LOYALIST TOWNSHIP
APPLICATION FOR PROPERTY TAX REBATE

Applicable to Registered Charities in Leased or Rented Premises

1. The rebate can only be made with respect to eligible charities that pay taxes on properties they occupy in one of the commercial or industrial property classes at a rate set by the County of Lennox and Addington, which is currently 40%. If the area occupied by the eligible charity is not separately assessed, it is the responsibility of the charity representative to provide the assessment to this area. **Taxes on property assessed as residential are NOT applicable.**

2. The rebate is available only for the period during which the eligible charity occupied the property. Eligible charities that cease operations in the municipality during the year must repay the amount that the rebate advance exceeds that actual rebate entitlement, if any.

3. After all parts are completed, the Charity should mail the completed application to:

Loyalist Township
Taxation Department, P.O. Box 70
263 Main Street
Odessa, ON K0H 2H0

4. **The Deadline for submission is the last working day in February following the taxation year.**

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**Part A: IDENTIFICATION**

<table>
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<th>Application Date: YY____/MM____/DD____</th>
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Name of Registered Charity

Charitable Registration Number issued by Revenue Canada

(Applicant must submit copy of designation letter provided by Revenue Canada)

Name of Contact

Mailing Address

Postal Code

Telephone No:
Part B: TAXES PAYABLE BY CHARITY

1. Property tax payable for the year including, if applicable, any adjustment under Bill 79.
   $_________________________________________________________________ “A”
   (Note: Supporting documentation such as current year property tax bill must be submitted to agree with this amount)

2. If “A” above is for the time period other that the full calendar year, specify time period
   FROM: YY_____/MM_____/DD_____  
   TO: YY_____/MM_____/DD_____  

Part C: PROPERTY IDENTIFICATION

Name of Landlord/Owner
__________________________________________________________________________________

Mailing Address
__________________________________________________________________________________

________________________________________________Postal Code_________________________

Telephone No: ___________________________________

Assessment Roll # of the property where the charity is located: 11-04

Property Occupied by Registered Charity
__________________________________________________________________________________
(Municipal Address)

SQUARE FOOTAGE OCCUPIED BY CHARITY: __________________________

TOTAL SQUARE FOOTAGE OF BUILDING: __________________________

Part D: CERTIFICATION

I certify the foregoing information is true, correct and complete.

Signature of Officer of Organization_____________________________________________________

Name of Officer_____________________________________________________________________

Title of Officer_____________________________________________________________________

Date_______________________________________________________________________________

Tax Rebate Program Pursuant to Section 361, 1 of the Municipal Act 2001  
Personal information on this form is collected under the authority of the Ontario Municipal Act, 2001. S.O. 2001, c 25. It will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act 1999 for administrative purposes in connection with payment authorization. Any questions about the collection or use of this information can be addressed to the Township Treasurer.