

SCHEDULE 15 – Sample Complaint Response Form



345 DAVIS ROAD, OAKVILLE, ONTARIO L6H 7H7

Amherst Island Wind Project		Doc. #:	
Topic	Complaint Form	Revision #:	0
Prepared by	BD team	Date:	November 2016

TO BE COMPLETED BY AMHERST ISLAND WIND STAFF:

Date of Receipt				Complaint No.	
Recorded By				Date	
Type of Complaint	Substantial	General	Other	Resolution Date	

Complainant Information

Name	
Address	
City / State / Zip	
Email	
Telephone	
Parcel Description / PID	

Nature of Complaint

- Permit Matter
 Other
 Compliance Issue

Description of Complaint	
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Action(s) Taken

Describe Action Taken to Resolve Issue	
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Final Resolution

Describe Final Disposition	
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