



Moving Out Utilities Form

Please save this form to your computer first, then open the saved document to complete (the data will not save otherwise). The completed document may then be attached in an email and sent to utilitiesbills@loyalist.ca.

Accountholder Information

First Name: _____ Last Name: _____

First Name: _____ Last Name: _____

I am:

Property Owner – Closing Date: _____

Lawyer's name or Law Firm: _____

Tenant – Rental Termination Date: _____

Service Address

Civic Number and Street: _____

City and Province: _____

Postal Code: _____

Forwarding Address for Final Bill

Same as service address

I'm on e-billing or send my final bill by email: _____

If by mail, fill in new address below.

Civic Number and Street: _____

City and Province: _____

Postal Code: _____

A final water meter reading will be taken on the closing date. Please note the final bill cannot be calculated until after this reading has been completed.

If you are on the pre-authorized payment plan, your final bill amount will be the last payment deducted from your bank account. The amount and date of withdrawal will be shown on your final water bill.

If you are an individual with a disability and require Loyalist Township information in another format, please call 613-386-7351.