400</b>	<b>7,175,000</b>	<b>210,000</b>	
<b>Notes:</b>					
1 - Construction forecasted in 2024					
2 - Construction continuing from 2023					
3 - Pre-budget approval obtained previously from Council					
4 - Design only, construction forecasted in 2025					
5 - Design only, construction forecasted in 2026 or beyond					



# 7. UTILITIES CAPITAL BUDGET

## 7.1. OVERVIEW

The proposed Utilities capital budget for 2024 totals \$8.9 million. This is an increase of \$4.2 million from the 2023 budget and consists of new funds requested for new capital projects. As previously discussed in Section 6, the capital budget includes internal staff time from divisions outside and within the Utilities department.

The 2024 Utilities capital budget includes several capital projects totaling approximately \$3.2 million that are specifically proposed to align with works planned by the County of Lennox and Addington as well as \$250,000 in projects to align with the development partner timelines. It also includes the expansion of facilities at the County Road 4 Millhaven Garage (Utilities Headquarters) which is proposed to be fully funded by impost fees as detailed in the 2019 Water and Sewer User Rates study. A Water and Sewer User Rates study will be undertaken in 2024 to update contributions required from impost fees and operating to support the Utilities capital program. Proposed capital budget and funding plan are in Table 43 and Table 44 on page 73.

Appendix D – 2024 Capital Projects Detail provides detailed project descriptions that are referenced below. The projects in which 2024 funding is requested are sorted from highest to lowest priority in accordance with Appendix G – Prioritization of Capital Projects Policy.

Staff will be bringing a report to Council in March that will list all capital projects to be carried forward, which is estimated at approximately \$11.2 million between general rate and utilities. A complete list of approved 2023 capital works in progress is in Appendix E – 2023 Capital Works in Progress.

Table 43: EGCDs - Utilities draft capital budget

Existing cost cent	Project Name	Estimated carry-forward	2024 Proposed Wat	2024 Proposed Sew	2024 Proposed Utiliti	2024 Proposed General Ra	Note
170025	POTTER, CREIGHTON, SOUTH, MAIN - ODESSA	-	1,900,000	1,300,000	3,200,000	1,010,000	1
180041	AMHERSTVIEW WPCP MAIN BUILDING HVAC	46,100	-	-	-	-	-
180052	HP WATER PIPE ON TOWER ROAD	272,900	-	-	-	-	7
190027	GENERATORS - LAKEVIEW & BATH STN.	194,900	-	-	-	-	2
200014	LAKEVIEW PS PIPING AND VALVES	10,000	-	-	-	-	-
200017	FAIRFIELD WTP INTAKE EQUIPMENT	-	60,000	-	60,000	-	-
200025	FAIRFIELD WTP BACKFLOW PREVENTOR PIPING	42,800	-	-	-	-	-
200029	LAKEVIEW SUBDIVISION FORCEMAIN	45,400	-	-	-	-	-
210017	EMMA STREET SERVICING ALLOWANCE	629,600	-	-	-	-	2
210051	BATH PS #1 SOFT START REPLACEMENT	-	-	15,000	15,000	-	-
220004	UTILITIES OFFICES & STORAGE	207,100	1,350,000	1,350,000	2,700,000	-	1
220029	WATER HAULER SYSTEM UPGRADE	7,100	-	-	-	-	-
220051	FAIRFIELD WTP HVAC	20,000	-	-	-	-	-
220052	FWTP HIGH LIFT PUMP REPLACEMENT	-	40,000	-	40,000	-	-
220057	RADIO REPL - BATH TOWER, FF WD, LEC	53,700	-	-	-	-	-
230018	AMH WPCP CLARIFIER FLIGHTS AND CHAIN REPL.	-	-	15,000	15,000	-	-
230022	AMH WPCP WETLAND MAINT./REPAIRS	100,000	-	250,000	250,000	-	1
230025	FAIRFIELD WTP ROOF	-	145,000	-	145,000	75,000	1
230028	PRUYN CRES AND SIR JOHN JOHNSON DR RECONSTRUCTION	-	50,000	25,000	75,000	125,000	5
2X0036	METER REPLACEMENTS	-	140,000	-	140,000	-	-
LIGHT	ANNUAL LIGHT DUTY FLEET	-	105,000	105,000	210,000	383,000	-
	AMH WPCP HVAC, SCADA/ELECTRICAL, FEED SYSTEM	-	-	-	-	-	-
	BATH #1 PS HOIST REPLACEMENT	27,800	-	-	-	-	-
	BATH WPCP RAW SEWAGE PS ELECTRICAL	49,500	-	-	-	-	-
	WATER PIPE OUT OF BWTP	85,400	-	-	-	-	-
	BATH PUMP STATION #1 CONDITION ASSESSMENT	-	-	50,000	50,000	-	-
	AWPCP HEADWORKS UPGRADES	78,000	-	350,000	350,000	-	5
	EVENT WATER DISPENSER	-	15,000	-	15,000	-	-
	SMALL WATER FILL STATION	-	25,000	-	25,000	-	2
	AMHERSTVIEW WWTP WASTE SLUDGE PUMP REPLACEMENT	-	-	40,000	40,000	-	-
	BATH SP #1 LEVEL CONTROLS - WATER PRESSURE TRANSDUCERS	-	-	25,000	25,000	-	-
	BATH WPCP GARAGE FURNACE	-	-	6,000	6,000	-	-
	BATH WPCP GRINDER REPLACEMENT	-	-	29,400	29,400	-	-
	BATH WTP CL2 ANALYZER REPLACEMENTS X 3	-	30,000	-	30,000	-	-
	BATH WTP COMPRESSOR	-	20,000	-	20,000	-	-
	BATH WWTP AUGER REPLACEMENT	-	-	25,000	25,000	-	-
	ODESSA MAIN ST RECONSTRUCTION	-	15,000	15,000	30,000	20,000	5
	FAIRFIELD WTP CL2 ANALYZER REPLACEMENTS X 3, REJECT TURBIDITY METER X 1	-	40,000	-	40,000	-	-
	UPGRADE PURDY PRV	-	250,000	-	250,000	-	1
	LAKESIDE PH 8 - SANITARY STUB	-	-	50,000	50,000	-	7
	AWPCP SLUDGE HAULING TRIAL	-	-	50,000	50,000	-	-
	LAKEVIEW PUMPING STATION - PUMP REPLACEMENT	-	-	905,000	905,000	-	1
	BATH WWTP SLUDGE DECANT SYSTEM	-	-	15,000	15,000	-	-
	BATH WWTP WATER RECLAMATION SYSTEM	-	-	50,000	50,000	-	-
	<b>Total</b>	<b>1,870,300</b>	<b>4,185,000</b>	<b>4,670,400</b>	<b>8,855,400</b>	<b>1,613,000</b>	

**Notes:**  
1 - Construction forecasted in 2024  
2 - Construction continuing from 2023  
3 - Pre-budget approval obtained previously from Council  
4 - Design only, construction forecasted in 2025  
5 - Design only, construction forecasted in 2026 or beyond  
6 - Estimated carry-forward may include utilities funds  
7 - Timing is developer dependent





Table 44: EGCDs - Utilities draft capital funding plan

2024 Utilities capital budget funding plan:	Water	Sewer	Total
Reserves & Reserve Funds			
Impost fee reserve fund - growth fees	\$ 1,600,000	\$ 1,713,800	\$ 3,313,800
Impost fee reserve fund - club fees	\$ 83,200	\$ 1,982,000	\$ 2,065,200
Third-party agreements	\$ 27,000	\$ 58,900	\$ 85,900
User rates (pay-as-you-go)	\$ 2,474,800	\$ 915,700	\$ 3,390,500
<b>Total</b>	<b>\$ 4,185,000</b>	<b>\$ 4,670,400</b>	<b>\$ 8,855,400</b>

## Reserve Funds and Debt

Included in the proposed capital budget are discretionary reserve fund withdrawals totaling \$5.4 million. This includes the use of both the growth and club fee portions of the impost reserve funds. As planned in the 2019 impost and user rate study, the use of the club fee reserve funds acts as a stabilizing tool from year to year by alleviating large spikes in capital replacement. Although it is worth noting the Utilities division’s current level of reserve funds, it is important to consider future capital needs to which this funding may become depleted. Appendix C – Reserve and Reserve Fund Balances provides a projection of the reserves and reserve funds.

As noted in section 5, debt issuances are not planned in the utilities service area for 2024 spending. Work completed through the Infrastructure Master Plan does not anticipate water and sewer treatment plant expansion within the next 10 years, and as such, it is likely that the impost growth reserve funds will not require debt to cover cashflow deficiencies. This will be confirmed through the Water and Sewer User Rates study that will be completed in 2024. The costs to service any future Utilities debt would be funded by user rates or impost fees, however this will still impact the Township’s Annual Repayment Limit (ARL), which is projected in Appendix F – 5-Year Capital Plan.

## Capital Planning

As shown in Figure 123, the five-year general rate capital plan continually forecasts a funding gap, which is an issue that most municipalities face as they continue to prioritize asset management. In 2022, the Township adhered to the first milestone of the *Ontario Regulation 588/17: Asset Management Planning for Municipal Infrastructure* by completing its [Asset Management Plan](#) (AMP) for core infrastructure in-house.

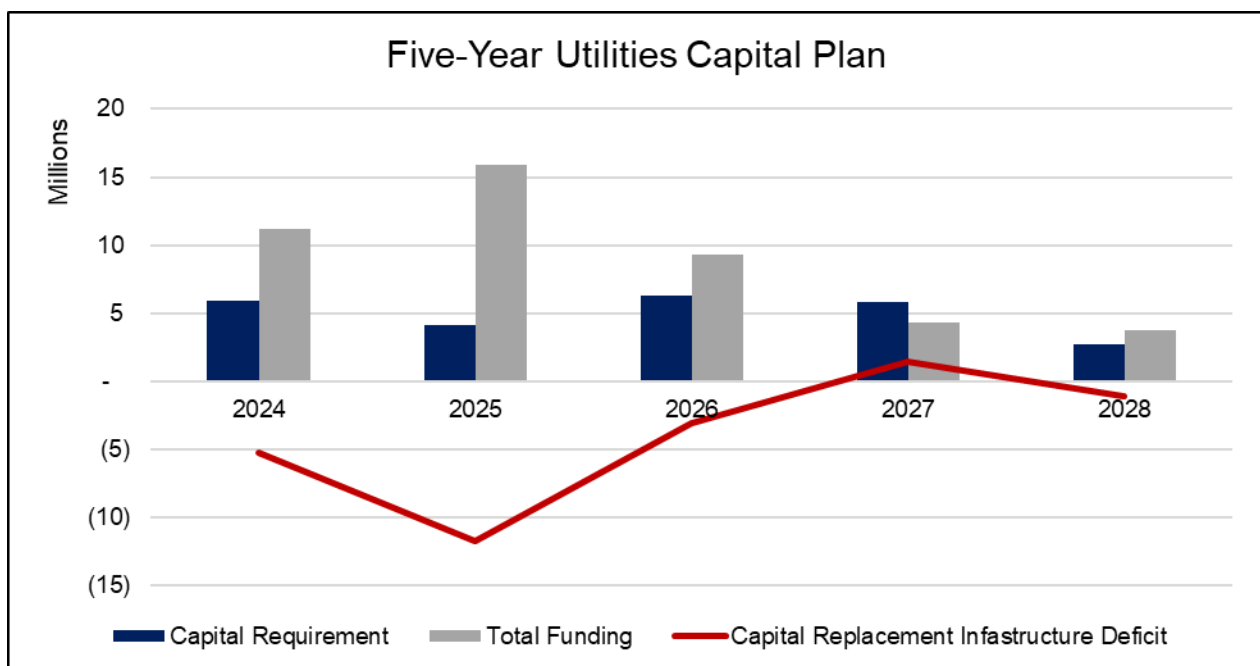
Like the general rate, the AMP concluded that the Township’s Utilities division is contributing approximately half of its annual required investment for future capital replacement of infrastructure, yielding an annual infrastructure deficit. The plan includes a simplified financial strategy to close this deficit over 20 years, including the use of reserve funds that are more established than the general rate. Staff will continue to refine its financial and non-financial asset strategies as they work through the improvements/recommendations identified in the above-noted AMP.

**Utilities Capital Budget >  
Overview**



A 10-year inflated capital plan is included in Appendix F – 5-Year Capital Plan. Based on funding assumptions, there are funding gaps in some years after the use of reserve funds, however, it is important to note that these reserve fund withdrawals are subjective and are used at Council’s discretion. The planned 2% increase in capital contribution was not applied in 2024, but it intended to be applied in subsequent years. To illustrate the 9-year plan in this budget document, reserve fund uses are incorporated to the extent that the funds do not reach below 1% of the replacement value of utilities infrastructure.

Figure 133: EGCDs - Utilities five-year capital plan





# APPENDIX A – NEW STAFF PROPOSALS

# New Staff Proposals

Name of position	Name of division and department	Proposed start date	Estimated salary and benefit (combined) cost for 2024	Estimated salary cost for 2024	Estimated benefits cost for 2024	Estimated total salary & benefit costs for 2025 AND 2026 (separate)	Description of duties	Link to strategic plan
Damage Prevention Technician	Utilities	1-Mar-24	\$ 75,118	\$ 57,222	\$ 17,896	\$89,491 (2025) and \$91,281 (2026)	Damage Prevention Technician completes critical underground infrastructure locates for the Utilities Division (water and wastewater) and Public Works Division (stormwater and eventually streetlights)	Organizational Effectiveness - Ensure effective governance, customer service excellence
Operations Clerk	Utilities	1-Mar-24	\$ 62,159	\$ 46,481	\$ 15,678	\$72,705 (2025) and \$74,159 (2026)	Administration of the underground infrastructure locates for Utilities and Public Works. The Operations Clerk will also support the operations of the Utilities Division and provide customer service.	Organizational Effectiveness - Ensure effective governance, customer service excellence
Community Enhancement Coordinator	Heritage, Culture and Tourism	1-May-24	\$ 65,745	\$ 48,861	\$ 16,170	\$97,269 (2025) and \$99,214 (2026)	The Community Enhancement Coordinator (CEC) will be responsible for: -planning and implementing Township hosted community events, -administering the volunteer management program, -supporting community organizations, businesses, and individuals with their efforts to enhance Loyalist Township, -actively seek ways to enhance current operations, improving sustainability and efficiency, -use innovative thinking to create new community engagement opportunities, -facilitating discussions and engagements within the community, -engaging with local organizations who may be interested in partnering or supporting enhancement initiatives.	Direct links to the priorities of draft 2024-2027 plan: Strong communities, Sustainable infrastructure and services and Organizational effectiveness
Public Works Operator (Conversion from 5 mth Contract)	Public Works	1-Sep-24	\$27,091 (\$12096 incremental increase)	\$ 17,414	\$ 9,677	\$87,759 (2025) and \$89,446 (2026)	PW Operator	Balanced Growth - Ensure appropriate infrastructure and resources are in place to support growth.
PW Technician/Operator (Conversion from 5 mth Contract)	Public Works	1-Apr-24	\$67,130 (\$52,135 incremental increase)	\$ 50,601	\$ 16,529	\$94,184 (2025) and \$96,000 (2026)	PW Technician/Operator with focus on new stormwater CLI-ECA duties, winter control operator	Balanced Growth - Ensure appropriate infrastructure and resources are in place to support growth.
Horticulture & PW Operator (Conversion of 6 mth Contract and 5 mth Contract)	Recreation and Facilities	1-Apr-24	\$75,081 (\$22,520 incremental increase)	\$ 57,191	\$ 17,890	\$91,690 (2025) and \$94,327 (2026)	Conversion of summer contract Horticulture/Parks Operator and winter contract PW Operator	Sustainable Infrastructure and Services, Balanced Growth, Organizational Effectiveness

Name of position	Customer service improvement by adding position	Potential future cost savings by adding this position	Risk management mitigation by adding this position	Other comments
Damage Prevention Technician	Bringing this service in house will ensure regulatory timelines are met on all locate requests made. There is an added benefit for our staff to gain a higher degree of familiarity with location of infrastructure by doing these locates in house.	Cost of locate services by a 3rd party service provider has more than tripled in the last 2 years to a point where it would be more economical for the municipality to bring this service back in house. The estimated expenditure for 2023 for this service is \$351,00 to the Utilities and General Rates budgets. Year 1 will still require a higher budget to account for a portion of the year using the current service provider (contract expires May 2024). Potential savings for a full year of in house service is \$175,000+ annually for the Utilities and general rates.	Reduces the risk of damaging critical infrastructure and increases efficiency of operation by having an in house locator. This will also ensure maintenance of an acceptable level of service.	A new vehicle has been budgetted in the capital budget for this additional position. This position is budgeted 44% in general rate and 56% in Utilities rate.
Operations Clerk	Refer to note for proposed Damage Prevention Technician	Refer to note for proposed Damage Prevention Technician	Refer to note for proposed Damage Prevention Technician	This position is budgeted 44% in geral rate and 56% in Utilities rate.
Community Enhancement Coordinator	By adding the Community Enhancement Coordinator, which would perform the duties as assigned, the existing Cultural Development Coordinator and HCT Manager will be able to focus on other critical areas of divisional responsibilities including: proactive, longer-term planning for Township owned historic sites, care of the four Township owned collections, development and implementation of policies and procedures to ahere to Community Museum Standards within Ontario, and to create a focused plan on developing tourism assets and strengthening business partnerships and supports.	Adding staffing resources to the HCT division will ensure adaqueate resources are in place to manage and activate heritage properties. Without these resources, heritage sites and collections owned by the Township will not recieve the focused attention required to align with the Standards for Community Musuems in Ontario. These Standards need to be met in order to become compertitive with grant funding applications. Adding staffing resources will also allow for the development of new oportunites for the community to enage through expanded event and educational oportunities.	By adding the Community Enhancement Coordinator, Divisional staff will be able to develop and implement Council approved policies and procedures that meet provincial, national and industry standards, and guidelines to ensure the proper conservation and protection of our heritage properties and their collections. This will ensure their stability for future generations. If this new position is not added, current levels of service will be decreased (community events and activations) as existing staff will be required to move focus to the Township owned heritage properties and collections.	Adding this position within the HCT Division is critical for the growth and fulsome success of both divisional and corporate objectives. The addition of a new full-time member will allow for more opportunity to develop a long-term divisional strategy as outlined in the draft 2024-2027 Strategic Plan.
Public Works Operator (Conversion from 5 mth Contract)	Permanency of the position will bring consistency winter control responsibilities of the position.	\$36,314 in winter contract postion, plus recruitment and training costs.	Insufficient operators result in lower LOS, and increases the potential to not meet MMS. This in turn increases potential liability.	Position would replace existing 5 month winter contract operator, Development Study included additional plow in 2022 however two additional staffing positions required for the equipment were not approved.
PW Technician/Operator (Conversion from 5 mth Contract)	Permanency of the position will bring consistency winter control responsibilities of the position.	\$36,314 in winter contract postion, plus recruitment and training costs.	New stormwater CLI-ECA compliance role	Position would replace existing 5 month winter contract operator.
Horticulture & PW Operator (Conversation of 6 mth Contract and 5 mth Contract)	Permanency of the position will bring consistency to both the horticulture and winter control responsibilities of the position.	Reduction in recruitment, hiring and onboarding requirements. Instead of hiring 2 contract positions annually will hire 1 permanent FT position.	Transitioning contract positions to a permanent position provides more consistency and experience reducing the risk of errors being made by less experienced contract staff.	Merge 6 month horticulture contract and 5 month PW winter control contract into a FT position.

Name of position	Name of division and department	Proposed start date	Estimated salary and benefit (combined) cost for 2024	Estimated salary cost for 2024	Estimated benefits cost for 2024	Estimated total salary & benefit costs for 2025 AND 2026 (separate)	Description of duties	Link to strategic plan
Project Coordinator (Conversion from 2 yr Contract)	Engineering & Environment	1-Apr-24	\$95,844	\$73,866	\$21,268	\$99,662 (2025) and \$105,197 (2026)	-Project management of small to medium capital projects -Primary focus on Utilities facilities -Engineering policy and by-law drafting -Energy Demand and Conservation Management Plan -Watermain and sewer capacity assessments -Long term infrastructure planning	Sustainable Infrastructure and Services, Balanced Growth, Organizational effectiveness
Project Coordinator	Engineering & Environment	1-Apr-24	\$ 77,750	\$ 58,811	\$ 18,203	\$102,852 (2025) and \$108,591 (2026)	-Project management of small to medium capital projects -Primary focus on heritage properties, facility improvements, and parks	Sustainable Infrastructure and Services, Balanced Growth, Organizational effectiveness
Engineering Technician	Engineering & Environment	1-May-24	\$ 62,794	\$ 41,795	\$ 14,696	\$94,616 (2025) \$96,508 (2026)	-Engineering development reviews -Lot grading and plot plan reviews -Development site inspection including watermain, sanitary sewer, storm sewer, road, curb, sidewalk, etc. -Works with developers and their contractors/consultants to resolve issues as they arise	Sustainable Infrastructure and Services, Balanced Growth, Organizational effectiveness
Approvals Planner (Conversion from 2 yr Contract)	Development Services	1-Apr-24	\$ 91,296	\$ 71,217	\$ 20,079	\$103,211 (2025) and \$105,275 (2026)	-Evaluates and provides comments on development applications -Undertakes pre-consultation meetings - Prepares notices, agreements and Council staff reports - Responds to inquiries from the public, agencies and internal departments - Assists in preparation and implementation of special planning studies and policies	Balanced Growth - Ensure appropriate infrastructure and resources are in place to support growth, planning for more affordable and attainable housing, increase local commercial/retail services and assessment  Organizational Effectiveness - Ensure effective governance, customer service excellence

Name of position	Customer service improvement by adding position	Potential future cost savings by adding this position	Risk management mitigation by adding this position	Other comments
Project Coordinator (Conversion from 2 yr Contract)	Updating and creation of new policies and by-laws will help bring clarity to residents/developers/etc. looking to understand Township processes and requirements.	Climate action initiatives identified in Energy Demand and Conservation Plan will lead to cost savings in the operating budget from energy reductions	More direct oversight of projects will help to identify issues earlier and process and bring about resolution earlier. Will improve project communications bringing greater clarity to a project internally and externally. Converting this role to a permanent position can help provide greater clarity to staff and improve retention.	Position is currently filled by a two year contract as per SR-2106, intended to provide capital project support while the WJH Renewal project is on-going. Request to convert to permanent position to continue progress implementing climate change initiatives and improve processes within Engineering & Environment Division. The contract position was funded through reserves. The permanent position would be funded through general rate.
Project Coordinator	The Township owns a number of heritage assets requiring substantial capital works in the coming years due to deteriorating conditions which requires specialized knowledge. Delivering more effective projects will create improved built infrastructure and allow for more effective programming of these spaces for the public.	Will allow for additional resources to be allocated to operations and maintenance oversight, asset management and long term capital planning. By improving upon operational plans such as preventative maintenance cost savings can be realized across all facilities.	More direct oversight of projects will help to identify issues earlier and process and bring about resolution earlier. Will improve project communications bringing greater clarity to a project internally and externally.	This position represents a partial internal shift in responsibilities of identified capital projects from Recreation and Facilities division to the Project Coordinator. It would be funded at 80% through capital reserve and 20% through general rate.
Engineering Technician	Assisting with the Development application workload will help to ensure comments on Development applications and approval reports to Council are brought forward in a timely manner. Will improve response time to inquiries from Developers and their contractors/consultants.	Reduction in the amount of planning application fee refunds (Bill 109) that would have to be issued for not meeting regulatory timelines for a decision on the application, as the additional resource will assist in improved processing timelines.	Greater oversight of active developments will improve construction quality of assets that are to be assumed by the Township.	The current volume and complexity of development applications has not decreased and with recent changes to the planning act (Bill 109) this position will aid in meeting new requirements. The cost for this new position is 56% recoverable from developer fees and 44% through the general rate.
Approvals Planner (Conversion from 2 yr Contract)	Assisting with the development application workload will help to ensure comments on development applications and approval reports to Council are brought forward in a timely manner. The additional position will also allow for inquiries from the public to be spread around resulting in improved response times	Reduction in the amount of planning application fee refunds (Bill 109) that would have to be issued for not meeting regulatory timelines for a decision on the application, as the additional resource will assist in improved processing timelines. In addition, the position assists with reduced overtime being charged by the other Approvals Planner.	When the current contract is completed, an increased volume of applications will fall on the current Approvals Planner, which increases the likelihood of errors being made due to an excessive work volume. In addition, in order to attempt to alleviate that work volume for this staff member, tasks in this position also fall on the supervisor and manager which also increases the likelihood of error due to the added workload.	Position is currently filled by a two year contract, which was intended to assist in the processing of planning applications. The current volume and complexity of development applications has not decreased and the value of this position being on board has been significant in terms of reducing workload on other staff and improving processing timelines. This contract position was funded through reserves. The permanent position will be funded through general rate.



# APPENDIX B – OPERATING BUDGET BY OBJECT CODE



## General Rate - Operating Budget by Object Code

ACCOUNT NAME	OBJECT CODE	NON-DEPT.	EXTERNAL AGENCIES	CORPORATE SERVICES	EMERGENCY SERVICES	ECONOMIC GROWTH & COMMUNITY DEVELOPMENT SERVICES	COMMUNITY & CUSTOMER SERVICES	TOTAL	Total Approved 2023 budget	Change
<b>Revenue</b>										
Grants	various	(364,600)	(20,000)	-	-	-	(10,500)	(395,100)	(438,500)	43,400
Fees & User Charges	various	-	-	(15,300)	(1,000)	(90,000)	(1,160,000)	(1,266,300)	(1,271,100)	4,800
Licenses, Permits	various	-	-	(2,800)	(27,000)	(942,000)	(237,000)	(1,208,800)	(1,025,800)	(183,000)
Rents	various	-	-	(20,000)	-	-	(397,200)	(417,200)	(407,200)	(10,000)
Other Revenue	various	(2,635,100)	-	(76,000)	(122,000)	(988,100)	(704,400)	(4,525,600)	(12,833,800)	8,308,200
From Reserves/Reserve Funds	various	(640,200)	-	(295,000)	(5,000)	(154,100)	(305,000)	(1,399,300)	(6,438,400)	5,039,100
<b>Total Revenue</b>		<b>(3,639,900)</b>	<b>(20,000)</b>	<b>(409,100)</b>	<b>(155,000)</b>	<b>(2,174,200)</b>	<b>(2,814,100)</b>	<b>(9,212,300)</b>	<b>(22,414,800)</b>	<b>13,202,500</b>
<b>Expenses</b>										
<b>Salaries, Wages &amp; Benefits</b>										
Full-Time	various	-	-	2,884,600	1,321,200	2,249,900	5,759,400	12,215,100	11,142,200	1,072,900
Part-Time	various	-	-	274,600	585,700	13,900	744,500	1,618,700	1,535,100	83,600
Other	various	-	-	3,500	71,000	7,300	58,400	140,200	139,100	1,100
<b>Total Salaries, Wages &amp; Benefits</b>		<b>-</b>	<b>-</b>	<b>3,162,700</b>	<b>1,977,900</b>	<b>2,271,100</b>	<b>6,562,300</b>	<b>13,974,000</b>	<b>12,816,400</b>	<b>1,157,600</b>
<b>Debt</b>										
Interest	2000	123,700	-	-	-	-	-	123,700	537,200	(413,500)
Principal	2010	474,100	-	-	-	-	-	474,100	5,120,800	(4,646,700)
<b>Total Debt</b>		<b>597,800</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>597,800</b>	<b>5,658,000</b>	<b>(5,060,200)</b>
<b>Insurance</b>	4400	107,000	-	152,800	61,700	17,500	646,800	985,800	898,400	87,400
<b>Utilities</b>										
Hydro	4101	-	-	-	35,800	-	348,700	384,500	370,700	13,800
Gas	4102	-	-	-	23,900	-	113,800	137,700	128,900	8,800
Water & Sewer	4103	-	-	-	8,900	-	169,900	178,800	141,400	37,400
Oil	4104	-	-	-	-	-	15,700	15,700	11,800	3,900
Lab Testing	4105	-	-	-	-	2,000	-	2,000	2,000	-
<b>Total Utilities</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>68,600</b>	<b>2,000</b>	<b>648,100</b>	<b>718,700</b>	<b>654,800</b>	<b>63,900</b>
<b>Contracted Services</b>	various	-	2,403,200	185,200	66,000	100,000	2,094,900	4,849,300	4,561,200	288,100
<b>Supplies, Materials &amp; Other</b>										
Materials	various	-	-	-	50,000	1,300	1,218,600	1,269,900	1,391,000	(121,100)
Supplies	various	-	-	37,600	5,400	1,200	167,700	211,900	172,000	39,900
Equipment & tools	various	-	-	-	76,000	400	27,000	103,400	85,500	17,900
Postage/courier	3101	-	-	35,000	200	1,700	5,200	42,100	46,000	(3,900)
Ballots	3125	-	-	-	-	-	-	-	-	-
Grave Opening/Closing	3129	-	-	10,400	-	-	-	10,400	1,800	8,600
Transit fees	3148	-	-	-	-	-	-	-	2,200	(2,200)
Mayor's discretionary funds	3180	-	-	7,000	-	-	-	7,000	4,000	3,000
Citizen/Employee recognition	3181	-	-	5,000	-	-	-	5,000	2,500	2,500
Employee/long service awards	3182	-	-	4,000	6,000	-	-	10,000	10,000	-
Awards	3185	-	-	-	-	-	1,500	1,500	1,500	-
Health & safety committee	3190	-	-	10,000	-	-	-	10,000	10,000	-
Committee honoraria	3191	-	-	-	-	-	-	-	-	-
Heritage committee	3193	-	-	-	-	7,500	-	7,500	1,000	6,500
Heritage grant program	3194	-	-	-	-	5,000	-	5,000	5,000	-
Employee involvement	3195	-	-	2,000	-	-	-	2,000	2,000	-
HR programs	3196	-	-	2,000	-	-	-	2,000	2,000	-

## General Rate - Operating Budget by Object Code

ACCOUNT NAME	OBJECT CODE	NON-DEPT.	EXTERNAL AGENCIES	CORPORATE SERVICES	EMERGENCY SERVICES	ECONOMIC GROWTH & COMMUNITY DEVELOPMENT SERVICES	COMMUNITY & CUSTOMER SERVICES	TOTAL	Total Approved 2023 budget	Change
Heritage bylaw review	3197	-	-	-	-	-	-	-	-	-
Maintenance	various	-	-	9,000	56,500	-	130,800	196,300	164,000	32,300
Furniture & equipment	3200	-	-	2,500	1,000	1,800	22,500	27,800	27,100	700
Equipment rental/lease	3211	-	-	-	-	-	-	-	-	-
Emergency plan	3350	-	-	-	7,000	-	-	7,000	7,000	-
Advertising	3400	-	-	50,000	500	4,700	65,500	120,700	138,200	(17,500)
Subscriptions & publications	3500	-	-	1,800	-	1,300	-	3,100	4,300	(1,200)
Travelling expenses	3501	-	-	32,400	1,000	9,100	13,500	56,000	51,200	4,800
Memberships	3502	-	-	24,700	2,600	10,900	12,900	51,100	47,000	4,100
Conferences	3503	-	-	42,500	3,000	9,500	11,500	66,500	66,900	(400)
Seminars & workshops	3504	-	-	21,900	33,000	14,000	35,200	104,100	91,600	12,500
Meeting expenses	3505	-	-	1,800	1,200	800	2,800	6,600	5,000	1,600
Facility rental	3506	-	-	-	-	-	-	-	-	-
Licenses	3507	-	-	-	5,500	-	400	5,900	7,800	(1,900)
Training aids	3508	-	-	-	11,500	-	-	11,500	11,200	300
Training outside agencies	3509	-	-	42,500	-	9,000	-	51,500	56,000	(4,500)
9-1-1 Answering service	3514	-	-	-	9,000	-	-	9,000	9,000	-
Public education materials	3515	-	-	-	12,000	-	-	12,000	10,000	2,000
Miscellaneous firefighting expenses	3520	-	-	-	600	-	200	800	800	-
Election software support	3522	-	-	-	-	-	-	-	-	-
Licences & Permits Offset	3598	-	-	400	-	-	-	400	-	400
Fuel	3600	-	-	-	30,000	8,800	377,500	416,300	-	416,300
Livestock kills & evaluator fees	various	-	-	-	23,500	-	-	23,500	23,500	-
MTO fees	3703	-	-	-	400	-	-	400	400	-
Yard clean-up - grass cutting	3704	-	-	-	-	-	-	-	-	-
Pound fees - Humane Society	3705	-	-	-	16,800	-	-	16,800	7,400	9,400
Equipment	3800	-	-	5,200	-	-	(446,400)	(441,200)	(275,000)	(166,200)
Other	3900	-	-	1,000	-	-	64,400	65,400	77,600	(12,200)
Purchase of services	4060	-	-	-	-	-	13,000	13,000	11,200	1,800
Electrical Safety Authority fee	4108	-	-	-	-	-	3,200	3,200	3,200	-
Ontario One Call	4109	-	-	-	-	3,500	-	3,500	2,700	800
Internet/inter-office network	4110	-	-	108,400	-	-	1,700	110,100	165,400	(55,300)
Software & licenses	4111	-	-	572,200	2,000	56,000	-	630,200	500,200	130,000
Contract IT - network & workstn maint.	4112	-	-	-	-	-	-	-	-	-
Emergency dispatching	4199	-	-	-	32,000	-	-	32,000	30,000	2,000
Telephone/cellular	4200	-	-	51,400	12,100	7,900	25,900	97,300	96,400	900
Alarms	4201	-	-	-	200	-	-	200	1,800	(1,600)
GPS service	4203	-	-	-	700	1,100	24,300	26,100	500	25,600
Professional fees	4300	-	-	100,000	-	-	-	100,000	32,000	68,000
Legal fees	4301	-	-	116,000	-	93,200	-	209,200	724,700	(515,500)
Audit fees	4302	-	-	28,100	-	-	-	28,100	28,100	-
Other professional fees	4303	-	-	95,000	-	21,000	300	116,300	170,300	(54,000)
Property tax	4401	-	-	-	700	-	12,500	13,200	10,600	2,600
Property tax write offs	4402	455,000	-	-	-	-	-	455,000	270,000	185,000
Insurance claims paid	4405	-	-	10,000	-	-	-	10,000	20,000	(10,000)
Dog control	4501	-	-	-	61,000	-	-	61,000	61,000	-
Commission - dog tags	4503	-	-	-	-	-	-	-	-	-
Dog tag supplies	4504	-	-	-	1,000	-	-	1,000	-	1,000
Studies	4800	-	-	-	5,000	140,000	290,000	435,000	504,900	(69,900)
Rent	5010	-	-	-	-	-	213,000	213,000	275,000	(62,000)
Bank charges	5100	-	-	2,500	-	-	12,900	15,400	10,900	4,500
Bank pre-authorized payment	5120	8,700	-	-	-	-	-	8,700	8,700	-

### General Rate - Operating Budget by Object Code

ACCOUNT NAME	OBJECT CODE	NON-DEPT.	EXTERNAL AGENCIES	CORPORATE SERVICES	EMERGENCY SERVICES	ECONOMIC GROWTH & COMMUNITY DEVELOPMENT SERVICES	COMMUNITY & CUSTOMER SERVICES	TOTAL	Total Approved 2023 budget	Change
CRCA operating	7005	-	241,500	-	-	-	-	241,500	227,000	14,500
Quinte operating	7007	-	8,600	-	-	-	-	8,600	7,900	700
Cost of sales - land	8010	-	-	-	-	78,600	-	78,600	757,500	(678,900)
Grants & donations	8500	250,000	-	500	-	1,300	3,500	255,300	4,300	251,000
Seniors' assistance	8501	10,000	-	-	-	-	-	10,000	12,000	(2,000)
<b>Total Supplies, Materials &amp; Other</b>		723,700	250,100	1,432,800	467,400	489,600	2,311,100	5,674,700	6,203,800	(529,100)
<b>Contribution to Capital</b>	7000	2,563,000	-	-	-	-	-	2,563,000	2,563,400	(400)
<b>Contribution to Reserve Funds</b>	various	1,524,000	-	52,900	12,500	589,300	332,000	2,510,700	9,822,300	(7,311,600)
<b>Internal Allocations</b>	various	-	-	(1,179,600)	15,000	(17,200)	28,200	(1,153,600)	(1,153,600)	-
<b>Total Expenses</b>		5,515,500	2,653,300	3,806,800	2,669,100	3,452,300	12,623,400	30,720,400	42,024,700	(11,304,300)
<b>Net Budget Levy Requirement</b>		1,875,600	2,633,300	3,397,700	2,514,100	1,278,100	9,809,300	21,508,100	19,609,900	1,898,200

## General Rate Non-departmental

ACCOUNT NAME	OBJECT CODE	Property taxes above Twp levy (supps, PILs, write-offs, other)	Other	Total 2024 Budget	Total 2023 Budget	Change
<b>Revenue</b>						
Grants	various	-	(364,600)	(364,600)	(404,500)	39,900
Other Revenue	various	(1,221,100)	(1,414,000)	(2,635,100)	(815,100)	(1,820,000)
From Reserves/Reserve Funds	various	-	(640,200)	(640,200)	(5,369,900)	4,729,700
<b>Total Revenue</b>		<b>(1,221,100)</b>	<b>(2,418,800)</b>	<b>(3,639,900)</b>	<b>(6,589,500)</b>	<b>2,949,600</b>
<b>Expenses</b>						
<b>Debt</b>						
Interest	2000	-	123,700	123,700	537,200	(413,500)
Principal	2010	-	474,100	474,100	5,120,800	(4,646,700)
<b>Supplies, Materials &amp; Other Expenses</b>						
Insurance	1750	-	107,000	107,000	100,000	7,000
Property tax write offs	4402	455,000	-	455,000	270,000	185,000
Studies	4800	-	-	-	-	-
Bank pre-authorized payment	5120	-	8,700	8,700	8,700	-
Grants & donations	8500	-	250,000	250,000	-	250,000
Seniors' assistance	8501	10,000	-	10,000	12,000	(2,000)
<b>Contribution to Capital</b>	7000		2,563,400	2,563,000	2,563,400	(400)
<b>Contribution to Reserve Funds</b>	various	-	1,524,000	1,524,000	1,524,000	-
<b>Total Expenses</b>		<b>465,000</b>	<b>5,050,900</b>	<b>5,515,500</b>	<b>10,136,100</b>	<b>(4,620,600)</b>
<b>Net Budget Levy Requirement</b>						
		<b>(756,100)</b>	<b>2,632,100</b>	<b>1,875,600</b>	<b>3,546,600</b>	<b>(1,671,000)</b>

## General Rate External Agencies

ACCOUNT NAME	OBJECT CODE	Ontario Provincial Police	Conservation Authorities	Total 2024 Budget	Total 2023 Budget	Change
<b>Revenue</b>						
Grants	various	(20,000)	-	(20,000)	(24,000)	4,000
<b>Total Revenue</b>		<b>(20,000)</b>	<b>-</b>	<b>(20,000)</b>	<b>(24,000)</b>	<b>4,000</b>
<b>Expenses</b>						
<b>Contracted Services</b>	various	2,403,200	-	2,403,200	2,446,100	(42,900)
<b>Supplies, Materials &amp; Other Expenses</b>						
CRCA Operating	7005	-	241,500	241,500	227,000	14,500
Quinte Operating	7007	-	8,600	8,600	7,900	700
<b>Total Expenses</b>		<b>2,403,200</b>	<b>250,100</b>	<b>2,653,300</b>	<b>2,681,000</b>	<b>(27,700)</b>
<b>Net Budget Levy Requirement</b>		<b>2,383,200</b>	<b>250,100</b>	<b>2,633,300</b>	<b>2,657,000</b>	<b>(23,700)</b>

## General Rate Corporate Services

ACCOUNT NAME	OBJECT CODE	CAO, Council, & Clerk	Information Technology	Marketing & Communications	Finance	Human Resources	Total 2024 Budget	Total 2023 Budget	Change
<b>Revenue</b>									
Fees & User Charges	various	(15,300)	-	-	-	-	(15,300)	(7,800)	(7,500)
Licenses, Permits	various	(2,800)	-	-	-	-	(2,800)	(4,800)	2,000
Rents	various	(20,000)	-	-	-	-	(20,000)	(20,000)	-
Other Revenue	various	(17,000)	-	-	(59,000)	-	(76,000)	(75,000)	(1,000)
From Reserves/Reserve Funds	various	(75,000)	(85,000)	-	-	(135,000)	(295,000)	(110,000)	(185,000)
<b>Total Revenue</b>		<b>(130,100)</b>	<b>(85,000)</b>	<b>-</b>	<b>(59,000)</b>	<b>(135,000)</b>	<b>(409,100)</b>	<b>(217,600)</b>	<b>(191,500)</b>
<b>Expenses</b>									
<b>Salaries, Wages &amp; Benefits</b>									
Full-Time	various	1,046,900	469,100	204,000	663,700	500,900	2,884,600	2,594,800	289,800
Part-Time	various	260,300	14,300	-	-	-	274,600	279,200	(4,600)
Other	various	2,000	1,500	-	-	-	3,500	10,000	(6,500)
Insurance	4400	152,800	-	-	-	-	152,800	139,000	13,800
Contracted Services	various	115,000	-	-	5,200	65,000	185,200	157,500	27,700
<b>Supplies, Materials &amp; Other Expenses</b>									
Supplies	various	6,000	30,600	-	1,000	-	37,600	42,000	(4,400)
Equipment & tools	various	-	-	-	-	-	-	-	-
Postage/courier	3101	15,000	-	-	20,000	-	35,000	39,000	(4,000)
Ballots	3125	-	-	-	-	-	-	-	-
Grave Opening/Closing	3129	10,400	-	-	-	-	10,400	1,800	8,600
Mayor's discretionary funds	3180	7,000	-	-	-	-	7,000	4,000	3,000
Citizen/Employee recognition	3181	3,500	-	-	-	1,500	5,000	2,500	2,500
Employee/long service awards	3182	-	-	-	-	4,000	4,000	4,000	-
Health & safety committee	3190	-	-	-	-	10,000	10,000	10,000	-
Committee Honoraria	3191	-	-	-	-	-	-	-	-
Employee involvement	3195	2,000	-	-	-	-	2,000	2,000	-
HR programs	3196	-	-	-	-	2,000	2,000	2,000	-
Maintenance	various	9,000	-	-	-	-	9,000	4,000	5,000
Furniture & equipment	3200	2,000	-	-	-	500	2,500	9,000	(6,500)
Equipment Rental/Lease	3211	-	-	-	-	-	-	-	-
Advertising	3400	-	-	40,000	-	10,000	50,000	62,000	(12,000)
Subscriptions & publications	3500	1,000	-	-	-	800	1,800	3,000	(1,200)
Travelling Expenses	3501	24,900	2,000	500	1,000	4,000	32,400	31,200	1,200
Memberships	3502	17,100	600	-	5,000	2,000	24,700	19,600	5,100
Conferences	3503	28,000	2,500	-	6,000	6,000	42,500	42,500	-
Seminars & workshops	3504	9,000	400	3,000	8,000	1,500	21,900	23,400	(1,500)
Meeting expenses	3505	1,500	-	-	-	300	1,800	1,900	(100)
Facility Rental	3506	-	-	-	-	-	-	-	-
Training outside agencies	3509	-	12,500	-	-	30,000	42,500	50,000	(7,500)
Miscellaneous firefighting expenses	3520	-	-	-	-	-	-	-	-
Election Software Support	3522	-	-	-	-	-	-	-	-
Licences & Permits offset	3598	400	-	-	-	-	400	-	400
Equipment	3800	5,200	-	-	-	-	5,200	500	4,700
Other	3900	1,000	-	-	-	-	1,000	15,000	(14,000)
Internet/inter-office network	4110	8,400	100,000	-	-	-	108,400	163,900	(55,500)
Software & licenses	4111	2,200	570,000	-	-	-	572,200	497,700	74,500
Contract IT - Network & Workstation Maint.	4112	-	-	-	-	-	-	-	-
Telephone/cellular	4200	6,000	43,700	-	800	900	51,400	49,400	2,000
Professional fees	4300	15,000	85,000	-	-	-	100,000	30,000	70,000
Legal fees	4301	80,000	-	-	1,000	35,000	116,000	125,000	(9,000)
Audit fees	4302	-	-	-	28,100	-	28,100	28,100	-
Other professional fees	4303	-	60,000	-	-	35,000	95,000	120,000	(25,000)
Insurance claims paid	4405	10,000	-	-	-	-	10,000	20,000	(10,000)
Studies	4800	-	-	-	-	-	-	-	-
Bank Charges	5100	2,500	-	-	-	-	2,500	-	2,500
Grants & donations	8500	500	-	-	-	-	500	1,000	(500)
<b>Contribution to Reserve Funds</b>	various	52,900	-	-	-	-	52,900	32,900	20,000
<b>Internal Allocations</b>	1064	(328,700)	(428,500)	(74,000)	(179,500)	(168,900)	(1,179,600)	(1,179,600)	-
<b>Total Expenses</b>		<b>1,568,800</b>	<b>963,700</b>	<b>173,500</b>	<b>560,300</b>	<b>540,500</b>	<b>3,806,800</b>	<b>3,438,300</b>	<b>368,500</b>
<b>Net Budget Levy Requirement</b>		<b>1,438,700</b>	<b>878,700</b>	<b>173,500</b>	<b>501,300</b>	<b>405,500</b>	<b>3,397,700</b>	<b>3,220,700</b>	<b>177,000</b>

## General Rate Emergency Services

ACCOUNT NAME	OBJECT CODE	Firefighting, Training, and Prevention	By-law Enforcement & Animal Control	Total 2024 Budget	Total 2023 Budget	Change
<b>Revenue</b>						
Fees & User Charges	various	-	(1,000)	(1,000)	(1,000)	-
Licenses, Permits	various	-	(27,000)	(27,000)	(27,000)	-
Other Revenue	various	(99,000)	(23,000)	(122,000)	(103,200)	(18,800)
From Reserves/Reserve Funds	various	(5,000)	-	(5,000)	(5,000)	-
<b>Total Revenue</b>		<b>(104,000)</b>	<b>(51,000)</b>	<b>(155,000)</b>	<b>(136,200)</b>	<b>(18,800)</b>
<b>Expenses</b>						
<b>Salaries, Wages &amp; Benefits</b>						
Full-Time	various	1,258,300	62,900	1,321,200	1,134,900	186,300
Part-Time	various	585,700	-	585,700	575,400	10,300
Other	various	71,000	-	71,000	69,600	1,400
<b>Insurance</b>	4400	61,700	-	61,700	55,700	6,000
<b>Utilities</b>						
Hydro	4101	35,800	-	35,800	34,300	1,500
Gas	4102	23,900	-	23,900	22,800	1,100
Water & Sewer	4103	8,900	-	8,900	8,900	-
<b>Contracted Services</b>	various	24,000	42,000	66,000	62,000	4,000
<b>Supplies, Materials &amp; Other Expenses</b>						
Materials	3000	50,000	-	50,000	50,000	-
Supplies	various	5,400	-	5,400	4,900	500
Equipment & tools	various	76,000	-	76,000	75,500	500
Postage/courier	3101	200	-	200	200	-
Employee/long service awards	3182	6,000	-	6,000	6,000	-
Health & safety committee	3190	-	-	-	-	-
Maintenance	various	56,500	-	56,500	56,500	-
Furniture & equipment	3200	1,000	-	1,000	600	400
Emergency plan	3350	7,000	-	7,000	7,000	-
Advertising	3400	500	-	500	500	-
Travelling Expenses	3501	1,000	-	1,000	1,000	-
Memberships	3502	2,600	-	2,600	2,600	-
Conferences	3503	3,000	-	3,000	3,000	-
Seminars & workshops	3504	33,000	-	33,000	29,200	3,800
Meeting expenses	3505	1,200	-	1,200	1,100	100
Licenses	3507	5,500	-	5,500	5,500	-
Training aids	3508	11,500	-	11,500	11,200	300
9-1-1 ANSWERING SERVICE	3514	9,000	-	9,000	9,000	-
Public education materials	3515	12,000	-	12,000	10,000	2,000
Miscellaneous firefighting expenses	3520	600	-	600	600	-
Fuel	3600	30,000	-	30,000	-	30,000
Livestock kills & evaluator fees	various	-	23,500	23,500	23,500	-
MTO fees	3703	-	400	400	400	-
Yard Clean-Up - Grass Cutting	3704	-	-	-	-	-
Pound fees - Humane Society	3705	-	16,800	16,800	7,400	9,400
Software & licenses	4111	2,000	-	2,000	1,600	400
Emergency dispatching	4199	32,000	-	32,000	30,000	2,000
Telephone/cellular	4200	12,100	-	12,100	14,500	(2,400)
Alarms	4201	200	-	200	200	-
GPS Service	4203	700	-	700	-	700
Property tax	4401	700	-	700	700	-
Dog control	4501	-	61,000	61,000	61,000	-
Commission - Dog Tags	4503	-	-	-	-	-
Dog Tag Supplies	4504	-	1,000	1,000	-	1,000
Studies	4800	5,000	-	5,000	5,000	-
To Reserve Funds	8005	12,500	-	12,500	-	12,500
<b>Internal Allocations</b>	1064	15,000	-	15,000	15,000	-
<b>Total Expenses</b>		<b>2,461,500</b>	<b>207,600</b>	<b>2,669,100</b>	<b>2,397,300</b>	<b>271,800</b>
<b>Net Budget Levy Requirement</b>		<b>2,357,500</b>	<b>156,600</b>	<b>2,514,100</b>	<b>2,261,100</b>	<b>253,000</b>

## General Rate Economic Growth & Community Development Services

ACCOUNT NAME	OBJECT CODE	Engineering & Environment	Development Services	Total 2024 Budget	Total 2023 Budget	Change
<b>Revenue</b>						
Fees & User Charges	various	-	(90,000)	(90,000)	(85,000)	(5,000)
Licenses, Permits	various	-	(942,000)	(942,000)	(757,500)	(184,500)
Other Revenue	various	(316,700)	(671,400)	(988,100)	(9,491,200)	8,503,100
From Reserves/Reserve Funds	various	-	(154,100)	(154,100)	(656,000)	501,900
<b>Total Revenue</b>		<b>(316,700)</b>	<b>(1,857,500)</b>	<b>(2,174,200)</b>	<b>(10,989,700)</b>	<b>8,815,500</b>
<b>Expenses</b>						
<b>Salaries, Wages &amp; Benefits</b>						
Full-Time	various	791,900	1,458,000	2,249,900	2,149,100	100,800
Part-Time	various	-	13,900	13,900	14,000	(100)
Other	various	2,000	5,300	7,300	6,800	500
<b>Insurance</b>	4400	-	17,500	17,500	16,700	800
<b>Utilities</b>						
Lab Testing	4105	2,000	-	2,000	2,000	-
<b>Contracted Services</b>	various	100,000	-	100,000	78,000	22,000
<b>Supplies, Materials &amp; Other Expenses</b>						
Materials	3000	-	1,300	1,300	800	500
Supplies	various	-	1,200	1,200	2,600	(1,400)
Equipment & tools	various	400	-	400	300	100
Postage/courier	3101	-	1,700	1,700	1,600	100
Heritage committee	3193	-	7,500	7,500	1,000	6,500
Heritage grant program	3194	-	5,000	5,000	5,000	-
Heritage Bylaw Review	3197	-	-	-	-	-
Furniture & equipment	3200	-	1,800	1,800	1,500	300
Advertising	3400	500	4,200	4,700	5,400	(700)
Subscriptions & publications	3500	-	1,300	1,300	1,300	-
Travelling Expenses	3501	4,000	5,100	9,100	10,100	(1,000)
Memberships	3502	2,600	8,300	10,900	12,200	(1,300)
Conferences	3503	2,000	7,500	9,500	12,000	(2,500)
Seminars & workshops	3504	8,000	6,000	14,000	11,500	2,500
Meeting expenses	3505	500	300	800	500	300
Training outside agencies	3509	9,000	-	9,000	6,000	3,000
Fuel	3600	-	8,800	8,800	-	8,800
Ontario One Call	4109	3,500	-	3,500	2,700	800
Software & licenses	4111	-	56,000	56,000	900	55,100
Telephone/cellular	4200	4,300	3,600	7,900	7,500	400
GPS Service	4203	-	1,100	1,100	-	1,100
Legal fees	4301	41,000	52,200	93,200	599,700	(506,500)
Other professional fees	4303	-	21,000	21,000	50,000	(29,000)
Studies	4800	-	140,000	140,000	219,900	(79,900)
Cost of sales - land	8010	-	78,600	78,600	757,500	(678,900)
Grants & donations	8500	-	1,300	1,300	1,300	-
<b>Contribution to Reserve Funds</b>	various	-	589,300	589,300	7,936,200	(7,346,900)
<b>Internal Allocations</b>	1064	(107,100)	89,900	(17,200)	(17,200)	-
<b>Total Expenses</b>		<b>864,600</b>	<b>2,587,700</b>	<b>3,452,300</b>	<b>11,896,900</b>	<b>(8,444,600)</b>
<b>Net Budget Levy Requirement</b>		<b>547,900</b>	<b>730,200</b>	<b>1,278,100</b>	<b>907,200</b>	<b>370,900</b>



## General Rate Community & Customer Services

ACCOUNT NAME	OBJECT CODE	Recreation & Facilities	Heritage, Culture, and Tourism	Public Works	Total 2024 Budget	Total 2023 Budget	Change
<b>Revenue</b>							
Grants	various	-	(10,500)	-	(10,500)	(10,000)	(500)
Fees & User Charges	various	(222,600)	(15,000)	(922,400)	(1,160,000)	(1,177,300)	17,300
Licenses, Permits	various	-	-	(237,000)	(237,000)	(236,500)	(500)
Rents	various	(394,700)	(2,500)	-	(397,200)	(387,200)	(10,000)
Other Revenue	various	(39,600)	(1,200)	(663,600)	(704,400)	(718,900)	14,500
From Reserves/Reserve Funds	various	(65,000)	(15,000)	(225,000)	(305,000)	(297,500)	(7,500)
<b>Total Revenue</b>		<b>(721,900)</b>	<b>(44,200)</b>	<b>(2,048,000)</b>	<b>(2,814,100)</b>	<b>(2,827,400)</b>	<b>13,300</b>
<b>Expenses</b>							
<b>Salaries, Wages &amp; Benefits</b>							
Full-Time	various	2,146,800	399,700	3,212,900	5,759,400	5,263,400	496,000
Part-Time	various	552,200	72,600	119,700	744,500	666,500	78,000
Other	various	14,600	800	43,000	58,400	52,700	5,700
<b>Insurance</b>	4400	178,600	-	468,200	646,800	587,000	59,800
<b>Utilities</b>							
Hydro	4101	215,900	-	132,800	348,700	336,400	12,300
Gas	4102	74,300	-	39,500	113,800	106,100	7,700
Water & Sewer	4103	155,400	-	14,500	169,900	132,500	37,400
Oil	4104	15,700	-	-	15,700	11,800	3,900
<b>Contracted Services</b>	various	431,600	61,600	1,601,700	2,094,900	1,817,600	277,300
<b>Supplies, Materials &amp; Other Expenses</b>							
Materials	various	36,500	-	1,182,100	1,218,600	1,340,200	(121,600)
Supplies	various	124,300	27,900	15,500	167,700	122,500	45,200
Equipment & tools	various	26,300	-	700	27,000	9,700	17,300
Postage/courier	3101	4,000	-	1,200	5,200	5,200	-
Transit fees	3148	-	-	-	-	2,200	(2,200)
Awards	3185	1,500	-	-	1,500	1,500	-
Maintenance	various	82,300	-	48,500	130,800	103,500	27,300
Furniture & equipment	3200	10,500	10,000	2,000	22,500	16,000	6,500
Advertising	3400	48,000	17,500	-	65,500	70,300	(4,800)
Travelling Expenses	3501	11,500	500	1,500	13,500	8,900	4,600
Memberships	3502	4,600	1,200	7,100	12,900	12,600	300
Conferences	3503	4,000	2,000	5,500	11,500	9,400	2,100
Seminars & workshops	3504	16,800	2,900	15,500	35,200	27,500	7,700
Meeting expenses	3505	1,000	800	1,000	2,800	1,500	1,300
Licenses	3507	-	-	400	400	2,300	(1,900)
Miscellaneous firefighting expenses	3520	200	-	-	200	200	-
Fuel	3600	45,000	-	332,500	377,500	-	377,500
Equipment	3800	(212,000)	-	(234,400)	(446,400)	(275,500)	(170,900)
Other	3900	100	-	64,300	64,400	62,600	1,800
Purchase of services	4060	13,000	-	-	13,000	11,200	1,800
Electrical Safety Authority fee	4108	2,200	-	1,000	3,200	3,200	-
Internet/inter-office network	4110	1,700	-	-	1,700	1,500	200
Telephone/cellular	4200	11,600	-	14,300	25,900	25,000	900
Alarms	4201	-	-	-	-	1,600	(1,600)
GPS service	4203	5,300	-	19,000	24,300	500	23,800
Professional fees	4300	-	-	-	-	2,000	(2,000)
Legal fees	4301	-	-	-	-	-	-
Other professional fees	4303	-	-	300	300	300	-
Property tax	4401	-	-	12,500	12,500	9,900	2,600
Studies	4800	65,000	-	225,000	290,000	280,000	10,000
Rent	5010	213,000	-	-	213,000	275,000	(62,000)
Bank charges	5100	12,500	-	400	12,900	10,900	2,000
Grants & donations	8500	1,500	-	2,000	3,500	2,000	1,500
<b>Contribution to Reserve Funds</b>	various	10,000	-	322,000	332,000	329,200	2,800
<b>Internal Allocations</b>	1064	11,300	1,300	15,600	28,200	28,200	-
<b>Total Expenses</b>		<b>4,336,800</b>	<b>598,800</b>	<b>7,687,800</b>	<b>12,623,400</b>	<b>11,475,100</b>	<b>1,148,300</b>
<b>Net Budget Levy Requirement</b>							
		<b>3,614,900</b>	<b>554,600</b>	<b>5,639,800</b>	<b>9,809,300</b>	<b>8,647,700</b>	<b>1,161,600</b>

# Transit & Ferry

ACCOUNT NAME	OBJECT CODE	Amherstview Transit	Amherst Island Ferry	Total 2024 Budget	Total 2023 Budget	Change
<b>Revenue</b>						
Grants	various	(268,100)	(4,114,800)	(4,382,900)	(4,651,100)	268,200
Fees & User Charges	various	(75,000)	(425,000)	(500,000)	(495,000)	(5,000)
Other Revenue	various	(51,400)	(1,512,000)	(1,563,400)	(210,200)	(1,353,200)
Area Rates	various	(542,600)	-	(542,600)	(513,000)	(29,600)
From Reserves/Reserve Funds	various	-	(88,400)	(88,400)	(217,400)	129,000
<b>Total Revenue</b>		<b>(937,100)</b>	<b>(6,140,200)</b>	<b>(7,077,300)</b>	<b>(6,086,700)</b>	<b>(990,600)</b>
<b>Expenses</b>						
<b>Salaries, Wages &amp; Benefits</b>						
Full-Time	various	105,600	3,578,900	3,684,500	3,156,400	528,100
Part-Time	various	-	251,800	251,800	243,400	8,400
Other	various	-	21,500	21,500	19,500	2,000
<b>Insurance</b>	4400	400	38,500	38,900	35,300	3,600
<b>Utilities</b>						
Hydro	4101	-	-	-	-	-
<b>Contracted Services</b>	various	677,900	473,000	1,150,900	866,000	284,900
<b>Supplies, Materials &amp; Other Expenses</b>						
Materials	3000	600	10,200	10,800	69,000	(58,200)
Supplies	various	-	5,700	5,700	5,000	700
Equipment & tools	various	-	4,500	4,500	12,000	(7,500)
Postage/courier	3101	-	1,600	1,600	1,600	-
Maintenance	various	-	-	-	5,000	(5,000)
Furniture & equipment	3200	-	3,000	3,000	20,000	(17,000)
Advertising	3400	-	1,000	1,000	1,000	-
Travelling Expenses	3501	-	80,000	80,000	20,000	60,000
Memberships	3502	3,000	2,100	5,100	300	4,800
Conferences	3503	-	4,000	4,000	4,000	-
Seminars & workshops	3504	-	3,500	3,500	3,500	-
Meeting expenses	3505	-	500	500	500	-
Licenses	3507	-	500	500	-	500
Fuel	3600	-	1,385,000	1,385,000	1,050,000	335,000
Equipment	3800	6,500	10,000	16,500	12,000	4,500
Other	3900	98,000	-	98,000	234,400	(136,400)
Sludge Removal Contracts	4107	-	35,000	35,000	50,000	(15,000)
Internet/inter-office network	4110	-	7,000	7,000	2,500	4,500
Software & licenses	4111	-	1,000	1,000	1,000	-
Telephone/cellular	4200	-	2,500	2,500	2,300	200
Property tax write offs	4402	300	-	300	1,000	(700)
Bank charges	5100	-	4,000	4,000	3,500	500
<b>Internal Allocations</b>	various	44,800	215,400	260,200	267,500	(7,300)
<b>Total Expenses</b>		<b>937,100</b>	<b>6,140,200</b>	<b>7,077,300</b>	<b>6,086,700</b>	<b>990,600</b>
<b>Net Budget Levy Requirement</b>		-	-	-	-	-



# APPENDIX C – RESERVE AND RESERVE FUND BALANCES

**Loyalist Township**  
**Reserve & Reserve Fund Projections**

2023

2024

	Ending cash and accounts receivable, December 31, 2023)	2023 Inflows yet to be transferred/received	2023 Outflows yet to be made	2024 Projected inflows	2024 Projected outflows	Projected cash balance - December 31, 2024
<b>CATEGORY A: OBLIGATORY/EXTERNALLY RESTRICTED RESERVE FUNDS</b>						
Development Charges	5,375,898	2,030,407	(3,545,200)	2,005,500	(13,439,900)	(7,573,295)
Parkland	358,910	50,700	-	68,100	(207,000)	270,710
Provincial Gas Tax	633,684	186,746	(400,600)	207,300	-	627,130
Canada Community Building Fund	2,775,032	596,500	(596,500)	686,400	(3,364,100)	97,332
Ontario Community Infrastructure Fund (OCIF)	672,201	-	-	1,449,000	(1,500,000)	621,201
Building Rate Stabilization	596,776	587,000	(44,800)	45,600	-	1,184,576
<b>Total</b>	<b>10,412,501</b>	<b>3,451,353</b>	<b>(4,587,100)</b>	<b>4,461,900</b>	<b>(18,511,000)</b>	<b>(4,772,346)</b>
<b>CATEGORY B/B1: DISCRETIONARY/RESTRICTED RESERVE FUNDS</b>						
Landfill Obligations	1,056,819	-	-	103,500	-	1,160,319
Industrial & Business Parks	3,016,087	7,924,200	(6,475,600)	337,100	(1,000,000)	3,801,787
Ameriks Scholarship	21,414	-	-	900	-	22,314
Prepaid Local Charges	632,515	98,923	(233,100)	120,800	-	619,138
Community Vibrancy Fund	946,458	104,280	-	148,400	-	1,199,138
Community Benefit Agreement Fund	2,287,465	535,000	-	658,600	-	3,481,065
Road Use Agreement Fund	332,895	75,000	(238,300)	83,300	(242,700)	10,195
Ferry Berthage	654,168	-	-	26,200	-	680,368
<b>Total</b>	<b>8,947,822</b>	<b>8,737,403</b>	<b>(6,947,000)</b>	<b>1,478,800</b>	<b>(1,242,700)</b>	<b>10,974,325</b>
<b>CATEGORY B2: DISCRETIONARY RESERVE FUNDS - IMPOST FEES</b>						
Water Impost Fees - Club	4,947,972	350,100	(795,800)	808,500	(1,600,000)	3,710,772
Sewer Impost Fees - Club	5,732,112	180,400	-	879,900	(1,713,800)	5,078,612
Water Impost Fees - Growth	2,433,790	1,102,200	(1,818,600)	1,192,900	-	2,910,290
Sewer Impost Fees - Growth	1,744,028	481,100	(644,900)	553,900	-	2,134,128
<b>Total</b>	<b>14,857,902</b>	<b>2,113,800</b>	<b>(3,259,300)</b>	<b>3,435,200</b>	<b>(3,313,800)</b>	<b>13,833,802</b>
<b>CATEGORY C: CONTINGENCY RESERVE FUNDS</b>						
Workers' Compensation	292,511	-	-	11,700	-	304,211
<b>CATEGORY D: ASSET REPLACEMENT/MANAGEMENT RESERVE FUNDS</b>						
General Capital	5,082,082	-	(396,800)	3,221,100	(2,984,200)	4,922,182
Fleet & Equipment Replacement	1,728,465	-	(1,676,300)	2,157,200	(2,209,000)	365
Amherst Island Assets	97,416	-	(91,000)	300	(5,000)	1,716
Quarry Rehabilitation & Post-Closure	501,665	229,000	-	262,800	-	993,465
Ice Resurfacers	18,799	2,500	-	7,000	-	28,299
Heritage Preservation	-	-	-	-	-	-
Special Area Capital - Water	962,208	707,600	-	66,800	-	1,736,608
Special Area Capital - Sewer	1,336,552	610,700	-	90,100	-	2,037,352
<b>Total</b>	<b>9,727,186</b>	<b>1,549,800</b>	<b>(2,164,100)</b>	<b>5,805,300</b>	<b>(5,198,200)</b>	<b>9,719,986</b>
<b>Total Reserve Funds</b>	<b>44,237,923</b>	<b>15,852,356</b>	<b>(16,957,500)</b>	<b>15,192,900</b>	<b>(28,265,700)</b>	<b>30,059,979</b>
<b>CATEGORY E: RESERVES</b>						
Bath Canada Day	45,734	7,300	(17,500)	-	-	35,534
Bath Museum Committee	5,548	-	-	-	-	5,548
Election	52,920	15,000	-	15,000	-	82,920
Working Funds	1,626,524	-	(425,000)	-	(1,196,600)	4,924
Amherst Island Recreation Committee	-	1,200	-	1,200	-	2,400
Winter Control	220,000	-	-	-	-	220,000
General Rate Tax Stabilization	870,427	-	(673,100)	-	(2,500)	194,827
Utilities Rate Stabilization	867,982	-	(30,000)	-	-	837,982
Fire Training Centre	48,416	-	-	-	(40,000)	8,416
General Fire Department	39,713	-	(9,800)	-	-	29,913
Ferry Operations	171,354	-	(171,354)	-	-	(0)
Transit Operations	11,696	-	(11,696)	-	-	(0)
<b>Total Reserves</b>	<b>3,960,313</b>	<b>23,500</b>	<b>(1,338,450)</b>	<b>16,200</b>	<b>(1,239,100)</b>	<b>1,422,463</b>
<b>Grand Total</b>	<b>48,198,236</b>	<b>15,875,856</b>	<b>(18,295,950)</b>	<b>15,209,100</b>	<b>(29,504,800)</b>	<b>31,482,442</b>



# APPENDIX D – 2024 CAPITAL PROJECTS DETAIL



Loyalist Township  
 2024 Draft Capital Template  
 CPA 10-Year

		2024 Funding Plan																	
Project	2024	GR	Water	Sewer	2024 GR PAYG	2024 Water PAYG	2024 Sewer PAYG	DCs	Restricted RFs	R/RF name	Fleet RF	Water impost (growth)	Sewer impost (growth)	Water impost (club)	Sewer impost (club)	Other grants	Canada Community Building Fund (CCBF)	Third-party agreements	Debt
2024 - TRAILER REPLACEMENT WITH SEA CANS	40,000	40,000			40,000	-	-												
2024 - MCKEOWN WALKWAY RETAINING WALL	50,000	50,000			50,000	-	-												
2024 - AMP WALKWAY LIFECYCLE	10,000	10,000			10,000	-	-												
2024 - 20' TRAILER	17,500	17,500			17,500	-	-												
2024 - FAIRFIELD HOUSE	100,000	100,000			100,000	-	-												
2024 - GOWAN PROPERTY STONE WALL REPAIRS	20,000	20,000			20,000	-	-												
2024 - J EARL BURT MEMORIAL PARK FENCING	75,000	75,000			75,000	-	-												
2024 - PARKS EQUIPMENT (DETACHABLE LOADER,	20,000	20,000			20,000	-	-												
2024 - RECREATION EQUIPMENT REPLACEMENTS	15,000	15,000			15,000	-	-												
2024 - BATH WWTP SLUDGE DECANT SYSTEM	15,000	-		15,000	-	-	7,950					-	-					7,050	
2024 - BATH WWTP WATER RECLAMATION SYSTEM	50,000	-		50,000	-	-	26,500					-	-					23,500	
	<b>71,026,565</b>	<b>62,171,165</b>	<b>4,185,000</b>	<b>4,670,400</b>	<b>2,563,180</b>	<b>2,558,000</b>	<b>2,897,712</b>	<b>13,237,227</b>	<b>207,000</b>	<b>8,672,990</b>	<b>2,209,000</b>	<b>1,600,000</b>	<b>1,713,750</b>	<b>83,200</b>	<b>1,982,000</b>	<b>16,640,956</b>	<b>-</b>	<b>8,735,938</b>	<b>9,990,812</b>



# APPENDIX E – 2023 CAPITAL WORKS IN PROGRESS



2023 Capital Works in Progress  
As of January 26, 2024

Cost Centre	Project Name	Managing Division	Sum of Total Revised Budget	Under (Over) budget to date
160034	FIN. REPORTING/OPERATING BUDGET SOFTWARE	FIN	0	-1,628
160035	AI STATION TRAINING ROOM EXPANSION	ENG	44,700	44,700
170016	COMMUNITY HUB PHASE 1	ENG	2,521,700	1,272,222
170023	BRIDGE, BATTERY, SOUTH, CROSS	ENG	4,055,500	1,889,966
170025	POTTER, CREIGHTON, SOUTH, MAIN	ENG	200,000	97,400
170033	BATH WPCP - NEW AERATION SYSTEM	ENG	1,102,000	1,093,406
170052	FINKLE'S SHORE PARK PAVILLION/GARDEN	REC/FM	5,000	4,347
180002	SAND BEACH TOILET, BOARDWALK & STAIRS	REC/FM	50,000	50,000
180004	ODESSA OFFICE HVAC REPLACEMENT	REC/FM	45,000	22,323
180015	AMHERST DR URBANIZATION	ENG	280,400	258,319
180025	PUBLIC WORKS GARAGE EXPANSION	ENG	3,800,900	259,760
180027	AI FLOOD REPAIRS - 2017 DAMAGE	ENG	4,284,900	633,108
180041	AMHERSTVIEW WPCP MAIN BUILDING HVAC	UT	60,200	46,067
180052	HP WATER PIPE ON TOWER RD.	ENG	272,900	272,900
190003	STELLA 40FT, FRONT RD, PW GARAGE PARKING	ENG	529,300	527,102
190005	URBAN ROAD-CHESTERFIELD,TAREYTON,BAKERS	ENG	193,800	-50,009
190010	RECORDS MANAGEMENT SOFTWARE	IT	19,400	19,400
190013	BATH WTP FILTER UPGRADE	ENG	39,600	3,765
190018	BABCOCK MILL UPGRADES	REC/FM	25,000	7,391
190023	AI GARAGE PLUMBING & HEATERS	REC/FM	45,400	31,222
190024	MAIN ST BATH & WINDERMERE INTERSECTION	ENG	132,800	131,638
190027	GENERATORS - LAKEVIEW & BATH STN.	ENG	1,054,300	194,440
190031	FENCING/BACKSTOP - KILMINSTER PARK	REC/FM	55,000	3,337
190039	LEBP SERVICING PHASE 2	ENG	163,700	146,762
190058	SCOTLAND & OLD WILTON ASPHALT RECON.	ENG	94,300	92,761
200001	AMHERSTVIEW WPCP CLARIFICATION SCADA	UT	59,800	59,800
200004	LANDFILL FENCING (AI & VIOLET)	PW	57,500	57,500
200009	WILLIE PRATT SPORTS FIELD REDESIGN	REC/FM	20,000	20,000
200014	LAKEVIEW PS PIPING AND VALVES	UT	10,000	10,000
200018	BUS SHELTER REPLACEMENT - TRANSIT RATE	PW	50,000	50,000
200024	RURAL ROAD DESIGN - MAPLE	ENG	43,400	42,022
200025	FAIRFIELD WTP BACKFLOW PREVENTOR PIPING	ENG	42,800	42,800
200027	BATH WTP INTAKE SCREEN	UT	398,800	9,904
200028	BATH LAKEVIEW SIDEWALK EXTENSION	ENG	15,000	15,000
200029	LAKEVIEW SUBDIVISION FORCEMAIN	ENG	50,000	45,375
200045	NETWORK SERVER EQUIPMENT	IT	21,900	540
200046	AUDIO/VIDEO UPGRADES	IT	104,200	15,574
200051	SIMMONS ROAD RECONSTRUCTION	ENG	40,200	16,707
200052	ROAD REHAB ON OLD WILTON	ENG	33,100	29,756
200053	RURAL ROAD - ABSALOM & DOYLE	ENG	75,000	75,000
200054	BRISCOE PARK SWINGS	REC/FM	22,000	1,492
200059	2020 VEHICLES & EQUIPMENT - FIRE	FIRE	44,600	15,975
210005	SHORELINE ROADS MITIGATION PLAN	ENG	108,000	22,377
210008	FACILITIES MAINTENANCE GARAGE EXPANSION	REC/FM	194,800	16,933
210010	ODESSA MUNICIPAL OFFICE FRONT/TOP ROOF	REC/FM	300,000	-1,743
210011	HAVERGAL, ASBURY, ROTHWELL	ENG	81,700	66,105
210013	LAYER CAKE HALL REHABILITATION	ENG	0	-2,326
210015	VIOLET LANDFILL LEAF & YARD WASTE	PW	65,000	65,000
210016	NEILSON STORE DOCK & SHORELINE PROTECT	ENG	61,200	54,788
210017	EMMA STREET SERVICING ALLOWANCE	ENG	630,000	629,606
210019	BRIDGE REHABILITATION	PW	137,000	88,876
210020	BATH MAIN ST. WINDERMERE TO EAST END	ENG	356,500	339,599
210026	CORPORATE APP	IT	15,000	15,000
210027	FACILITY FOB READERS	IT	26,100	-1,008
210031	AI PW LAND ACQUISITION	PW	50,000	50,000
210032	PEDESTRIAN CROSSOVERS	PW	10,000	10,000
210035	LAKESIDE PONDS OVERSIZED WATERMAIN	ENG	244,600	54,936
210040	AWPCP PLANT EXPANSION EA	ENG	162,900	121,445
210041	BAYVIEW,MANITOU,SHERWOOD WATERMAIN RELIN	ENG	1,100	-13,122
210042	FAIRFIELD PLANT EXPANSION EA	ENG	9,600	13,610
210044	BATH WPCP PLANT EXPANSION EA	ENG	168,900	136,797
210045	GRINDER AT LOYALIST EAST WPCP	UT	2,200	-126
210051	BATH PS #1 SOFT START REPLACEMENT	UT	38,000	23,662
220002	ODESSA FIRE STATION EXPANSION	ENG	495,600	427,044
220003	CORNELL, HUFF, LITTLEFIELD, WESTRAN	ENG	57,000	41,303
220004	UTILITIES OFFICE & STORAGE	ENG	271,100	201,146
220005	HWY 33/LAKEVIEW PARK CONNECTING SIDEWALK	ENG	45,200	2,721
220006	HYDRAULIC MODELLING	ENG	0	-678
220010	BATH WTP EXPANSION EA	ENG	400	-5,491
220011	BIOSOLIDS MGMT @ AWPCP	ENG	149,500	149,197
220013	NEW WATERMAIN EXT. TO TKB	ENG	1,000,000	1,000,000
220014	ODESSA MAIN ST WEST END TO FIRE STN.	ENG	0	-177
220015	PARK & MANITOU CRES SURFACE ASPHALT	PW	50,000	50,000
220016	SHANE ST RECONSTRUCTION	ENG	139,600	139,600
220020	2022 EQUIPMENT	PW	170,600	84,618

2023 Capital Works in Progress  
As of January 26, 2024

220022	STELLA 40FT 2ND CONC TO SOUTH SH SURFACE	PW	300,000	-214,583
220024	FRONT RD. & LOWER FORTY FOOT DRAINAGE	PW	146,300	136,251
220025	FRONT RD. RECONSTRUCTION	PW	646,100	489,378
220026	LAKEVIEW SUBDIVISION STORM OUTLET	PW	50,000	49,911
220027	OLD DOYLE ROAD BRIDGE REMOVAL	PW	70,700	23,057
220029	WATER HAULER SYSTEM UPGRADE	UT	25,000	7,066
220031	ARENA SOUND SYSTEM	REC/FM	30,500	30,500
220033	NEILSON STORE/ROOF VERANDA	REC/FM	66,000	26,707
220034	ODESSA OFFICE ACCESSIBILITY	REC/FM	100,000	40,892
220040	BATH FIREHALL ROOF	FIRE	210,000	405
220043	OVERSEEDER	REC/FM	23,000	23,000
220046	ANNUAL BLEACHER REPLACEMENT	REC/FM	186,900	52,439
220049	SECURITY CAMERAS	IT	54,200	21,589
220051	FAIRFIELD WTP HVAC	UT	20,000	20,000
220052	FWTP HIGH LIFT PUMP REPLACEMENT	UT	40,000	19,449
220056	LAKEVIEW PS BEAM REINFORCEMENT	UT	10,000	6,693
220057	RADIO REPL - BATH TOWER, FF WD, LEC	UT	109,000	53,683
230001	ODESSA WATER TOWER RELINING	UT	1,438,000	251,707
230002	EMERGENCY SERVICES UTV	FIRE	40,000	-7,943
230003	FAIRFIELD GUTZEIT HOUSE REFURBISHMENT	ENG	524,500	268,300
230004	BATH EXTRICATION EQUIPMENT	FIRE	55,000	648
230005	CELLULAR DEVICE REFRESH	IT	30,000	16,569
230006	CTY RD 6 GARAGE SECURE COMPOUND FENCING	PW	50,000	50,000
230007	CTY RD 6 GARAGE ADDITION - FIT UP COSTS	PW	75,000	46,882
230008	HCT DISPLAYS	IT	5,000	1,323
230009	HERITAGE PROPERTY SIGNAGE	REC/FM	10,000	10,000
230010	LAC ACCESSIBILITY/UNIVERSAL WASHROOM	REC/FM	55,000	47,022
230011	MOBILE DEVICES	IT	55,000	45,270
230012	NEW COLD STORAGE BUILDING	PW	50,000	50,000
230013	SERVER REPL./CLOUD DR SITE CREATION	IT	200,000	53,510
230014	SOURCE SEPARATED ORGANIC PILOT PROJECT	PW	100,000	62,597
230015	VIOLET SCALE HOUSE CUSTOMER WINDOW	PW	20,000	20,000
230016	VIOLET LANDFILL WATER SYSTEM	PW	50,000	36,771
230017	WELDING MACHINE/MAINTENANCE TOOLS	REC/FM	12,000	1,711
230018	AMH WPCP CLARIFIER FLIGHTS & CHAIN REPL.	UT	78,000	4,459
230022	AMH WPCP WETLAND LIFECYCLE	UT	25,000	23,797
230023	BATH #1 PS HOIST REPLACEMENT	UT	12,000	12,000
230024	FAIRFIELD WTP ARMOUR STONE REPAIR	UT	20,000	8,419
230025	FAIRFIELD WTP ROOF	ENG	50,000	24,217
230026	MAIN ST BATH - CENTENN. PRK > WINDERMERE	ENG	432,000	416,503
230027	MEDIA REPLACEMENT BATH STP ODOUR CONTROL	UT	40,000	16,188
230028	PRUYN CRES AND SIR JOHN JOHNSON DR RECON	ENG	50,000	35,439
230029	UPGRADE PURDY PRV	ENG	50,000	50,000
230030	ANNUAL PARK SIGNS	REC/FM	39,000	39,000
230031	BATH WPCP CLARIFIER COVER	UT	40,000	-18,278
230032	BOOSTER STN ROOF	UT	50,000	43,131
230033	WATER PIPE OUT OF BWTP	ENG	15,000	15,000
230036	METER REPLACEMENTS	UT	140,000	116,393
230042	ANNUAL FIBAR UPGRADES	REC/FM	53,600	50,639
230047	PC/LAPTOP/MONITORS	IT	65,000	1,226
230048	PRINTER REPLACEMENT	IT	10,000	373
230053	HYDRANT REPLACEMENTS	UT	24,900	11,816
230092	WATER METERS NEW (DEVELOPMENT FUNDED)	UT	0	-60,541
240001	LAKEVIEW PS PUMP REPLACEMENT	UT	0	-35,598
237JS	237 JIM SNOW DR	ENG	0	-465
BRIDGE	OSIM BRIDGE LIFECYCLE	PW	250,000	189,528
CEP	COMMUNITY ENERGY PLAN (CLIMATE PROTECT)	ENG	0	-1,265
CULVER	ANNUAL NON-OSIM CULVERT REPLACEMENTS	PW	100,000	28,734
EQUIP	ANNUAL EQUIPMENT	PW	906,800	682,840
FEQUIP	ANNUAL POOLED FIRE EQUIPMENT LIFECYCLE	FIRE	30,000	5,732
FFLEET	ANNUAL FIRE FLEET	FIRE	0	-706,316
HCB	HCB LIFECYCLE	PW	500,000	-309
HEAVY	ANNUAL HEAVY DUTY EQUIPMENT	PW	1,045,600	-606,717
LBUNK	ANNUAL BUNKER GEAR LIFECYCLE	FIRE	33,000	2,016
LIGHT	ANNUAL LIGHT DUTY FLEET	PW	392,400	335,710
NBUNK	ANNUAL BUNKER GEAR NEW FIREFIGHTERS	FIRE	60,000	-10,467
NGUIDE	NON-OSIM GUIDERAILS	PW	100,000	100,000
OGUIDE	OSIM STRUCTURES - GUIDERAILS	PW	250,000	249,784
SIGN	ANNUAL ROADWAY SIGN REPLACEMENT	PW	10,000	10,000
SOIL	EXCESS SOIL POLICY	PW	0	-956
ST2101	SECONDARY PLAN	ENG	0	-175
ST2340	INFRASTRUCTURE MASTER PLAN	ENG	0	-3,840
TREE	TREE ASSET MANAGEMENT PROGRAM	REC/FM	250,000	62,923
WIDEN	GENERAL ROAD WIDENING	PW	136,300	113,542
Grand Total			35,321,500	14,283,118

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D1							
Project Cost Centre - Name	2024 - FAIRFIELD WTP CL2 ANALYZER REPLACEMENTS X 3, REJECT TURBITY METER X 1							
Managing Division	UT							
Project Description	New equipment requires less maintenance.							
Project Justification	X	Legislative Requirement	X	Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety						X		
2 - Lifecycle								
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		40,000					40,000	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 40,000</b>					<b>\$ 40,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D2							
Project Cost Centre - Name	2024 - BATH WTP CL2 ANALYZER REPLACEMENTS X 3							
Managing Division	UT							
Project Description	New equipment requires less maintenance.							
Project Justification	X	Legislative Requirement	X	Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety						X		
2 - Lifecycle								
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		13,800					13,800	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		16,200					16,200	
<b>Total New Financing Required</b>		<b>\$ 30,000</b>					<b>\$ 30,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D3							
Project Cost Centre - Name	2024 - BATH WTP COMPRESSOR							
Managing Division	UT							
Project Description	Additional compressor will provide greater resiliency with 2 motors. The compressors are critical for the membrane filter system to treat water.							
Project Justification	X	Legislative Requirement	X	Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety						X		
2 - Lifecycle								
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		9,200					9,200	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		10,800					10,800	
<b>Total New Financing Required</b>		<b>\$ 20,000</b>					<b>\$ 20,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D4							
Project Cost Centre - Name	190018 - BABCOCK MILL UPGRADES							
Managing Division	REC/FM							
Project Description	Upgrades to Babcock Mill including life safety repairs, railing repair/replacement, internal stair repairs.							
Project Justification	X	Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety						X		
2 - Lifecycle								
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ 7,400	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		100,000					100,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 100,000					\$ 100,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D5							
Project Cost Centre - Name	220052 - FWTP HIGH LIFT PUMP REPLACEMENT							
Managing Division	UT							
Project Description	Replacement of high lift pump #1 at the Fairfield WTP due to age and decreased pumping capacity.							
Project Justification	X	Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety						X		
2 - Lifecycle								
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		40,000					40,000	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 40,000</b>					<b>\$ 40,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D6							
Project Cost Centre - Name	2X0042 - ANNUAL FIBAR UPGRADES							
Managing Division	REC/FM							
Project Description	Replacing material around playground structures to provide safer surface as per playground standards and accessibility standards.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety						X		
2 - Lifecycle								
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	#N/A	\$ 25,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ 55,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		25,000	10,000	10,000	10,000		55,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 25,000	\$ 10,000	\$ 10,000	\$ 10,000		\$ 55,000	



# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D7							
Project Cost Centre - Name	2024 - FAIRFIELD HOUSE							
Managing Division	REC/FM							
Project Description	Per building report repairs required to open heritage house safely to the public including designated substance removal, ceiling repairs, repairs to main level porch and upper verandah.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle						X		
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		100,000					100,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 100,000</b>					<b>\$ 100,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D8							
Project Cost Centre - Name	2024 - GOWAN PROPERTY STONE WALL REPAIRS							
Managing Division	REC/FM							
Project Description	Amherst Island Gowan Property stone columns/benches shifting. Requires drainage improvements and repairs. 2024 consultation and design.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)	Medium (35 - 70)	High (>70)					
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		20,000					20,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 20,000</b>					<b>\$ 20,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D9							
Project Cost Centre - Name	170016 - COMMUNITY HUB PHASE 1							
Managing Division	ENG							
Project Description	Expansion of the WJ Henderson Recreation Centre to replace the existing pool, improve facility efficiency, address accessibility concerns, and increase levels of service for all users of the facility.							
Project Justification	X	Legislative Requirement	X	Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency	X	Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle						X		
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	<b>\$ 1,280,400</b>	<b>\$ 48,258,700</b>	\$ -	\$ -	\$ -	\$ -	<b>\$ 48,258,700</b>	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		8,826,791						8,826,791
Water user rates (PAYG)		-						-
Sewer user rates (PAYG)		-						-
Development Charges		12,219,727						12,219,727
Reserves/Reserve Funds		1,921,200						1,921,200
Impost fees - Growth Fees								-
Impost fees - Club Fees								-
Other Grants		16,640,956						16,640,956
Third-Party Agreements		8,650,000						8,650,000
<b>Total New Financing Required</b>		<b>\$ 48,258,674</b>						<b>\$ 48,258,674</b>

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D10							
Project Cost Centre - Name	2023 - UPGRADE PURDY PRV							
Managing Division	ENG							
Project Description	Installation of Purdy Street PRV which has been out of service until it could be reinstalled with development work.							
Project Justification	X	Legislative Requirement	X	Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle						X		
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds		-					-	
Impost fees - Growth Fees		250,000					250,000	
Impost fees - Club Fees		-					-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 250,000</b>					<b>\$ 250,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D11							
Project Cost Centre - Name	2024 - BATH SP #1 LEVEL CONTROLS - WATER PRESSURE TRANSDUCERS							
Managing Division	UT							
Project Description	Level control at the Bath SPS #1 is at the end of its lifecycle and requires replacement.							
Project Justification	X	Legislative Requirement	X	Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle						X		
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		25,000					25,000	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 25,000</b>					<b>\$ 25,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D12							
Project Cost Centre - Name	2024 - BATH WWTP AUGER REPLACEMENT							
Managing Division	UT							
Project Description	Raw water grit removal auger is at end of life cycle and requires replacement.							
Project Justification	X	Legislative Requirement	X	Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle						X		
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		13,250					13,250	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		11,750					11,750	
<b>Total New Financing Required</b>		<b>\$ 25,000</b>					<b>\$ 25,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D13							
Project Cost Centre - Name	2023 - OSIM BRIDGE LIFECYCLE							
Managing Division	PW							
Project Description	Preservation costs for Amey, Menore, Thorpe Road, and Maple Road bridges as per the Township's Asset Management Plan and OSIM Inspections							
Project Justification	X	Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings		Improves Efficiency	X	Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle							X	
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 500,000	\$ 450,000	\$ -	\$ -	\$ -	\$ 950,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-	450,000					450,000
Water user rates (PAYG)		-						-
Sewer user rates (PAYG)		-						-
Development Charges		-						-
Reserves/Reserve Funds		500,000						500,000
Impost fees - Growth Fees								-
Impost fees - Club Fees								-
Other Grants		-						-
Third-Party Agreements		-						-
<b>Total New Financing Required</b>		\$ 500,000	\$ 450,000					\$ 950,000

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D14							
Project Cost Centre - Name	2023 - OSIM CULVERT REPLACEMENT							
Managing Division	PW							
Project Description	Replacement of OSIM culverts based on recommendations of OSIM Inspection Reports							
Project Justification	X	Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings		Improves Efficiency	X	Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle						X		
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 25,000	\$ -	\$ 250,000	\$ -	\$ 675,000	\$ 950,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		25,000		250,000		675,000	950,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 25,000</b>		<b>\$ 250,000</b>		<b>\$ 675,000</b>	<b>\$ 950,000</b>	



# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D15							
Project Cost Centre - Name	2024 - LAKEVIEW PUMPING STATION - PUMP REPLACEMENT							
Managing Division	Eng							
Project Description	Replacement of failed pump and associated appurtenes. Includes upsizing of pump capacity to account for future growth of secondary plan lands.							
Project Justification	X	Legislative Requirement	X	Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings		Improves Efficiency	X	Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 905,000	\$ -	\$ -	\$ -	\$ -	\$ 905,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		678,750					678,750	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees		226,250					226,250	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 905,000</b>					<b>\$ 905,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D16							
Project Cost Centre - Name	2X0048 - PRINTER REPLACEMENT							
Managing Division	IT							
Project Description	Ongoing replacement of printers throughout all municipal facilities.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency	X	Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs			X					
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		10,000	10,000	10,000	10,000	10,000	50,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D17							
Project Cost Centre - Name	FFLEET - ANNUAL FIRE FLEET							
Managing Division	FIRE							
Project Description	Annual fire fleet replacement program in 2024 includes replacement of Pumper P912 with P911 which is to be replaced with the new Pumper - \$800,000, as well as Pumper P932 with P941 which is to be replaced with a new Pumper - \$800,000.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency	X	Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 1,600,000	\$ 400,000	\$ 1,075,000	\$ -	\$ 50,000	\$ 3,125,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-	-	-		-	-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds		1,600,000	400,000	1,075,000		50,000	3,125,000	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 1,600,000	\$ 400,000	\$ 1,075,000		\$ 50,000	\$ 3,125,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D18							
Project Cost Centre - Name	EQUIP - ANNUAL EQUIPMENT							
Managing Division	PW							
Project Description	Annual equipment replacement program for 2024 includes replacement of riding mower - \$34,000, mower - \$32,000 (DC funded per Item 2.2.3 in Parks and Recreation in 2021 DC study), grader - \$625,000, backhoe/loader - \$250,000, hoist - \$20,000, flail mower - \$55,000.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency	X	Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle				X				
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 1,016,000	\$ 525,500	\$ 574,400	\$ 687,600	\$ -	\$ 2,803,500	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-	-	-	-		-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		32,000					32,000	
Reserves/Reserve Funds		984,000	525,500	574,400	687,600		2,771,500	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 1,016,000	\$ 525,500	\$ 574,400	\$ 687,600		\$ 2,803,500	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D19							
Project Cost Centre - Name	HEAVY - ANNUAL HEAVY DUTY EQUIPMENT							
Managing Division	PW							
Project Description	Annual heavy duty fleet replacement which includes a tandem plow - \$560,000, aftermarket additions - \$75,000, trackless sidewalk plow- \$225,000.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency	X	Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)			Medium (35 - 70)			High (>70)	
1 - Legislative, Health and Safety								
2 - Lifecycle				X				
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 860,000	\$ 850,000	\$ 425,000	\$ 1,060,000	\$ -	\$ 3,195,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-	-	-	-			-
Water user rates (PAYG)		-						-
Sewer user rates (PAYG)		-						-
Development Charges		-						-
Reserves/Reserve Funds		860,000	850,000	425,000	1,060,000			3,195,000
Impost fees - Growth Fees								-
Impost fees - Club Fees								-
Other Grants		-						-
Third-Party Agreements		-						-
<b>Total New Financing Required</b>		\$ 860,000	\$ 850,000	\$ 425,000	\$ 1,060,000			\$ 3,195,000

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D20							
Project Cost Centre - Name	LIGHT - ANNUAL LIGHT DUTY FLEET							
Managing Division	PW							
Project Description	Annual light duty fleet replacement - includes Enterprise leasing costs for vehicles in previous years - \$298,000, one new cargo van for Utilities - \$100,000, two growth related 1/2 ton vehicles for Parks and Facilities - \$130,000, and one 1/2 ton vehicle for Utilities - \$65,000.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency	X	Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)		High (>70)			
1 - Legislative, Health and Safety								
2 - Lifecycle					X			
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 593,000	\$ 390,000	\$ -	\$ 65,000	\$ -	\$ 1,048,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-	-		-		-	
Water user rates (PAYG)		105,000					105,000	
Sewer user rates (PAYG)		105,000					105,000	
Development Charges		18,000					18,000	
Reserves/Reserve Funds		365,000	390,000		65,000		820,000	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 593,000</b>	<b>\$ 390,000</b>		<b>\$ 65,000</b>		<b>\$ 1,048,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D21							
Project Cost Centre - Name	2024 - AMHERSTVIEW WWTP WASTE SLUDGE PUMP REPLACEMENT							
Managing Division	UT							
Project Description	Amherview WWTP Sludge pump has failed and a replacement is required. A smaller pump has been selected for enegy savings.							
Project Justification	X	Legislative Requirement	X	Funding Available	X	Restores or Maintains Service Levels		Mitigates Risk
		Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		40,000					40,000	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 40,000</b>					<b>\$ 40,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D22							
Project Cost Centre - Name	2024 - BATH GARAGE FUEL TANK							
Managing Division	PW							
Project Description	Lifecycle assessment & operational needs review required before replacement.							
Project Justification	X	Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency	X	Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 20,900	\$ -	\$ -	\$ -	\$ -	\$ 20,900	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		20,870					20,870	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 20,870</b>					<b>\$ 20,870</b>	



# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D23							
Project Cost Centre - Name	SIGN - ANNUAL ROADWAY SIGN REPLACEMENT							
Managing Division	PW							
Project Description	Annual roadway sign replacement, including regulatory, safety and priority signs.							
Project Justification	X	Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency	X	Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs			X					
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		10,000	10,000	10,000	10,000	10,000	50,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D24							
Project Cost Centre - Name	170025 - POTTER, CREIGHTON, SOUTH, MAIN - ODESSA							
Managing Division	ENG							
Project Description	Developer driven works are occurring to reconfigure Main St. Odessa based on the Traffic Impact Study for the Babcock Mills Subdivision. The Township is using this opportunity to replace watermain at high risk of failure as well as replace aging sanitary sewer. As well The Township will be upgrading Main St to improve pedestrian safety by providing a Multi-Use Pathway from Creighton to West St and a Pedestrian Crossing at West St for the schools.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings	X	Improves Efficiency	X	Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 4,210,000	\$ -	\$ -	\$ -	\$ -	\$ 4,210,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		1,900,000					1,900,000	
Sewer user rates (PAYG)		1,300,000					1,300,000	
Development Charges		-					-	
Reserves/Reserve Funds		1,010,000					1,010,000	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 4,210,000</b>					<b>\$ 4,210,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D25							
Project Cost Centre - Name	2024 - ODESSA MAIN ST RECONSTRUCTION							
Managing Division	ENG							
Project Description	Replacement of watermain in coordination with County of L&A road resurfacing works.							
Project Justification		Legislative Requirement	X	Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle				X				
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 50,000	\$ 50,000	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000	\$ 10,600,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		20,000	20,000	1,000,000	1,000,000	1,000,000	3,040,000	
Water user rates (PAYG)		15,000	15,000	2,000,000	2,000,000	2,000,000	6,030,000	
Sewer user rates (PAYG)		15,000	15,000	500,000	500,000	500,000	1,530,000	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 50,000	\$ 50,000	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000	\$ 10,600,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D26							
Project Cost Centre - Name	200045 - NETWORK SERVER EQUIPMENT							
Managing Division	IT							
Project Description	Updating existing server rooms, increasing security physically in these rooms, additional switches for network improvements and uninterruptible power supplies (UPS) where needed.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs			X					
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ 500	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		45,000					45,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 45,000					\$ 45,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D27							
Project Cost Centre - Name	210051 - BATH PS #1 SOFT START REPLACEMENT							
Managing Division	UT							
Project Description	Bath PS # 1 Pump soft start componets are at end of asset life and need to be replaced.							
Project Justification		Legislative Requirement	X	Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety			X					
2 - Lifecycle								
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-						-
Water user rates (PAYG)		-						-
Sewer user rates (PAYG)		15,000						15,000
Development Charges		-						-
Reserves/Reserve Funds								-
Impost fees - Growth Fees								-
Impost fees - Club Fees								-
Other Grants		-						-
Third-Party Agreements		-						-
<b>Total New Financing Required</b>		\$ 15,000						\$ 15,000

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D28							
Project Cost Centre - Name	2024 - LAKESIDE PONDS PH 2 ST 3 - TRAIL REALIGNMENT							
Managing Division	Eng							
Project Description	Realignment of parkette trail in accordance with Lakeside Ponds Phase 2 Stage 3 subdivision agreement							
Project Justification		Legislative Requirement	X	Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings	X	Improves Efficiency	X	Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs								
4 - Growth			X					
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		15,000					15,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 15,000</b>					<b>\$ 15,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D29							
Project Cost Centre - Name	200052 - ROAD REHAB ON OLD WILTON							
Managing Division	PW							
Project Description	The design of the reconstruction was completed in 2020 with the construction phase of the project ending in 2024.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings		Improves Efficiency	X	Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle					X			
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ 33,000	\$ 1,254,100	\$ -	\$ -	\$ -	\$ -	\$ 1,254,100	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-						-
Water user rates (PAYG)		-						-
Sewer user rates (PAYG)		-						-
Development Charges		-						-
Reserves/Reserve Funds		1,254,100						1,254,100
Impost fees - Growth Fees								-
Impost fees - Club Fees								-
Other Grants		-						-
Third-Party Agreements		-						-
<b>Total New Financing Required</b>		\$ 1,254,100						\$ 1,254,100

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D30							
Project Cost Centre - Name	2023 - LCB LIFECYCLE							
Managing Division	PW							
Project Description	Proposed annual envelope based on AMP preservation strategy							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings		Improves Efficiency	X	Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle					X			
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 1,100,000	\$ 1,300,000	\$ 2,600,000	\$ 2,900,000	\$ -	\$ 7,900,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-	1,300,000	2,600,000	2,900,000		6,800,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds		1,100,000					1,100,000	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 1,100,000</b>	<b>\$ 1,300,000</b>	<b>\$ 2,600,000</b>	<b>\$ 2,900,000</b>		<b>\$ 7,900,000</b>	



## Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D31							
Project Cost Centre - Name	2023 - HCB LIFECYCLE							
Managing Division	PW							
Project Description	Proposed annual envelope based on AMP preservation strategy							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings		Improves Efficiency	X	Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 1,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 9,000,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-	2,000,000	2,000,000	2,000,000	2,000,000	8,000,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds		1,000,000					1,000,000	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 1,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 2,000,000</b>	<b>\$ 9,000,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D32							
Project Cost Centre - Name	230022 - AMH WPCP WETLAND MAINT./REPAIRS							
Managing Division	ENG							
Project Description	Invasive species and wildlife have damaged the wetland. The project is to restore and enhance operational effectiveness.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs					X			
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ 100,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		250,000					250,000	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 250,000					\$ 250,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D33							
Project Cost Centre - Name	220035 - TREE ASSET MANAGEMENT PROGRAM							
Managing Division	REC/FM							
Project Description	Multi-year program to manage natural assets, and includes the replacement of existing diseased trees and the installation of new trees as per the Township's climate action plan. Includes development of a Urban Forest Management Plan including vision, strategic goals and objectives, tree management techniques and operational procedures, strategic actions and priorities, recommendations. This would include natural asset inventories, condition ratings, replacement scheduling, etc.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings	X	Improves Efficiency	X	Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs			X					
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		50,000	50,000	50,000	50,000	50,000	250,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D34							
Project Cost Centre - Name	2023 - BATH PUMP STATION #1 CONDITION ASSESSMENT							
Managing Division	ENG							
Project Description	Structural condition assessments of existing pumping stations to plan for expected lifecycle costs as well as coordinate future upgrades to accommodate growth in the system.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		50,000					50,000	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 50,000</b>					<b>\$ 50,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D35							
Project Cost Centre - Name	2024 - MCKEOWN WALKWAY RETAINING WALL							
Managing Division	PW							
Project Description	0							
Project Justification	X	Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		50,000					50,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 50,000</b>					<b>\$ 50,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D36							
Project Cost Centre - Name	2X0037 - ANNUAL BUNKER GEAR REPLACEMENT							
Managing Division	FIRE							
Project Description	Bunker gear is personal protective equipment required for the safety of firefighters and must be in good condition.							
Project Justification	X	Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	#N/A	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 165,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		33,000	33,000	33,000	33,000	33,000	165,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 165,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D37							
Project Cost Centre - Name	2X0038 - BUNKER GEAR FOR NEW FIREFIGHTERS							
Managing Division	FIRE							
Project Description	New bunker gear is required for 10 new volunteers as this is personal protective equipment required for safety of firefighters.							
Project Justification	X	Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		30,000	30,000	30,000	30,000	30,000	150,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D38							
Project Cost Centre - Name	2X0039 - ANNUAL POOLED FIRE EQUIPMENT REPLACEMENT							
Managing Division	FIRE							
Project Description	This is Personal Protective Equipment required for fire fighting.							
Project Justification	X	Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		30,000	30,000	30,000	30,000	30,000	150,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000	



# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D39							
Project Cost Centre - Name	220004 - UTILITIES OFFICES & STORAGE							
Managing Division	ENG							
Project Description	Expansion of useful floor space at Millhaven Garage site due to continued growth and loss of garage at Odessa STP site. Budget in 2023 is pre-approved by Council.							
Project Justification		Legislative Requirement	X	Funding Available	X	Restores or Maintains Service Levels		Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs								
4 - Growth			X					
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ 207,100	\$ 2,700,000	\$ -	\$ -	\$ -	\$ -	\$ 2,700,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds		-					-	
Impost fees - Growth Fees		2,700,000					2,700,000	
Impost fees - Club Fees		-					-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 2,700,000</b>					<b>\$ 2,700,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D40							
Project Cost Centre - Name	190003 - STELLA 40FT & FRONT ROAD & PW GARAGE PARKING LOT							
Managing Division	ENG							
Project Description	Design completion and reconstruction of Stella 40' from the Ferry Dock to 2nd Concession, Front Rd in the Village of Stella, stormwater improvements, and resurfacing the public works garage parking lot. Design completion and initial construction in 2022 with remaining works to follow.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ 527,100	\$ 300,000	\$ -	\$ -	\$ 3,700,000	\$ 2,300,000	\$ 6,300,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		52,310			3,700,000	2,300,000	6,052,310	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds		247,690					247,690	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 300,000			\$ 3,700,000	\$ 2,300,000	\$ 6,300,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D41							
Project Cost Centre - Name	2X0030 - ANNUAL PARK SIGNS							
Managing Division	REC/FM							
Project Description	Ongoing program replacing deteriorated and missing park signs across the Township, design per Council approval in 2021.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency	X	Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)	Medium (35 - 70)	High (>70)					
1 - Legislative, Health and Safety								
2 - Lifecycle		X						
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	#N/A	\$ 187,000	\$ -	\$ -	\$ -	\$ -	\$ 187,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds		187,000					187,000	
Impost fees - Growth Fees		-					-	
Impost fees - Club Fees		-					-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 187,000</b>					<b>\$ 187,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D42							
Project Cost Centre - Name	2024 - UTILITY RELOCATIONS FOR FUTURE PROJECTS							
Managing Division	PW							
Project Description	Utility leadtime is up to three years, costs to be assigned to future capital projects							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs			X					
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 300,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		100,000	100,000	100,000			300,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>			<b>\$ 300,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D43							
Project Cost Centre - Name	2X0047 - PC/LAPTOP/MONITORS							
Managing Division	IT							
Project Description	Multiple new staff requiring devices, multiple existing staff being changed from workstation to laptop to accommodate positions. Others are annual changovers.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs			X					
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	#N/A	\$ 85,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 245,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		85,000	40,000	40,000	40,000	40,000	245,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 85,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 245,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D44							
Project Cost Centre - Name	WIDEN - GENERAL ROAD WIDENING							
Managing Division	PW							
Project Description	This project is to ensure the Township is meeting the standards for road widths and allows for drainage improvements when necessary.							
Project Justification		Legislative Requirement	X	Funding Available		Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency	X	Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs			X					
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	#N/A	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		37,500	37,500	37,500	37,500	37,500	187,500	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		12,500	12,500	12,500	12,500	12,500	62,500	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D45							
Project Cost Centre - Name	2024 - FIRE TRAINING CENTRE REPAIRS							
Managing Division	Eng							
Project Description	Lifecycle repairs of the fire protection system at the training centre.							
Project Justification		Legislative Requirement	X	Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle				X				
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds		40,000					40,000	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 40,000					\$ 40,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D46							
Project Cost Centre - Name	2024 - AWPCP SLUDGE HAULING TRIAL							
Managing Division	Eng							
Project Description	Capital upgrades at the AWPCP to trial hauling sludge from BSTP and evaluate impacts on operations in accordance with IMP recommendations.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs			X					
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		50,000					50,000	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 50,000</b>					<b>\$ 50,000</b>	



# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D47							
Project Cost Centre - Name	220015 - PARK & MANITOU CRES. SURFACE ASPHALT							
Managing Division	PW							
Project Description	Resurfacing of Park Crescent between Manitou and Briscoe and Maintou Crescent between Park and Westfield following development completion.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	<b>\$ 50,000</b>	<b>\$ 606,000</b>	\$ -	\$ -	\$ -	\$ -	<b>\$ 606,000</b>	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		606,000						606,000
Water user rates (PAYG)		-						-
Sewer user rates (PAYG)		-						-
Development Charges		-						-
Reserves/Reserve Funds								-
Impost fees - Growth Fees								-
Impost fees - Club Fees								-
Other Grants		-						-
Third-Party Agreements		-						-
<b>Total New Financing Required</b>		<b>\$ 606,000</b>						<b>\$ 606,000</b>

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D48							
Project Cost Centre - Name	2X0036 - METER REPLACEMENTS							
Managing Division	UT							
Project Description	Annual replacements of water meters. Some will be coordinated with other capital water main projects and some due to failure.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels		Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 700,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-	-	-	-	-	-	
Water user rates (PAYG)		140,000	140,000	140,000	140,000	140,000	700,000	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 700,000	

## Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D49							
Project Cost Centre - Name	CULVER - ANNUAL NON-OSIM CULVERT REPLACEMENTS							
Managing Division	PW							
Project Description	Annual program to replace deteriorated cross culverts and driveway culverts. Prepare rural roadway for resurfacing program a year ahead.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency	X	Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)	Medium (35 - 70)	High (>70)					
1 - Legislative, Health and Safety								
2 - Lifecycle		X						
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	#N/A	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		100,000	100,000	100,000	100,000	100,000	500,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D50							
Project Cost Centre - Name	2024 - J EARL BURT MEMORIAL PARK FENCING							
Managing Division	REC/FM							
Project Description	Replace existing outfield fencing, field of play fencing, backstop and bench area fencing. Current fencing in disrepair, too short, and a safety hazard for residents using the ball field.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle					X			
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		75,000					75,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 75,000</b>					<b>\$ 75,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D51							
Project Cost Centre - Name	2024 - WILTON HALL ROOF COATING							
Managing Division	Eng							
Project Description	Lifecycle repairs of the roof of a designated heritage facility.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 50,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 250,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		50,000	200,000				250,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 50,000</b>	<b>\$ 200,000</b>				<b>\$ 250,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D52							
Project Cost Centre - Name	2024 - WILLIE PRATT - BALL FIELD DRAINAGE							
Managing Division	ENG							
Project Description	Ball field drainage improvements required. Current fields do not drain well and require a high level of maintenance during the spring and wet weather.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency	X	Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 10,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 110,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		10,000	100,000				110,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 10,000	\$ 100,000				\$ 110,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D53							
Project Cost Centre - Name	2024 - BATH WPCP GARAGE FURNACE							
Managing Division	UT							
Project Description	Garage furnace has failed and requires replacement.							
Project Justification		Legislative Requirement	X	Funding Available		Restores or Maintains Service Levels		Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle					X			
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-						-
Water user rates (PAYG)		-						-
Sewer user rates (PAYG)		3,180						3,180
Development Charges		-						-
Reserves/Reserve Funds								-
Impost fees - Growth Fees								-
Impost fees - Club Fees								-
Other Grants		-						-
Third-Party Agreements		2,820						2,820
<b>Total New Financing Required</b>		<b>\$ 6,000</b>						<b>\$ 6,000</b>

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D54							
Project Cost Centre - Name	210008 - RECREATION MAINTENANCE GARAGE EXPANSION							
Managing Division	ENG							
Project Description	Continuation of property improvements at Parks and Facilities Garage and Yard (purchased fall 2022).							
Project Justification		Legislative Requirement	X	Funding Available		Restores or Maintains Service Levels		Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency	X	Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs								
4 - Growth				X				
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ 16,900	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		250,000					250,000	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 250,000					\$ 250,000	



# Loyalist Township 2024 Capital Budget Proposal

Details								
<b>Project ID, Cost Centre - Name</b>	D55							
<b>Project Cost Centre - Name</b>	230018 - AMH WPCP CLARIFIER FLIGHTS AND CHAIN REPL.							
<b>Managing Division</b>	UT							
<b>Project Description</b>	WWTP clarifier chains and flights are at the end of asset life cycle and have caused significant mechanical failures. Replacement will help mitigate unplanned emergency repairs.							
<b>Project Justification</b>		Legislative Requirement		Funding Available		Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council		Enhances Service Levels
<b>Specific Funding Available</b>								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
<b>1 - Legislative, Health and Safety</b>								
<b>2 - Lifecycle</b>					X			
<b>3 - Ongoing Programs</b>								
<b>4 - Growth</b>								
<b>5 - New Initiatives</b>								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		15,000					15,000	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 15,000</b>					<b>\$ 15,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D56							
Project Cost Centre - Name	2024 - BATH WWTP SLUDGE DECANT SYSTEM							
Managing Division	Eng							
Project Description	0							
Project Justification		Legislative Requirement		Funding Available		Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs			X					
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		7,950					7,950	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		7,050					7,050	
<b>Total New Financing Required</b>		<b>\$ 15,000</b>					<b>\$ 15,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D57							
Project Cost Centre - Name	2024 - CTY RD 6 AND TKB INTERSECTION UPGRADES							
Managing Division	ENG							
Project Description	Northerly extension of existing multi-use pathway along the east side of County Road 6 from the south side of Taylor Kidd Blvd to the Loyalist East Business Park							
Project Justification		Legislative Requirement	X	Funding Available		Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs			X					
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ 425,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		425,000					425,000	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 425,000					\$ 425,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D58							
Project Cost Centre - Name	230028 - PRUYN CRES AND SIR JOHN JOHNSON DR RECONSTRUCTION							
Managing Division	ENG							
Project Description	Design and reconstruction of the right-of-way. Will include reviewing condition of watermain, sanitary sewer, and storm water management and replacement/improvements as necessary. Construction will include new asphalt roadway, as well as improved pedestrian facilities.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle	X							
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 200,000	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,200,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		125,000	2,500,000				2,625,000	
Water user rates (PAYG)		50,000	1,000,000				1,050,000	
Sewer user rates (PAYG)		25,000	500,000				525,000	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 200,000	\$ 4,000,000				\$ 4,200,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
<b>Project ID, Cost Centre - Name</b>	D59							
<b>Project Cost Centre - Name</b>	2024 - LAKESIDE PH 8 - SANITARY STUB							
<b>Managing Division</b>	ENG							
<b>Project Description</b>	Extension of sanitary stub from Lakeside Phase 8, westerly to the Amherstview West Secondary Plan lands.							
<b>Project Justification</b>		Legislative Requirement	X	Funding Available		Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council		Enhances Service Levels
<b>Specific Funding Available</b>								
Prioritization								
	Low (< 35)	Medium (35 - 70)	High (>70)					
<b>1 - Legislative, Health and Safety</b>								
<b>2 - Lifecycle</b>								
<b>3 - Ongoing Programs</b>								
<b>4 - Growth</b>		X						
<b>5 - New Initiatives</b>								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds		-					-	
Impost fees - Growth Fees		50,000					50,000	
Impost fees - Club Fees		-					-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 50,000</b>					<b>\$ 50,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D60							
Project Cost Centre - Name	230025 - FAIRFIELD WTP ROOF							
Managing Division	ENG							
Project Description	Design and construction of green roof atop the Fairfield WTP at the end of its service life.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ 220,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		75,000					75,000	
Water user rates (PAYG)		145,000					145,000	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 220,000</b>					<b>\$ 220,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D61							
Project Cost Centre - Name	190015 - PARK FENCING - FAIRFIELD HOUSE & PARK							
Managing Division	REC/FM							
Project Description	Installing additional lighting and replacing the fencing at Fairfield House & Park.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		100,000					100,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 100,000</b>					<b>\$ 100,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D62							
Project Cost Centre - Name	220033 - NEILSON STORE/ROOF VERANDA							
Managing Division	ENG							
Project Description	Designated heritage facility - veranda structure repair (pulling away from building) and full roof shingle replacement. Structure assessment completed, awaiting final report.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)	Medium (35 - 70)	High (>70)					
1 - Legislative, Health and Safety								
2 - Lifecycle	X							
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ 27,300	\$ 100,000	\$ 440,000	\$ -	\$ -	\$ -	\$ 540,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		100,000	440,000				540,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 100,000	\$ 440,000				\$ 540,000	



# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D63							
Project Cost Centre - Name	200017 - FAIRFIELD WTP INTAKE EQUIPMENT							
Managing Division	ENG							
Project Description	Intake equipment replacement.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 60,000	\$ 536,800	\$ -	\$ -	\$ -	\$ 596,800	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-	-				-	
Water user rates (PAYG)		60,000	536,800				596,800	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 60,000	\$ 536,800				\$ 596,800	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D64							
Project Cost Centre - Name	220049 - SECURITY CAMERAS							
Managing Division	IT							
Project Description	Replacement of older, less secure security cameras at several locations.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle			X					
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ 21,600	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		20,000					20,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		\$ 20,000					\$ 20,000	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D65							
Project Cost Centre - Name	2024 - AMP WALKWAY LIFECYCLE							
Managing Division	PW							
Project Description	0							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)	Medium (35 - 70)	High (>70)				
1 - Legislative, Health and Safety								
2 - Lifecycle		X						
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 10,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 50,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		10,000	20,000	20,000			50,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 10,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>			<b>\$ 50,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D66							
Project Cost Centre - Name	2023 - AWPCP HEADWORKS UPGRADES							
Managing Division	ENG							
Project Description	Deferred.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives	X							
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	<b>\$ 78,000</b>	<b>\$ 350,000</b>	\$ -	\$ -	\$ -	\$ -	<b>\$ 350,000</b>	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-					-	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		262,500					262,500	
Development Charges		-					-	
Reserves/Reserve Funds		-					-	
Impost fees - Growth Fees		87,500					87,500	
Impost fees - Club Fees		-					-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 350,000</b>					<b>\$ 350,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D67							
Project Cost Centre - Name	2024 - SIDEWALK PLOW FACILITIES (AMERSTVIEW & BATH)							
Managing Division	PW							
Project Description	0							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	X	Mitigates Risk
	X	Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council		Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs			X					
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 50,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 250,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		50,000	200,000				250,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 50,000</b>	<b>\$ 200,000</b>				<b>\$ 250,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D68							
Project Cost Centre - Name	2028 - OUTDOOR SPLASH PARK							
Managing Division	ENG							
Project Description	DC Study indicates build in 2028. Per Council direction public consultation to be done in 2023, report back to Council to receive further direction (as per building code requirements).							
Project Justification		Legislative Requirement	X	Funding Available		Restores or Maintains Service Levels		Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency	X	Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs								
4 - Growth			X					
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 200,000	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,200,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-		-				-
Water user rates (PAYG)		-						-
Sewer user rates (PAYG)		-						-
Development Charges		200,000		1,000,000				1,200,000
Reserves/Reserve Funds								-
Impost fees - Growth Fees								-
Impost fees - Club Fees								-
Other Grants		-						-
Third-Party Agreements		-						-
<b>Total New Financing Required</b>		\$ 200,000		\$ 1,000,000				\$ 1,200,000

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D69							
Project Cost Centre - Name	2024 - RECREATION EQUIPMENT REPLACEMENTS							
Managing Division	REC/FM							
Project Description	Come out and play trailer equipment, portable disc golf equipment, summer program equipment.							
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels		Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)	Medium (35 - 70)	High (>70)					
1 - Legislative, Health and Safety								
2 - Lifecycle	X							
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives								
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		15,000					15,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 15,000</b>					<b>\$ 15,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D70							
Project Cost Centre - Name	2024 - SMALL WATER FILL STATION							
Managing Division	UT							
Project Description	Potable water fill station for small containers.							
Project Justification		Legislative Requirement	X	Funding Available	X	Restores or Maintains Service Levels		Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives			X					
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-						-
Water user rates (PAYG)		25,000						25,000
Sewer user rates (PAYG)		-						-
Development Charges		-						-
Reserves/Reserve Funds								-
Impost fees - Growth Fees								-
Impost fees - Club Fees								-
Other Grants		-						-
Third-Party Agreements		-						-
<b>Total New Financing Required</b>		<b>\$ 25,000</b>						<b>\$ 25,000</b>



# Loyalist Township 2024 Capital Budget Proposal

Details							
Project ID, Cost Centre - Name	D71						
Project Cost Centre - Name	2024 - TRAILER REPLACEMENT WITH SEA CANS						
Managing Division	PW						
Project Description	Replacement of existing trailers tied to washpad project						
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council	Enhances Service Levels
Specific Funding Available							
Prioritization							
	Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety							
2 - Lifecycle							
3 - Ongoing Programs	X						
4 - Growth							
5 - New Initiatives							
Proposed Costs and Funding Plan							
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028
<b>Total Project Costs</b>	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
<b>Draft Funding Plan</b>							
General Rate PAYG/unallocated grants/debt		40,000					40,000
Water user rates (PAYG)		-					-
Sewer user rates (PAYG)		-					-
Development Charges		-					-
Reserves/Reserve Funds							-
Impost fees - Growth Fees							-
Impost fees - Club Fees							-
Other Grants		-					-
Third-Party Agreements		-					-
<b>Total New Financing Required</b>		<b>\$ 40,000</b>					<b>\$ 40,000</b>

# Loyalist Township 2024 Capital Budget Proposal

Details							
Project ID, Cost Centre - Name	D72						
Project Cost Centre - Name	2024 - BATH WPCP GRINDER REPLACEMENT						
Managing Division	UT						
Project Description	2024 Project .						
Project Justification		Legislative Requirement	X	Funding Available		Restores or Maintains Service Levels	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council	Enhances Service Levels
Specific Funding Available							
Prioritization							
	Low (< 35)	Medium (35 - 70)	High (>70)				
1 - Legislative, Health and Safety							
2 - Lifecycle							
3 - Ongoing Programs	X						
4 - Growth							
5 - New Initiatives							
Proposed Costs and Funding Plan							
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028
<b>Total Project Costs</b>	\$ -	\$ 29,400	\$ -	\$ -	\$ -	\$ -	\$ 29,400
<b>Draft Funding Plan</b>							
General Rate PAYG/unallocated grants/debt		-					-
Water user rates (PAYG)		-					-
Sewer user rates (PAYG)		15,582					15,582
Development Charges		-					-
Reserves/Reserve Funds							-
Impost fees - Growth Fees							-
Impost fees - Club Fees							-
Other Grants		-					-
Third-Party Agreements		13,818					13,818
<b>Total New Financing Required</b>		<b>\$ 29,400</b>					<b>\$ 29,400</b>

# Loyalist Township 2024 Capital Budget Proposal

Details							
Project ID, Cost Centre - Name	D73						
Project Cost Centre - Name	2024 - PARKS EQUIPMENT (DETACHABLE LOADER, FRACTURE TINE AERATOR, SOD CUTTER)						
Managing Division	REC/FM						
Project Description	Parks equipment for maintenance work						
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council	Enhances Service Levels
Specific Funding Available							
Prioritization							
	Low (< 35)	Medium (35 - 70)	High (>70)				
1 - Legislative, Health and Safety							
2 - Lifecycle	X						
3 - Ongoing Programs							
4 - Growth							
5 - New Initiatives							
Proposed Costs and Funding Plan							
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028
<b>Total Project Costs</b>	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
<b>Draft Funding Plan</b>							
General Rate PAYG/unallocated grants/debt		20,000					20,000
Water user rates (PAYG)		-					-
Sewer user rates (PAYG)		-					-
Development Charges		-					-
Reserves/Reserve Funds							-
Impost fees - Growth Fees							-
Impost fees - Club Fees							-
Other Grants		-					-
Third-Party Agreements		-					-
<b>Total New Financing Required</b>		<b>\$ 20,000</b>					<b>\$ 20,000</b>

# Loyalist Township 2024 Capital Budget Proposal

Details							
Project ID, Cost Centre - Name	D74						
Project Cost Centre - Name	2024 - 20' TRAILER						
Managing Division	REC/FM						
Project Description	-						
Project Justification		Legislative Requirement		Funding Available	X	Restores or Maintains Service Levels	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council	Enhances Service Levels
Specific Funding Available							
Prioritization							
	Low (< 35)		Medium (35 - 70)			High (>70)	
1 - Legislative, Health and Safety							
2 - Lifecycle	X						
3 - Ongoing Programs							
4 - Growth							
5 - New Initiatives							
Proposed Costs and Funding Plan							
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028
<b>Total Project Costs</b>	\$ -	\$ 17,500	\$ -	\$ -	\$ -	\$ -	\$ 17,500
<b>Draft Funding Plan</b>							
General Rate PAYG/unallocated grants/debt		17,500					17,500
Water user rates (PAYG)		-					-
Sewer user rates (PAYG)		-					-
Development Charges		-					-
Reserves/Reserve Funds							-
Impost fees - Growth Fees							-
Impost fees - Club Fees							-
Other Grants		-					-
Third-Party Agreements		-					-
<b>Total New Financing Required</b>		<b>\$ 17,500</b>					<b>\$ 17,500</b>

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D75							
Project Cost Centre - Name	2024 - AMHERST DRIVE TRAFFIC CALMING PILOT PROJECT							
Managing Division	Eng							
Project Description	Traffic calming pilot project to inform creation of a new traffic calming policy. Will implement various technologies as recommended in the IMP to evaluate effectiveness and impact on operations.							
Project Justification		Legislative Requirement		Funding Available		Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings	X	Improves Efficiency		Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
		Low (< 35)		Medium (35 - 70)		High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives			X					
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	\$ -	\$ 320,000	\$ -	\$ -	\$ -	\$ -	\$ 320,000	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		240,000					240,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		80,000					80,000	
Reserves/Reserve Funds							-	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 320,000</b>					<b>\$ 320,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details								
Project ID, Cost Centre - Name	D76							
Project Cost Centre - Name	180002 - SAND BEACH TOILET, BOARDWALK & STAIRS							
Managing Division	REC/FM							
Project Description	Adding a boardwalk to the existing beach access to protect the dunes from damage. Area is a conservation area protected by easement through the Heritage Trust.							
Project Justification		Legislative Requirement		Funding Available		Restores or Maintains Service Levels	X	Mitigates Risk
		Maintenance Cost Savings		Improves Efficiency	X	Plan Approved by Council	X	Enhances Service Levels
Specific Funding Available								
Prioritization								
	Low (< 35)		Medium (35 - 70)			High (>70)		
1 - Legislative, Health and Safety								
2 - Lifecycle								
3 - Ongoing Programs								
4 - Growth								
5 - New Initiatives	X							
Proposed Costs and Funding Plan								
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028	
<b>Total Project Costs</b>	<b>\$ 3,800,200</b>	<b>\$ 20,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,000</b>	
<b>Draft Funding Plan</b>								
General Rate PAYG/unallocated grants/debt		-	50,000				50,000	
Water user rates (PAYG)		-					-	
Sewer user rates (PAYG)		-					-	
Development Charges		-					-	
Reserves/Reserve Funds		20,000					20,000	
Impost fees - Growth Fees							-	
Impost fees - Club Fees							-	
Other Grants		-					-	
Third-Party Agreements		-					-	
<b>Total New Financing Required</b>		<b>\$ 20,000</b>	<b>\$ 50,000</b>				<b>\$ 70,000</b>	

# Loyalist Township 2024 Capital Budget Proposal

Details							
Project ID, Cost Centre - Name	D77						
Project Cost Centre - Name	2024 - BATH WWTP WATER RECLAMATION SYSTEM						
Managing Division	Eng						
Project Description	0						
Project Justification		Legislative Requirement		Funding Available		Restores or Maintains Service Levels	Mitigates Risk
	X	Maintenance Cost Savings		Improves Efficiency		Plan Approved by Council	Enhances Service Levels
Specific Funding Available							
Prioritization							
	Low (< 35)	Medium (35 - 70)	High (>70)				
1 - Legislative, Health and Safety							
2 - Lifecycle							
3 - Ongoing Programs	X						
4 - Growth							
5 - New Initiatives							
Proposed Costs and Funding Plan							
Year	Estimated Carry-forward	2024	2025	2026	2027	2028	Total New 2024 - 2028
<b>Total Project Costs</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
<b>Draft Funding Plan</b>							
General Rate PAYG/unallocated grants/debt		-					-
Water user rates (PAYG)		-					-
Sewer user rates (PAYG)		26,500					26,500
Development Charges		-					-
Reserves/Reserve Funds							-
Impost fees - Growth Fees							-
Impost fees - Club Fees							-
Other Grants		-					-
Third-Party Agreements		23,500					23,500
<b>Total New Financing Required</b>		<b>\$ 50,000</b>					<b>\$ 50,000</b>

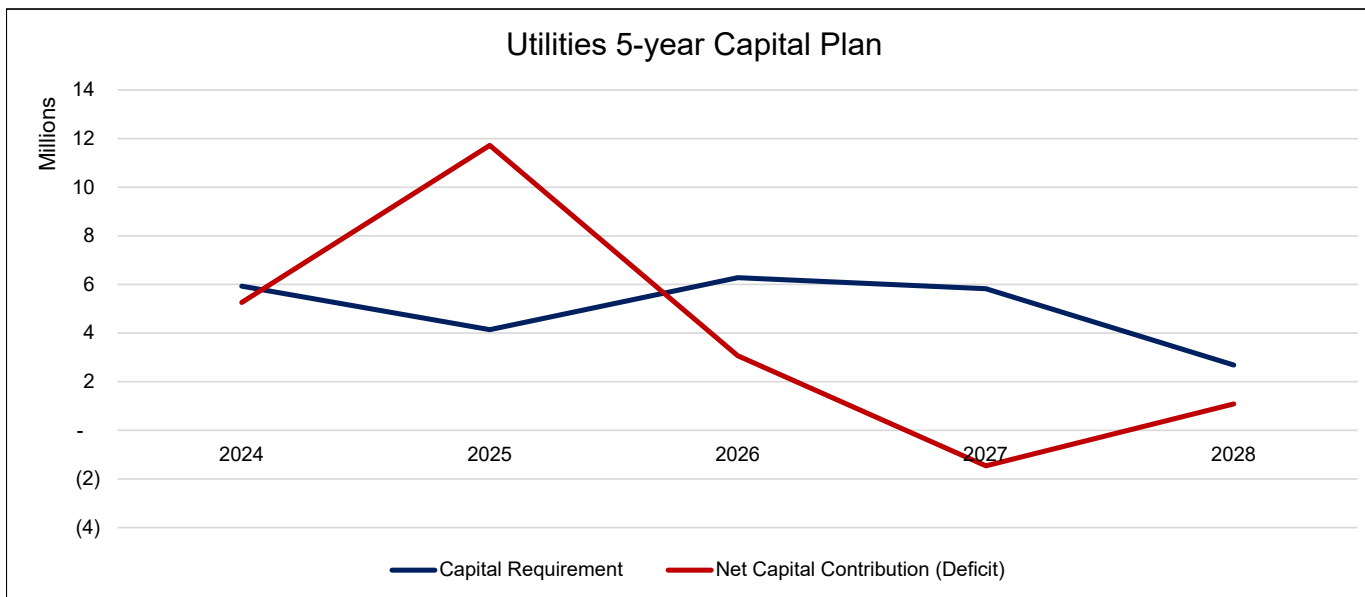
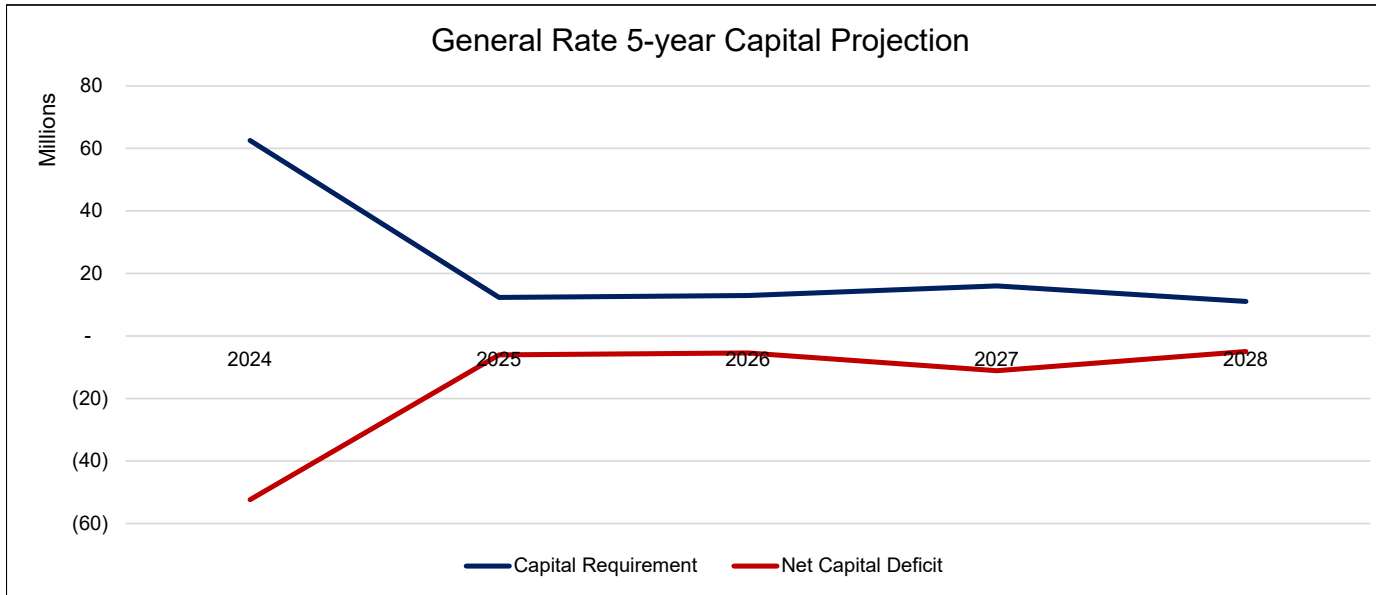


# APPENDIX F – 5-YEAR CAPITAL PLAN



## 5-Year Capital Projections

Based on current data and estimates







# APPENDIX G – PRIORITIZATION OF CAPITAL PROJECTS POLICY

**NAME** **Prioritization of Capital Projects**  
**DATE OF ADOPTION** **Administration Committee - October 5, 2009**  
**Council - October 13, 2009**  
**COUNCIL MINUTE NO.** **Administration No. 2009.104**  
**Council Minute No. 2009.21.18**

**POLICY**

Due to limits on availability of funding, capital budgeting decisions by Council are of necessity made on a priority basis. When developing Capital Budgets, Department Heads will classify projects into one of 5 categories being: **safety, health or legislated** initiatives, **lifecycle maintenance** (to care for existing assets); **ongoing programs** (to address ongoing community priorities), **growth** (to support new residents and businesses), which form the bulk of the requirement, and **new initiatives** (to fund new programs and assets that are not growth related). It is recognized that some projects will cross over between two or more categories. These will be grouped into the single category which predominates.

**1. Safety, health and legislative**

New initiatives resulting from safety, health, and environmental concerns or to meet new legislative requirements.

**2. Lifecycle Maintenance**

The Townships physical assets include roads and sewer infrastructure, sidewalks, water, fleet equipment, information technology, parks and buildings. To protect its investment and ensure the economical, efficient and effective performance of these assets, the Township must perform appropriate maintenance and repair, along with the timely replacement of key components. This long-range financial plan identifies the estimated level of expenditure needed to address ongoing needs of these physical assets, as well as the impact of deferred maintenance activity. **Generally, lifecycle maintenance is funded from the property tax base or the water and sewer surcharge rate base.**

**3. Ongoing Programs**

Ongoing programs are determined by community needs not characterized as lifecycle or growth related. Generally, these programs-like community-related facilities, affordable housing, new street or park pathway lighting, sports field development, and park and intersection improvements-consist of annual allotments that gradually increase the level of service throughout the City and are an important part of the City's day-to-day service delivery to residents. Also included in this category is planning work-such as the Official Plan and master plans-performed on a cyclical basis. **These programs are generally paid through taxes and utility rates.**

**4. Growth**

New residents and businesses require either new or expanded municipal infrastructure to service their needs. For the purposes of this long-range financial plan, this kind of infrastructure is known as growth infrastructure. Although driven by growth, these infrastructure projects often benefit existing residents. For example, if the Township standard is one ice rink for a specified number of people, when the population grows, the Township will require a proportionate number of new ice rinks. **Since all residents profit from these projects, they are funded both by development charges and by property taxes and utility rates.**

**5. New Initiatives**

New initiatives are large one-time projects that provide a new or improved level of service. Examples could include new transit initiatives, a new library branch, and expansion of the ambulance fleet that are driven by improving service to existing residents rather than by growth. **Generally, these initiatives are funded through taxes (including eg repayment of debenture issues) and utility rates.**

REVISION NO. \_\_\_\_\_ DATE \_\_\_\_\_ MINUTE NO. \_\_\_\_\_



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