



**DONATIONS
to Loyalist Township
Recreation Department
Park Facilities**

Tax receipts will be issued by Loyalist Township to:

Name: _____

Mailing Address: _____

Postal Code: _____

Telephone: _____

Cell: _____

Donation

Tree.....\$500.00.....

Bench.....\$300.00.....

Picnic Table...\$300.00.....

Other....._____

Preferred installation site:

Donor is responsible for the supply of the engraved plaque.



Steps Required:

To complete your donation, you must:

1. Meet with Facilities Maintenance Supervisor to discuss your selection and the preferred location.
tbuchanan@loyalist.ca
613-389-3648 ext. 204
2. Pay for item at the Main Office of W.J. Henderson Recreation Centre, 322 Amherst Drive, Amherstview. 613-389-3648
3. Order the plaque from Centennial Engravers, 2698 Princess Street, Kingston. P. 613-389-0180
4. Provide plaque to Facilities Maintenance Supervisor for installation.
5. If a tree is being purchased, select the tree from stock at Potter's Nurseries, 690 Golden Mile Road, Kingston. 613-389-3333
6. An official tax receipt will be issued by Loyalist Township.

Donation Items:

TREE \$500.00

Includes: installation, soil/mulch/ tree stakes, and the block for the 4" X 4" plaque.*
Choose from: Autumn Blaze, Crimson King, Emerald Queen, Sugar maple, Red Oak, Colorado Spruce, Colorado Blue Spruce.
Trees are minimum 2.5" calliper and selected at Potter's Nurseries. (Step 5).

PICNIC TABLE \$300.00

Includes: the picnic table and installation. Plaque size 2" X 7".*

PARK BENCH \$300.00

Includes: the bench and installation. Plaque size 2" X 7".*

***PLAQUE ***

The donor purchases the engraved plaque from Centennial Engravers. (See Step 3 for contact information) Plaque must be provided to Facilities Maintenance Supervisor for installation.