



PLANNER AND CHIEF BUILDING OFFICIAL

The Township Planner and Chief Building Official is responsible for the management and administration of the Planning and Building Departments. These departments are responsible for:

- co-ordination of all matters respecting zoning by-laws, land severances, minor variances, official plans, subdivision agreements, site plan agreements, heritage designations and all matters relating to the land-use planning process.
- Responding to questions relating to land severance, land-use, zoning requirements and application procedures.
- Working with consulting engineer and consulting planning firms retained by the municipality.

The Planner analyzes and provides recommendations and proposed courses of action to Council on re-zoning and other land-use proposals, reports on non-compliant aspects and recommends suitable terms and conditions for approval of proposals.

The Planner acts as Secretary-Treasurer to Committee of Adjustment, Planning Advisory Committee, Planning Standing Committee and Local Architectural Conservation Advisory Committee and acts as Coordinator and advisor for Provincial programs.