



FEEES FOR INFORMATION REQUESTS

An individual making a request for information under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) will be required to pay certain fees. The rules regarding the payment and amount of fees are set out in the act and its regulations. Typical fee charges are summarized below.

Fees – requests for personal information

A request for personal information about oneself is considered a “personal information request”.

The following fees apply to requests for your personal information.

Application fee:	\$5.00	To be paid when you submit your request. This fee is mandatory and not subject to waiver.
Appeal fee:	\$10.00	To be paid to IPC with request to appeal.
*Photocopying	\$0.20/page	(Requester's copy only).
Computer Programming	\$15.00/ ¼ hour	If needed to develop program to retrieve information (requester's copy only).
Floppy disks	\$10.00	For each disk.

Please note that you have the option of viewing originals on site. Select photocopying fees still apply.

Fees – requests for general information

Requests for information, whether about a person other than yourself or about a government program or activity are considered “general information requests”. The following fees apply to requests for general information:

Application fee:	\$5.00	To be paid when you submit your request. this fee is mandatory and not subject to waiver.
Appeal fee:	\$25.00	To be paid to IPC with request to appeal.
Search time:	\$7.50/ ¼ hour	Required to search and retrieve records.
Record Preparation	\$7.50/ ¼ hour	Required to prepare records for release.
* Photocopying	\$0.20/ page	(Requester's copy only).
Computer Programming	\$15.00/ ¼ hour	If needed to develop program to retrieve Information.
Floppy disks	\$10.00	For each disk.

* Please note that you have the option of viewing originals on site. Select photocopying fees still apply.